



Government of West Bengal
Office of the District Magistrate & Collector, Purba Bardhaman
District Project Management Unit, Kanyashree & Rupashree Prakalpa
New Administrative Building, 3rd Floor, Purba Bardhaman-713101
Email: dpmubwn@gmail.com / rupashree.pub@gmail.com

Memo No: **253** / RP/PBDN/X/008

Date: **19** / 05 / 2023

ENGAGEMENT NOTICE

Online applications are invited from **Indian citizens and permanent residents of Purba Bardhaman District** for contractual engagement in the following post in pursuance of Memo No.955-SW/O/RP-02/2019 dated 15.02.2019, Memo No. 957-SW/O/RP-02/2019 dated 15.02.2019, Department of WCD&SWD, Govt. of West Bengal on contract basis under District Project Management Unit, Rupashree Prakalpa, Purba Bardhaman for the implementation of Rupashree Prakalpa. The posting will be any BDO/SDO office and DPMU in the district.

Eligible candidates shall be required to apply on or before the closing date i.e. 05 / 06 / 2023. The relevant particulars like post, qualification, age limit, category of reservation, gender, monthly remuneration and anticipated vacancy position are stated in the following table. A candidate must go through the instruction thoroughly and carefully before submitting application. Any omission/suppression of information shall lead to rejection of application or candidature at any point of time during the recruitment process without further intimation. The condition so prescribed shall not be relaxed. Selection will be made through an open competitive examination to be conducted by District Level Selection Committee, DPMU, Rupashree Prakalpa, Purba Bardhaman.

TABLE: A

Sl No	Name of the post	Probable vacancy	Age (As on 01.01.2023)	Essential qualification	Other required qualification	Consolidated pay
01	Accountant (Rupashree Prakalpa)	04 1) EWS = 01, 2) UR = 01, 3) OBC-A = 01, 4) SC = 01	18 – 40 years	<ul style="list-style-type: none"> Commerce Graduate with Honours Working Knowledge of Computer MS Office Package Working Knowledge of Spread Sheet, tally and Presentation packages 	Minimum 3 (three) years of working experience in any Govt. Organisation or Non-Govt. Organisation	Rs.15,000/- per month
02	Data Entry Operator (Rupashree Prakalpa)	12 1) OBC-B = 02, 2) SC = 03 3) SC (Ex Serviceman) = 01 4) UR = 05 5) ST = 01	18 - 40 years	<ul style="list-style-type: none"> Graduate in any Discipline Working Knowledge of Computer MS Office Package and must have typing speed 30 wpm 	Minimum 1(one) years of working experience in any Govt. Organisation or Non-Govt. Organisation	Rs.11,000/- per month

Mode of selection: The written examination will have objective type multiple choice questions. The subjects and the distribution of marks are as follows:

Name of Post	Subject	Allotted Marks
Accountant, Rupashree Prakalpa	Written Examination: GK, Current Affairs, General Mental ability, Arithmetic, English and Accountancy	50
	Computer Test	40
	Viva Voce	10
Data Entry Operator, Rupashree Prakalpa	Written Examination	40
	GK, Current Affairs, General Mental ability, Arithmetic, and English	50
	Computer Test	50
	Viva Voce	10

General Instructions

1. E.W.S. stands for Economically Weaker Section.
- 2.* Candidates from SC & ST and OBC classes will get relaxation of age 5 years and 3 years as applicable over the prescribed age limit, respectively.
3. For retired employee upper age limit will be 64 years as on 01.01.2023 for the post of Accountant only.
4. Qualification as stated in the table must be processed by the candidate on or before the publication of the advertisement. If it is found during verification of testimonials at any stage that candidate has acquired qualification as stated above at any date after date of publication of this advertisement, his / her candidature shall be summarily rejected.
5. All columns of the application form are to be duly filled in.
6. In case of regular / contractual employee NOC from current employer is required.
7. The short-listed candidates in the written examination will be called for appearing in computer test and Viva Voce Test.
8. The final merit list will be prepared on the basis of total marks obtained in the Written Examination, Computer Test and the Viva-Voce test.
9. The selection committee, Purba Bardhaman reserves the right to reject any application not properly filled in or received after due date.
10. Authority reserves the right to conduct the written test for all the posts on a single date.
11. Admission to the examination will be purely provisional subject to verification at any later stage. That is, candidature of any candidate shall be rejected straightway if found not eligible at any stage even after appearance at the examination.
12. The short-listed candidates for viva-voce should bring the documents in original and self-attested photocopies (for submission) in respect of identity proof, academic qualification, cast certificate, date of birth, certificate of knowledge in computer and experience certificate for verification.
13. No TA/DA will be provided to attend this examination.

14. How to apply :

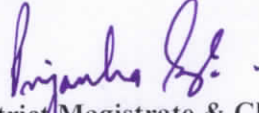
Eligible candidate should apply in prescribed format as given in the website <https://purbabardhaman.nic.in/> from **22 / 05 / 2023 to 05 / 06 / 2023**.

Self Attested Documents to be attached with the online application form:

1. Age proof : Madhyamik Admit Card,
2. Residence Proof: Voter Card / Aadhar card / Ration Card / residence certificate from BDO / SDO / residence certificate of Chairman of Municipality (duly counter signed by EO, Municipality).
3. Academic & Computer Qualification: Academic & Computer qualification for the post as mentioned in TABLE-A.
4. Certificate of reserved category : Self attested copy of SC, SC-(Ex Serviceman), ST, OBC-A, OBC-B, EWS certificate received from an appropriate authority
5. Experience Certificate: Experience certificate from appropriate authority as mentioned in TABLE-A.

CLOSING DATE FOR SUBMISSION OF APPLICATION: 05 / 06 /2023 UP TO 5:00 PM

For further details and information relating to date of written examination, computer test and viva voce test please follow <https://purbabardhaman.nic.in/>

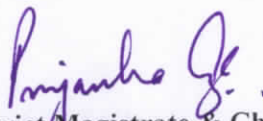

District Magistrate & Chairperson
Selection Committee, DPMU,
Rupashree Prakalpa,
Purba Bardhaman

Memo No. 253 /1(36)/DPMU/RP/PBDN

Date : 19 / 05 /2023

Copy forwarded for information and necessary action to :-


1. The Secretary to the Govt. of West Bengal, WCD&SWD, Bikash Bhawan, Kolkata – 700 091.
2. The Special Secretary to the Govt. of West Bengal, WCD&SW, Bikash Bhawan, Kolkata – 700 091.
3. The Addl. District Magistrate (Edu), Purba Bardhaman
4. The Addl. Executive Officer, Purba Bardhaman Zilla Parishad
- 5-8. The Sub-Divisional Officer (All), Purba Bardhaman
- 9-31. The Block Development Officer (All), Purba Bardhaman
32. The Chief Medical Officer of Health, Purba Bardhaman
33. The Officer-in-Charge, Kanyashree & Rupashree Prakalpa, Purba Bardhaman
34. The District Social Welfare Officer, Purba Bardhaman
35. The DIO, NIC, Purba Bardhaman with a request to publish the notice at the website of Purba Bardhaman District i.e. <https://purbabardhaman.nic.in/>.
36. The DICO, Purba Bardhaman with a request to publication of the abridged version of the said Notice as enclosed in at least 2 widely published news dailies (one Bengali & one English newspaper).


District Magistrate & Chairperson
Selection Committee, DPMU,
Rupashree Prakalpa,
Purba Bardhaman

ABRIDGED NOTICE

Application are invited for the Contractual posts of 04 (four) Accountants for Rupashree Prkalpa, 12 (twelve) Data Entry Operators for Rupashree Prkalpa and 01 (one) Accountant for Kanyashree Prkalpa, Purba Bardhaman.

Please visit <https://purbabardhaman.nic.in/>

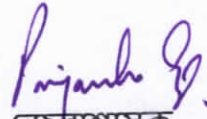

District Magistrate,
Purba Bardhaman

সংক্ষেপিত নোটিশ

পূর্ব বর্ধমান জেলার রূপশ্রী প্রকল্পের অধীন চুক্তিভিত্তিক পদে ৪ (চার) জন একাউন্টেন্ট এবং ১২ (বারো) জন ডেটা এন্ট্রি অপারেটর এবং কন্যাশ্রী প্রকল্পের অধীন চুক্তিভিত্তিক পদে ১ (এক) জন একাউন্টেন্ট পদে দরখাস্ত আহ্বান করা হচ্ছে।

বিশদ জানতে নিম্নলিখিত ওয়েবসাইট দেখুন :

<https://purbabardhaman.nic.in/>


জেলাশাসক,
পূর্ব বর্ধমান