

Department, dated 14.07.2021 and G.OMs.No.73, General Administration (Services-D) Department, dated 04.08.2021, EWS Certificate issued by the concerned Tahsildar mentioning therein, that the gross annual family income from all sources is below Rs.8,00,000/-.

- 4) The applicant claiming reservation under Person with Benchmark Disability, shall upload the latest certificate issued either in the year 2025 or 2026 by the Medical Board specifying the nature of disability and the percentage of disability.
- 5) The applicant under Ex-Servicemen category shall upload the Discharge Certificate.
- 6) No Objection Certificate from the employer (if employed anywhere).
- 7) The applicant has to produce original certificates on the day mentioned by the High Court for verification. If the applicant fails to produce any of the required certificates, his/her candidature will be rejected.
- 8) Allowing a candidate for examination basing on the document(s) uploaded by the individual would not mean that the validity of the document(s) is/are accepted as genuine and the actual verification would be done at the time of appointment only. If the document(s) uploaded and produced for verification is/are found to be false or forged, the individual would be liable for criminal action and the selection/appointment would be liable to be cancelled.

VI. METHOD OF RECRUITMENT:

1. The computer based examination will be of the standard, which will be consistent with the educational qualification prescribed for the post.

Sl. No.	Name of the post	Standard	Syllabus & Marks
1	Section Officer	Degree	1) General Knowledge (20 Marks), 2) Mental Ability (10 Marks), 3) Law (Civil & Criminal) (50 Marks)
2	1) Senior System Officer, 2) Computer Operator, 3) Assistant Librarian, 4) Librarian Grade-II, 5) U.D. Stenographer, 6) Assistant & Examiner, 7) Typist, Copyist & Data Entry Operator, 8) Stenographer,	Degree	1) General Knowledge (40 Marks) 2) Mental Ability (40 Marks)
3	Office Subordinates	Tenth	1) General Knowledge (50 Marks) 2) Mental Ability (30 Marks)

ANNEXURE**Syllabus for Computer Based Examination for the post of Section Officer**

General Knowledge	Mental Ability	Law
<ol style="list-style-type: none"> 1. National Current Affairs 2. International Current Affairs 3. Indian History 4. Indian Geography 5. Art and Culture of India 6. Indian Polity and Governance 7. Indian Economy and Basics of Micro and Macro Economics 8. Science in Everyday Life 	<ol style="list-style-type: none"> 1. Seating arrangements and puzzles 2. Series-verbal and number 3. Relationships 4. Coding-decoding 5. Verbal and numerical Analogy 6. Distance 7. Syllogism 8. Logical Operations 9. Similarities and dissimilarities 	<p>Civil Law</p> <ol style="list-style-type: none"> 1. Code of Civil Procedure, 1908 2. Indian Contract Act, 1872 3. Hindu Marriage Act, 1955 4. Hindu Succession Act, 1956 5. Specific Relief Act, 1963 6. Limitation Act, 1963 7. Transfer of property Act, 1882 8. Civil Rules of Practice <p>Criminal Law</p> <ol style="list-style-type: none"> 1. Bharatiya Nagarik Suraksha Sanhita (BNSS), 2023 2. Bharatiya Nyaya Sanhita (BNS), 2023 3. Bharatiya Sakshya Adhinyam (BSA), 2023 4. Indian Penal Code, 1860, 5. Code of Criminal Procedure, 1973, 6. Indian Evidence Act, 1872, 7. Negotiable Instrument Act, 1881 8. Criminal Rules of Practice

Syllabus for Computer Based Examination for the posts of Senior System Officer, Computer Operator, Assistant Librarian, Librarian Grade-II, U.D. Stenographer, Assistant, Examiner, Typist, Copyist, Data Entry Operator and Stenographer

General Knowledge	Mental Ability
<ol style="list-style-type: none"> 1. National Current Affairs 2. International Current Affairs 3. Indian History 4. Indian Geography 5. Art and Culture of India 6. Indian Polity and Governance 7. Indian Economy and Basics of Micro and Macro Economics 8. Science in Everyday Life 	<ol style="list-style-type: none"> 1. Seating arrangements and puzzles 2. Series-verbal and number 3. Relationships 4. Coding-decoding 5. Verbal and numerical Analogy 6. Distance 7. Syllogism 8. Logical Operations 9. Similarities and dissimilarities

Syllabus for Computer Based Examination for the post of Office Subordinate

General Knowledge	Mental Ability
<ol style="list-style-type: none"> 1. Current Affairs confining to Andhra Pradesh 2. History confining to Andhra Pradesh 3. Geography confining to Andhra Pradesh 4. Art and Culture confining to Andhra Pradesh 5. Polity and Governance confining to Andhra Pradesh 6. Economy and Basics of Micro and Macro Economics confining to Andhra Pradesh 9. Science in Everyday Life 	<ol style="list-style-type: none"> 1. Seating arrangements and puzzles 2. Series-verbal and number 3. Relationships 4. Coding-decoding 5. Verbal and numerical Analogy 6. Distance 7. Syllogism 8. Logical Operations 9. Similarities and dissimilarities