



**Government of West Bengal
Office of the Sub-Divisional Officer
Bishnupur, Bankura, PIN-722122**

E-mail: sdo_bishnupur@nic.in

Phone: 03244-252055(O)

Memo No.....**200**...../Health (G)

Date: **31.05**/2023

**NOTIFICATION FOR SELECTION OF
BLOCK PROGRAMME COORDINATOR (ASHA) UNDER NHM, BISHNUPUR SUB-DIVISION.**

In terms of Memo No.HFW/NRHM/272/2010/875, dated 26.02.2014 of State Mission Director, NHM and subsequently Memo No.HFW/NRHM/272/2010 Pt.I/2087(51), dated 23.06.2022 of State Mission Director, NHM & Secretary, Health & Family Welfare Department, West Bengal, the applications are hereby invited for filling up the existing vacancies of Block Programme Coordinator (ASHA) on purely contractual basis under ASHA Programme for Bishnupur Sub Division. The Monthly Salary of Block Programme Coordinator (ASHA) will be Rs. 15000.00 (Rupees fifteen thousand) per month only as per G.O. No. HFW-27011/137/2020/1352, dated 29.12.2020. The Block Programme Coordinator (ASHA) will be contractually engaged for a period of one year renewable based on budgetary sanction and performance.

Sub-Division	No. of vacancy	Reservation status	
		SC	ST
BISHNUPUR	03	02	01
SC= Scheduled Caste, ST= Scheduled Tribe.			

1. Selection criteria:

1.1) Master's degree in Social Science / Sociology / Social Anthropology / Social Work (MSW) / Business Administration (MBA) / Economics / Rural Development / Mass Communication.

OR

Graduate degree in any discipline with minimum 2 years' experience in health projects.

- 1.2) Preference will be given to candidates having working experience in ASHA Programme.
- 1.3) Knowledge in Ms Office & Internet
- 1.4) Ability to communicate effectively
- 1.5) Ability to work hard
- 1.6) Willing to travel extensively
- 1.7) **Should be a resident of the same Sub-Division where he / she is applying**
- 1.8) Age should not exceed 40 years **as on 01.01.2023**. Upper age relaxation will be 5 years for SC/ST.
- 1.9) Cast certificate issued before the first date of application by the competent authorities of West Bengal only will be accepted.

2. Selection Process:

1. The selection will be based on merit (academic result of H.S, Graduation and Master Degree) and experience in health project, Written Test and Computer Skill Test. The weightage will be given as per guideline vide G.O No. – HFW/NRHM/272/2010/875, Dated- 26.02.2014 of State Mission Director, NHM and subsequently Memo No.HFW/NRHM/272/2010 Pt.I/2087(51), dated 23.06.2022 of State Mission Director, NHM & Secretary, Health & Family Welfare Department, West Bengal.
3. Existing employees working in the same position may apply on own choice. In that case, five(5) years relaxation of age from the date mentioned in the recruitment notification will be given to such employees as per G.O. No. HFW-27011/137/2020/1352, dated 29.12.2020.

30/05/23
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3. Existing employees, who will apply on own choice in any position with the revised entry point remuneration will not be entitled to any benefits of the present position such as continuity of length of service, rationalization benefits and any other benefit, if applicable, against that post. Such employees will start as a fresher in the new positions as per G.O. No. HFW-27011/137/2020/1352, dated 29.12.2020.

4. Mode of Application:

1. Candidates should submit applications in the format annexed as "Annexure-A" to this notification. Application form will be download from www.bankura.gov.in.
2. The application should be on good quality paper (A4 or Legal Size) using one side only.
3. Candidates should ensure that the application is made on a single sheet conforming to the above specification.
4. Candidates should fill up the application form in his/her own handwriting in English with blue ball point pen only.

5. Applicant must enclose the following documents with the application form:-

- Self-attested photocopy of certificate as proof of the Date of Birth. (Only Admit Card/ Board's Certificate of 10th class with be accepted.)
- Self-attested photocopy of proof of residence (EPIC card/Ration Card etc).
- Self-attested photocopy of Mark Sheet of Secondary or its equivalent examination.
- Self-attested photocopy of Mark Sheet of Higher Secondary or its equivalent examination.
- Self-attested photocopy of Mark Sheet of Graduation.
- Self-attested photocopy of Mark Sheet of Master's degree (if applicable).
- Self-attested photocopy of Computer Certificate.
- Self-attested photocopy of Proof of Experience (if any).

(Continuous engagement in health related project with an assigned designation, during the entire tenure furnished as experience will only be considered as "experience in health project". No certificates specifying that the candidate has worked as volunteer e.g. in Pulse Polio, social work, leprosy etc will be considered as experience in health related project. Appointment/Joining letter will not be treated as Experience Certificate)

- Self-attested photocopy of Caste Certificate from Competent Authority (for reserved category).
- Two Self-addressed envelope pasted with postal stamp @ Rs. 25 on each envelope.
- A recent passport size colour photograph must be paste on the application form.
- Name of the Post applied for should be superscripted in the capital letters on the top of the envelope "Application for the post of Block Programme Coordinator (ASHA)".

6. Last date and address for submission of application

1. Applicants may drop their application personally in the specific drop box placed at office of the SDO, Bishnupur from 01/06/2023 to 16/06/2023 (11.00 am to 5.00 pm) except Saturday, Sunday and other holidays. The last date of submission of application is 16/06/2023 up to 5:00 pm. Applications received after that time will be rejected (i.e., after 5:00 pm of 16/06/2023).
2. No application is allowed through e-mail or any other means or through courier service.

The filled in application along with the required documents should be addressed to:

To
The Sub-Divisional Officer,
P.O. +P.S. - Bishnupur,
Dist.-Bankura,
Pin- 722122.

Handwritten signature
3605123
Sub-Divisional Officer
Bishnupur, Bankura



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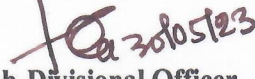
7. Invalid Applications:-

Applications suffering from the following deficiencies will be rejected. The list is only illustrative and not exhaustive.


- Application received after the closing date & time.
- Application not in prescribed format or which is incomplete in any manner or in non-standard size of paper.
- Candidate is not in possession of the required educational qualification on the date of application or is over aged as on 01.01.2023.
- More than one application submitted by the same candidate.
- Application without the recent colour photograph affixing on it.
- Application without full signature.
- Copies of required enclosures as mentioned above (under point no. 4) are not enclosed.
- Any other discrepancies noticed in the application at the time of scrutiny will be liable for rejection of his/her candidature.
- Incomplete Application in any point of view will be summarily rejected.

8. General Condition:-

- After verification, scrutiny of applications, the list of valid candidates, fulfilling the eligibility criteria will be published in www.bankura.gov.in. Only eligible candidates will be called for Computer and written test.
- Valid list of candidates and Notice for date, time, venue for written test and computer skilled test will be published in www.bankura.gov.in. Candidates are requested to visit the website time to time regularly.
- Selected candidate/s may be placed anywhere in Bishnupur Sub Division under Bankura.
- Panel of candidate will be valid for one year from the date of approval and if any vacancy generated in case of not joining/resignation will be filled in from the available panel within the stipulated period.
- The essential qualification mentioned are the minimum and mere possession of the same does not entitle the candidate to claim selection. All the essential qualifications must be completed within the first date of application.
- All original certificates will be verified at the time of computer test/written test.
- No TA/DA will be allowed to attend the written test and computer skill test.
- Mere Selection and empanelment does not confer any right of appointment to the candidates.
- Admission of a candidate at all stages of recruitment will be purely provisional, subject to satisfying prescribed conditions.
- Sub-Divisional Level Selection Committee of Block Programme Coordinator (ASHA) reserves the right to alter the mode of examinations or conduct re-interview or cancel part or whole of any process of recruitment at any state, if needed.


Sub-Divisional Officer
Bishnupur, Bankura
&

Member Secretary,
Sub-Divisional Level Selection Committee of
Block Programme Coordinator (ASHA)


Sub-Divisional Officer
Bishnupur, Bankura



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Memo No. 200/1/13/Health (G)


Date: 31/05/2023

Copy forwarded for information & necessary action to :-

1. The District Magistrate, Bankura, and Chairperson of BPC (ASHA) Selection Committee for her kind perusal.
2. The Additional District Magistrate (ZP), & Additional Executive Officer, Bankura Zilla Parisad, Bankura for his kind perusal.
3. Officer –in-Charge, Health, Bankura.
4. The Chief Medical Officer of Health, Bishnupur Health District.
5. The Nezarath Deputy Collector, Bishnupur is requested to hang this selection notice in his notice Board.
6. The Executive Officer, Bishnupur Municipality is requested to hang this information in the notice Board.
7. DIO, NIC, Bankura is requested to upload this notification in website www.bankura.gov.in
8. The Block Development Officer, Bishnupur/Joypur/Kotulpur/Sonamukhi/Indas/Patrasayer is requested for wide publication and hangs this selection notice in his/her notice Board.
9. The D.I.C.O. Bankura is requested to publish this information through two newspapers (Bengali & English) for wide publication.
10. DPO (ICDS), Bankura.
11. DPHNO, Bishnupur.
12. The Block Medical Officer of Health, Bishnupur/Joypur/Kotulpur/Sonamukhi/Indas/Patrasayer is requested for wide publication and hangs this selection notice in his/her notice Board.
13. Office file.


Sub-Divisional Officer
Bishnupur, Bankura
&

Member Secretary,
Sub-Divisional Level Selection Committee of
Block Programme Coordinator (ASHA)


Sub-Divisional Officer
Bishnupur, Bankura

APPLICATION FORM FOR THE POST OF BLOCK PROGRAMME COORDINATOR (ASHA)

(Fill-up the application in CAPITAL LETTTERS with Blue Ball point pen only)

Paste Self Attested one passport size recent colour Photograph.

1. Name of the Sub-Division applied for:.....

2. Name of the Candidate (in capital Letter & use space between two words):

3. Father's/Husband's Name:

4. Sex (Male/Female).

5. Date of Birth (DD/MM/YYYY):/...../.....

6. Address for Communication (in Capital Letter) :-

Vill:.....Post:.....G.P:.....Block:.....

P.S.Sub-Division:.....PIN No:.....

7. Permanent Address (in Capital Letter):-

Vill:.....Post:.....G.P:.....Block:.....

P.S.Sub-Division:.....PIN No:.....

8. Category..... [SC/ST]

9. Contact No.:..... E-mail ID:.....

10. Educational Qualification:-

Sl. No	Examination Passed	Board/Council /University	Year of Passing	Subject	Full Marks	Marks Obtained	% of Marks	Division/ Class
1	Secondary			N.A				
2	Higher Secondary			N.A				
3	Graduate			N.A				
4	Post-Graduate							

12. Knowledge of Computer:

Sl. No.	Name of Degree/ Course	Year of Passing	Name of the Institution	Affiliation under	Result/Marks/ Div./Class/Grade
1					
2					

13. Experience in health project [For more space may use separate sheet (Aux-B) as same format, if required]

Sl. No.	Name of the Post	Name of the Project / Scheme etc.	Name of the Institution / Department	Government/ Non Government	Duration of Experience		
					FROM	TO	Total (months)
1							
2							
3							

I do hereby declare that the entire document and all information submitted in this application for are to the best of my knowledge and belief. I understand that if any of the information is found false, my application will stand cancelled and action will be taken against me as per law.

Date:

Place:

Full Signature of Candidate