

# Indira Gandhi Medical College & Research Institute

(A Government of Puducherry Institution functioning under the Perunthalaivar Kamaraj Medical College Society)

Vazhudhavur Road, Kathirkamam, Puducherry – 605 009.

Ph:- 0413 – 2277545 Email:- igmcri.py@gov.in & puducherrymedicalcollege@gmail.com

No. 6794/IGMC&RI/Estt./A1/2025

Puducherry, dated 07.10.2025

## IMPORTANT DATES TO REMEMBER

Opening Date for receipt of Application: **07.10.2025 10.00 AM**  
Closing Date for receipt of Application: **06.11.2025 05.00 PM**

## NOTIFICATION

### DIRECT RECRUITMENT FOR FILLING THE VACANT POSTS OF NURSING OFFICER IN INDIRA GANDHI MEDICAL COLLEGE AND RESEARCH INSTITUTE

Applications are invited from the eligible Indian Citizens who are Natives / Residents of the Union Territory of Puducherry for recruitment to the posts of Nursing Officer (Group 'B') in the Indira Gandhi Medical College & Research Institute, Puducherry as detailed below:

Sl. No.	Name of the post and Level in the pay matrix	Total number of vacancies	UR	RESERVATION								
				VERTICAL								HORIZONTAL
				EWS	MBC	OBC	EBC	BCM	SC	ST	BT	PwBD
1	Nursing Officer (Group 'B') - Level 7 of the Pay matrix	226	90	22	40	26	4	5	35	2	2	10

### Abbreviations:

UR - Un Reserved, EWS - Economically Weaker Sections, MBC - Most Backward Classes, OBC - Other Backward Classes, EBC - Extreme Backward Classes, BCM - Backward Class Muslims, BT - Backward Tribe, SC - Scheduled Caste, ST - Scheduled Tribe, PwBD- Persons with Benchmark Disability.

Note:-

- The vacancies notified are existing vacancies. However, IGMC&RI, Puducherry reserves the right either to enhance or to reduce the number of vacancies notified depending upon the actual requirement at the time of selection and also to cancel the recruitment process on administrative reasons. No interim enquiry will be entertained.

- ii. Reservation and its inter-se exchange for Persons with Benchmark Disability (PwBD) would be made as per para 8.1 to 8.3 of the O.M. No.36035/02/2017- Estt(Res), dated 15.01.2018 of the DoPT, New Delhi.
- iii. The category-wise reservation has been calculated after considering the reservation provided in the previous recruitment for the post of Nursing Officer.

#### I) EDUCATIONAL AND OTHER QUALIFICATIONS REQUIRED:-

##### Essential:

1. Degree in Nursing / Diploma in General Nursing and Midwifery or equivalent.
2. Registered with any State Nursing Council.

Note: a) Qualification obtained after 06.11.2025 will not be considered. The candidates possessing equivalent degrees shall produce the Equivalency Certificate from the concerned University, at the time of Certificate Verification.

b) The prescribed educational qualification and technical qualification acquired through regular course should have been passed prior to the last date of application. Applicants who have acquired the Diploma / Degree under open University Stream are not eligible for Direct Recruitment. The applicant should have studied the Diploma/Degree Course in 10+2+3/4 pattern on regular stream.

#### II) AGE LIMIT:

Between 18 and 35 years of age as on 06.11.2025 which is the last date for receipt of application. Age limit is relaxable in respect of MBC, OBC, EBC, BCM, BT, SC, ST and Persons with Benchmark Disabilities, as detailed below:

Category	Relaxation of Upper Age Limit**
MBC/OBC/EBC/BCM/BT	3 years
SC/ST	5 years
<b>Persons with Benchmark Disabilities</b> (For Functional requirements & categories of disabilities suitable for this job/ refer Part-II of General Instructions to candidates)	10 years (in respect of reserved applicants, over and above the admissible relaxation of 5 years for SC/ST and 3 years for MBC/OBC/EBC/BCM/BT).

\*\* Requirement of Age for candidates belonging to various categories is given in Part-III of this Notification.

#### III) NATIVITY / RESIDENCE CERTIFICATE:

Those who are natives of Union Territory of Puducherry or who have continuous residence in the Union Territory of Puducherry for the last 5 years immediately preceding the closure date of notification only are eligible to apply for the posts. The applicants ON SELECTION should furnish the **fresh Nativity/Residence Certificate** issued by an Officer of the Department of Revenue and Disaster Management, Puducherry not below the rank of Deputy Tahsildar **at the time of certificate verification**.

#### IV) COMMUNITY CERTIFICATE:

The selected applicants belonging to MBC/OBC/EBC/BCM/BT/SC and ST categories should produce **fresh Community Certificate** obtained in the prescribed form issued by an Officer of the Department of Revenue and Disaster Management, Puducherry not below



the rank of Deputy Tahsildar **at the time of Certificate Verification**. Applicants selected under SC quota should furnish fresh Community Certificate issued under "**The Constitution (Pondicherry) Scheduled Castes Order, 1964**" and "**The Constitution (Scheduled Castes) Orders (Second Amendment) Act, 2002**". Applicants applying under ST quota should furnish fresh Community Certificate issued under "**The Constitution (Puducherry) Scheduled Tribes order, 2016**".

**V) CERTIFICATE FOR EWS CANDIDATES:**

The candidates selected under EWS category should submit an Income & Asset certificate obtained in the prescribed form issued by an Officer of the Department of Revenue and Disaster Management not below the rank of Deputy Tahsildar **at the time of certificate verification**. The crucial date for submitting income and asset certificate by the candidate will be the closing date for submission of application i.e. 06.11.2025. The certificate should have been issued for the financial year 2024-25 and shall be valid for the year 2025-26.

**VI) PERSONS WITH BENCHMARK DISABILITY (PwBD):**

The Applicants who apply against the horizontal reservation provided for Persons with Benchmark Disability (PwBD), on selection, should necessarily submit **fresh Medical Certificate** issued by District Medical Board, Government of Puducherry **at the time of certificate verification**. Certificate received from any other authority will not be accepted. The categories of disability suitable for the post are detailed in Part-II of General Instructions to candidates.

**VII) METHOD OF SELECTION:**

There shall be maximum of 120 marks for selection by giving weightage to the marks secured in the Academic Qualification, Employment Exchange registration seniority and Incentive marks for candidates who rendered COVID-19 duty during COVID Period as detailed below -

- a) 50% of marks obtained in Higher Secondary Examination or equivalent and
- b) 50% of marks obtained in the Degree in Nursing / Diploma in General Nursing and Midwifery or equivalent.

A deduction of 5% shall be made for every additional attempt either to pass or to improve the results, while computing the marks for educational and technical qualifications for the post of Nursing Officer. Fractional percentage shall be rounded to two decimal places. Candidates who have passed the Degree/Diploma/H.Sc. or its equivalent within the academic year but made additional attempt / supplementary examination will also be counted as additional attempt while computing the marks. **"Additional Attempt" means excluding first appearance made in the semester/year concerned.**

- c) Apart from the above computation, 1.5 marks will be awarded for every completed year from the date of registration of Degree/Diploma qualification of Nursing in the Employment Exchange, Puducherry to the last date for receipt of duly filled in application, subject to a maximum of 15 marks in respect of the above mentioned post. Applicants whose Employment Registration is live and valid with regular renewals upto the last date of receipt of application shall be considered eligible for the marks to

be awarded. Applicants who have not renewed or kept their Employment Exchange registration live as on the last date of application submission will not be awarded any marks for seniority.

d) **Incentive Marks for candidates who rendered COVID duty during COVID period**

In consideration of guidelines of Government of India / orders of Hon'ble High Court of Madras, Chennai, **candidates who have worked as Nursing Officer/Staff Nurse and performed COVID duty during COVID-19 pandemic for a minimum of 100 days to two years** above will be awarded two (2) to Five (5) marks as Incentive vide No. Z. 20015/43/2021 – ME-I (FTS-8108321) dated 03.05.2021 and Order dated 13.03.2024 issued in Writ Petition No.5583 of 2024 respectively, as follows-

Sl. No.	Criteria	Marks to be awarded
1	For those who have worked in Government Institutions during COVID 19 pandemic for a period of minimum of 100 days to one year	Two Marks
2	For those who have worked in Government Institutions during COVID 19 pandemic for a period of above one year to one and half year (12+months to 18 months)	Three Marks
3	For those who have worked in Government Institutions during COVID 19 pandemic for a period of above one and half year to two years (18+months to 24 months)	Four Marks
4	For those who have worked in Government Institutions during COVID 19 pandemic for a period of above two years (over 24 months)	Five Marks

The above marks may be awarded to the individuals concerned as a One Time measure only subject to the following conditions:-

- The individuals should have worked in Govt. run Urban/Rural COVID care centre / COVID Health Care Centre / Govt. Medical College / Government institutions (Hospital, Primary Health Centre / Health Sub Centre) of **UT of Puducherry** only during COVID period.
- The individuals should submit COVID Duty Certificate in the format annexed (**Annexure-II**) to this notification obtained from the following authorities as detailed below:-

Institutions	Issuing Authority	Counter Signature by
Government Medical College Hospital	Medical Superintendent	Director of Medical College
Government Hospitals	Medical Superintendent	Director of Health and Family Welfare Services, Puducherry
Primary Health Centre / other Govt. Health Care Institutions	Deputy Director	Director of Health and Family Welfare Services, Puducherry

The qualifying marks will be calculated as above to the total of 120 marks [50 (H.Sc.) + 50 (Degree/Diploma) + 15 (Employment Exchange Seniority) + 5 (COVID duty)]. Marks will be rounded to two decimal places wherever applicable.



### **VIII) SELECTION PROCEDURE:**

Provisional select list will be drawn from the overall merit list by following the rule of reservation. A Wait list will also be drawn, the validity of which will be two years from the date of declaration of the result/ publication of select list. The select list and wait list will be published in the official website of IGMCRI <https://igmcricri.edu.in> only. No individual communication will be sent. The wait list will be operated in the event of occurrence of a vacancy due to rejection of provisionally selected candidature for non-production of required certificates, non-appearance of candidate for certificate verification, non-acceptance of offer or non-joining the service within the stipulated time allowed for joining the post or when a candidate joins but resigns or dies within a period of one year from the date of joining etc.

### **IX) RESOLUTION OF TIE CASES:**

In the event of tie in scores of candidates, merit will be decided by applying the following criteria, one after another in the given order, till the tie is resolved:

- a) Date of birth, with older candidate will be placed higher.
- b) Alphabetical order in which the names of the candidates appear.

### **X) PROBATION:**

The selected candidates for the Post of Nursing Officer will be placed under probation for a period of **TWO years** from the date of joining the post as per Recruitment Rules.

### **XI) APPLICATION FEE:**

Application fee for each category as mentioned below shall be paid in the form of Demand Draft (DD) obtained from any Nationalized Bank, drawn in favour of "The Director, Indira Gandhi Medical College & Research Institute, Puducherry" payable at Puducherry. No other mode of payment will be accepted. DD should be issued on or after the date of notification.

Sl. No.	Category	Application fees
1	General/Unreserved/EWS	Rs. 250/-
2	MBC/OBC/EBC/BCM/BT	Rs. 250/-
3	SC/ST	Rs. 125/-
4	Persons with Benchmark Disabilities	Exempted from application fee

**Applications submitted without DD will not be accepted.** Application fee is non-refundable.

### **XII) HOW TO APPLY AND LAST DATE FOR APPLICATION:**

Applicants fulfilling the eligibility criteria as mentioned above may submit their duly filled in application in the format annexed to this notification from 07.10.2025 (10.00 a.m) to 06.11.2025 (05.00 p.m.). The filled-in Application Form should be submitted to "The Director, Indira Gandhi Medical College and Research Institute, Vazhuthavur Road, Kathirkamam, Puducherry – 605009" along with the Checklist (**Annexure-III**), Demand Draft and self-attested Photostat copies of the following testimonials, as applicable, in person or by "Registered Post with Acknowledgement Due" duly superscribing on the cover as "**APPLICATION FOR THE POST OF NURSING OFFICER, IGMCRI - 2025**" so as to reach the same on or before 05.00 PM on 06.11.2025. Applications received after the last date &

time (06.11.2025 at 05.00 PM) will be summarily rejected, even if they were posted before the due date.

- a) Applicable Application fee in the form of **Demand Draft (DD)**
- b) **Birth Certificate** / S.S.L.C / Matriculation or equivalent certificate / Transfer Certificate or Board / University Certificate indicating Date of Birth for age proof.
- c) **Higher Secondary** or its equivalent Mark Sheets.
- d) **Degree/Diploma Certificate with all Mark Sheets** (Year-wise / Semester-wise) including attempts made, if any.
- e) **Valid Permanent Registration Certificate** for Nurse and Midwifery issued by any State Nursing & Midwifery Council in India.
- f) **Community (OBC/MBC/EBC/BCM/SC/ST/BT) Certificate**. Candidates are advised to identify the community to which they belong as per the latest notification of the Government and indicate in the application. The category specified in the application form will be taken as final. The candidates who mention their category as MBC-Migrant / OBC-Migrant / BCM-Migrant / EBC- Migrant / SC-others/ST-Migrant/BT-Migrant in their application will be considered against Un-reserved category only.
- g) **Nationality & Nativity/Residence Certificate**.
- h) **EWS Certificate (Income and Asset Certificate)**.
- i) **Disability Certificate (for Persons with Benchmark Disabilities)** issued by the Medical Board, Puducherry.
- j) **Employment Exchange Card** duly registered and renewed as on date bearing NCO code nos. for each qualification acquired by the candidate.
- k) Candidates who worked during COVID at Government Institutions and performed COVID duty shall submit **COVID duty certificate** obtained from the authority mentioned at Sl. No. VII (d) of this Notification.





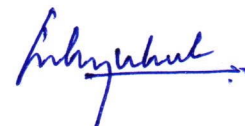
## **GENERAL INSTRUCTIONS TO THE CANDIDATES**

### **PART-I**

**Applicants should read the following instructions carefully before applying:**

1. Mode of applying for Direct Recruitment to the post of Nursing Officer is **through offline (Hard copy) mode only** from **07.10.2025 (10.00 AM) to 06.11.2025 (05.00 PM)**. **Applicants should submit the application in physical form** along with DD (refer para-XI) and Photostat copies of required certificates, through regd. Post or in person. This Institute will not be responsible for any delay/ non-delivery of application within the last date of receipt of application.
2. Avoid submitting multiple applications and submit only a single application. All multiple applications will be cancelled.
3. Photograph & Signature:  
  
Applicants shall paste their recent passport size Photo and indicate their signature in relevant space provided in the application form. Photo should be self attested by the candidates.
4. The information/data furnished by the applicants in the applications are final and cannot be altered later after the submission of application.
5. Applicants are advised to keep a copy of the submitted application for their reference.
6. No original certificates should be sent along with application and only self attested copy of Certificates (i.e. Birth Certificate, SSLC, HSC mark sheets, Diploma / Degree Certificate & Mark Sheets semester /year-wise, Employment Exchange Registration card and State Nursing Council Registration Certificate, PwBD Certificate and COVID duty Certificate, if any) to be sent along with the application. All original certificates are required to be produced only at the time of certificate verification after the notification of the result.
7. The applications which are not in complete shape, or without signature of applicant and without enclosing the requisite certificates/ mark sheets etc. as indicated above, will be summarily rejected and further correspondence will not be entertained for any reasons there for. The candidate shall ensure himself/herself that all the requisite attested copies of certificates are attached along with his/her application within the due date for submission and this Institute will not be held responsible for any lapse in this regard. Also, the result of recruitment would not be intimated on any account to the non-selected candidates. Only the selected candidates will be called for certificate verification. No correspondence or interim enquires from the candidates will be entertained in this regard. Selection list will be displayed in the Notice Board of this Institute and official website <https://igmcni.edu.in>.
8. Candidates seeking reservation benefits available for EWS/MBC/OBC/EBC/BCM/SC/ST/BT/PwBD must ensure that they are entitled to such reservation as per eligibility prescribed in the Notification. They should also be in possession of the certificates in the prescribed format in support of their claim.
9. Selection will be strictly on the basis of merit calculated as per the method of selection prescribed at para-VII of this Notification.

10. Application, which is incorrect / ineligible, incomplete or wrongly filled-in, will not be considered and such application will not be returned to the applicants under any circumstances.
11. **As far as candidates who have rendered COVID duty during COVID-19 pandemic, a copy of COVID duty certificate obtained from the authority mentioned at Sl. No. VII(d) of this Notification shall be submitted while applying for the Post of Nursing Officer.**
12. Candidates working in the State / Central Government / Autonomous Bodies and Public Sector Undertakings should submit their application through proper channel on or before 05.00 PM on 06.11.2025 duly forwarded by their Heads of Departments/Offices.
13. **Change of Address and Mobile number, if any, after submission of application should invariably be intimated to this Institute by Registered Post with Acknowledgement Due.** Otherwise this Institute will not be responsible for any delay/ non-delivery of letters/ SMS messages.
14. Original Certificates are required to be produced by the provisionally short-listed candidates after the notification of results of this recruitment at the time of Certificate Verification.
15. This Institute will not undertake detailed scrutiny of applications for the eligibility and other aspects at the time of awarding of marks and therefore, candidature will be accepted only provisionally, which will not confer any right on such provisionally admitted candidates to claim appointment based on such provisional admission. Candidates must go through the requirements of educational qualification, age, physical and medical standards etc., and satisfy themselves that they are eligible for the post. Copies of supporting documents will be sought at the time of Certificate Verification. When scrutiny is undertaken, if any claim made in the application is not found substantiated, the candidature will be cancelled and the Institute Recruitment Committee's decision shall be final.
16. All the communications with regard to this recruitment will be published only in the official website of IGMCRI <https://igmcricri.edu.in>. Applicants are advised to access the above website and watch news and dailies regularly for information.
17. The decision of the institute as to the eligibility or otherwise of the applicant for any stage of the engagement process shall be final.
18. The Director, Indira Gandhi Medical College and Research Institute, Puducherry reserves the right to enhance / reduce the number of vacancies and also to cancel the recruitment process, if necessity arises on administrative reasons. The decision of the Government shall be final regarding the eligibility of candidates or otherwise.
19. **Helpline:** For any clarification, if needed in filling the application form, please contact the Help Line Number (0413) 2277545 extension no. - 3089, 3053 on all working days between 09.00 A.M to 05.00 P.M. except lunch break (1.00 P.M. to 2.00 P.M.)





## PART-II

1. **Functional requirement for the post of Nursing Officer for the category of Persons with Benchmark Disability:**

Sl. No.	Functional Requirement
1	Sitting
2	Standing
3	Walking
4	Bending
5	Reading & Writing
6	Seeing
7	Hearing
8	Communication
9	Manipulation with fingers

**Note:** Mobility should not be restricted

2. **Categories of Disability suitable for the post of Nursing Officer:**

Sl. No.	Categories of Disability
1	One Arm, One Leg, Cerebral Palsy, Leprosy Cured, Dwarfism, Acid Attack Victims, Spinal Deformity, Spinal Injury
2	Specific Learning Disability
3	Multiple Disabilities involving (1) to (2)

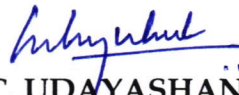
For Persons with Spinal Deformity (SD) and Spinal Injury (SI) guidelines given in Notification / Office Memorandum F.No. 30-12/2020-DD-III dated 29.08.2022 & 07.09.2022 issued by Ministry of Social Justice and Empowerment will be applicable.



**PART-III**

**REQUIREMENT OF AGE FOR CANDIDATES BELONGING TO VARIOUS CATEGORIES**

Sl. No.	Category	Candidates must have been born	
		Not earlier than	Not later than
1	General/Unreserved	06.11.1990	05.11.2007
2	MBC/OBC/EBC/BCM/BT	06.11.1987	
3	SC/ST	06.11.1985	
4	Persons with Benchmark Disabilities & General/Unreserved	06.11.1980	
5	Persons with Benchmark Disabilities & MBC/OBC/EBC/BCM/BT	06.11.1977	
6	Person with Benchmark Disabilities & SC/ST	06.11.1975	

  
(Dr. C. UDAYASHANKAR)  
DIRECTOR



LAST DATE FOR SUBMISSION: 06.11.2025

**APPLICATION FOR DIRECT RECRUITMENT TO**  
**THE POST OF NURSING OFFICER – 2025**

Roll No.: \_\_\_\_\_ (For official use only)

- Note: (1) Read instructions carefully before filling the application  
(2) To be filled in by the Candidate in **CAPITAL LETTERS**  
(3) Put tick ☒ mark against the relevant box wherever necessary  
(4) Attested copies of relevant certificates should be enclosed.  
(5) No column should be left blank/omitted.  
(6) Any omission will lead to summary rejection of the application and no correspondence will be entertained.  
(7) **All pages of application including annexures / enclosures should be sequentially arranged with page numbers and shall be self-attested by the candidates in all the pages.**

Affix recent  
passport size  
photo with self  
attestation

01. Full name of the candidate : 

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02. Father/Husband/Guardian's  
Name (tick ☒ relevant field) : 

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03. Mother's Name : 

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04. Date of Birth (DD/MM/YYYY): 

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05. Age as on 06.11.2025 : 

Years		Months		Days	
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06. Place of Birth : 

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07. Gender : Male ☐ Female ☐ Others ☐

08. Marital Status : Unmarried ☐ Married ☐

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**SIGNATURE OF THE CANDIDATE**

09.Address : 


Pincode 

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10.Contact Number: 

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11.Email id : 

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12. Aadhaar Card Number of Candidate : 

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13.Details of Educational Qualification

a. Passed H. Sc. or its equivalent : Yes 

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 No 

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b. Possessed Degree / Diploma in Nursing : Yes 

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 No 

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14.Details of marks obtained :

Sl. No.	Qualification	Month and year of passing	Duration of the course (in years)	Number of additional attempt(s) after the first attempt	Total maximum marks in all subjects	Total marks obtained in all subjects	Percentage of marks
1.	H. Sc. or its equivalent						
2.	Degree in Nursing / Diploma in General Nursing and Midwifery or equivalent*						

**\*strikeout whichever is not applicable**

15.Nationality : 

INDIAN	
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OTHERS	
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16.Whether Native / Resident of U.T. of Puducherry : Yes 

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 No 

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17.Religion: 

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18.Whether belonging to reserved community : Yes 

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 No 

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- a. If yes, category to which belong (tick ☒ the applicable category):

MBC	
SC	
ST	
OBC	
EWS	
BCM	
EBC	
BT	

**Note:** Refer the notification for expansion of abbreviations

- b. Whether: Origin ☐ Migrant ☐

19. Whether the candidate is a Person with

Benchmark Disability (PwBD) : Yes ☐ No ☐

- a. If yes,

i. Type of disability :

ii. Disability certificate number :

20. Employment Exchange Registration Details:

a. Region :

b. Registration No. :

c. Date of last renewal :

d. Date of next renewal due :

e. Date of registration of Degree in Nursing /  
Diploma in General Nursing and Midwives or  
equivalent Certificate in Employment  
Exchange of Puducherry :

21. State Nursing Council Registration Details:

a. State :

b. Registration No. :

c. Valid upto :

--:3:--

**SIGNATURE OF THE CANDIDATE**

22.COVID Duty Details (if applicable):

a. Name of the Govt. Institution / General Hospitals  
/ PHC / CHC etc. :

b. Place / Location :

c. Region: PUDUCHERRY ☐ KARAİKAL ☐ MAHE ☐ YANAM ☐

d. Duration of COVID Duty performed (Dates) :

From:  To:

e. No. of completed months of COVID duty:

23.Details of Application fee:

a. Whether the candidate claiming fee exemption: Yes ☐ No ☐

b. If no, provide the details of Demand Draft-

i. Bank from which DD drawn :

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ii. Demand Draft No.:

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iii. Date of Issue:

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iv. Amount (in INR):

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**SIGNATURE OF THE CANDIDATE**



### **DECLARATION**

1. I have read all the provisions in the recruitment Notification carefully and hereby undertake to abide by them.
2. I also declare that I have never been convicted by any court of law and no charge sheet is pending against me in any court of law.
3. I declare that I am a Native Resident of Union Territory of Puducherry by virtue of residence for the last five years immediately preceding the date of Notification. I understand that any deviation in this regard will render my selection invalid.
4. I hereby declare that all statements made in this application are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information being found to be false or incorrect or suppressed, my candidature at any stage is liable to be cancelled. I further understand that if I am appointed in Government Service on the basis of false or untrue information, my services are liable to be terminated forthwith without notice.
5. I am aware that appropriate action will be taken against me for falsification of data.
6. In the event of my provisional selection, I shall submit the Original Certificate in support of my claim on Qualification/Age/Nativity/SC/MBC/OBC/EWS/BCM/EBC/BT/ST/Person with Benchmark Disability, failing which my provisional selection shall be cancelled.
7. I further declare that I fulfil all eligibility conditions regarding age limit, educational qualification etc., prescribed for this recruitment.
8. I have not submitted any other application for this recruitment and I am aware that contravening this will lead to summary rejection of my application.
9. I understand that my admission at all stages of this recruitment is purely provisional, subject to satisfying the prescribed eligibility criteria.
10. I have enclosed the self-attested copies of all required certificates along with this application.

**SIGNATURE OF THE CANDIDATE**

Place:

Date:

**ANNEXURE-II**

**COVID DUTY CERTIFICATE**

This is to certify that the Nursing Officer/Staff Nurse, Thiru./  
Tmt./Selvi.\_\_\_\_\_ had rendered  
COVID duty for the period from \_\_\_\_\_ to \_\_\_\_\_  
in the \_\_\_\_\_ (Govt. Institution) with  
a pay of Rs. \_\_\_\_\_ per month during Covid pandemic.

SIGNATURE OF ISSUING AUTHORITY  
(with official seal)

COUNTERSIGNATURE  
(with official seal)

**CHECKLIST FOR DIRECT RECRUITMENT TO THE POST OF  
NURSING OFFICER, IGMCRI – 2025**

**NAME OF THE CANDIDATE:**

**ROLL NO.:**

(for office use only)

<b>Sl. No.</b>	<b>Document</b>	<b>Enclosed (Yes/No/Not applicable)</b>	<b>Page no.</b>
1.	Filled-in application		
2.	Original Demand Draft*		
	<b>Self-attested Photostat copies of following documents</b>		
3.	Birth Certificate / SSLC Mark sheet / Transfer Certificate		
4.	Higher Secondary Mark Sheet		
5.	Degree / Diploma Certificate with all semester/year-wise Mark sheets		
6.	Valid Permanent Registration Certificate of State Nursing Council		
7.	Community Certificate * (OBC/MBC/EBC/BCM/SC/ST/BT)		
8.	Nationality & Nativity / Residence Certificate		
9.	EWS certificate (Income and Asset certificate) for the year 2024-25 *		
10.	Disability Certificate (for Person with Benchmark Disability only) issued by Medical Board *		
11.	Employment Exchange Card duly registered and renewed as on date bearing NCO code nos. for each qualifications acquired by the candidate		
12.	COVID Duty Certificate *		

**\*if applicable**

All the particulars furnished by me are true to the best of my knowledge. I have enclosed duly filled-in application and Demand Draft in original, alongwith self-attested Photostat copies of the above-listed certificates/mark sheets only. I am liable to be terminated for any discrepancy in the information furnished by me.

**Date:**

**SIGNATURE OF THE CANDIDATE**