



Bihar State Power (Holding) Company Limited बिहार स्टेट पावर (होल्डिंग) कंपनी लिमिटेड

Test Date	30/06/2025
Test Time	9:00 AM - 10:30 AM
Subject	Correspondence Clerk and Store Assistant

Section : General Knowledge

Q.1 Which Union Territory of India had the highest sex ratio, according to the Census 2011?

Ans X1. New Delhi

× 2. Chandigarh

× 4. Daman and Diu

Q.2 The Battle of Kannauj in 1540 marks the victory of Sher Shah Suri over which Mughal emperor?

Ans x 1. Shah Jahan

× 3. Aurangzeb

× 4. Bahadur Shah I

Q.3 Who took over as the Chief Justice of India (CJI) from CJI DY Chandrachud on 11 November 2024?

Ans × 1. Justice Surya Kant

★ 2. Justice Hrishikesh Roy

🗙 3. Justice Bhushan Ramkrishna Gavai

Q.4 The Salary of the Chief Justice of India is mentioned in which of the following schedules?

Ans

✓ 1. Second schedule

× 2. Fourth schedule

★ 3. First schedule

★ 4. Third schedule



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Q.5	Who defeated Ibrahim Lodi in the first Battle of Panipat and conquered Delhi?
Ans	✓ 1. Babur
	🗙 2. Akbar
	🗙 3. Aurangzeb
	🗙 4. Shah Jahan
Q.6	Which of the following committees recommended that 'Duty to pay taxes should
	also be a Fundamental Duty of the citizens'?
Ans	★ 1. Nachiket Committee
	🗶 2. Poonchi Committee
	🗙 3. Sarkaria Committee
	✓ 4. Swaran Singh Committee
Q.7	The final population data of Census 2011 was released in which year?
Ans	× 1. 2012
	x 2. 2014
	. 2. 2012
	√ 3. 2013
	× 4. 2011
Q.8	Which organisation launched the 'Samarth' incubation program in March 2025 to
	support startups in the telecom and IT sectors?
Ans	★ 1. Software Technology Parks of India (STPI)
	★ 2. Ministry of Electronics and Information Technology (MeitY)
	→ 3. Centre for Development of Telematics (C-DOT)
	★ 4. National Informatics Centre (NIC)
0.0	Which of the following rivers forms the eastern boundary of the Himalayas?
Q.9 Ans	✓ 1. Brahmaputra
WII2	
	× 2. Teesta
	× 3. Manas





Q.10	Which organisation was awarded the 'Udyog Vikas Award' for its contribution t	O
	transforming India's industrial and logistical landscape in 2025?	

Ans × 1. NITI Aayog

🗙 2. Invest India

★ 3. Industrial Finance Corporation of India

Q.11 Which country was elected as a member of the 15-member of steering committee of the GlobE Network in 2024?

Ans x 1. United States of America

🗙 2. Canada

🗙 3. Sri Lanka

🗸 4. India

Q.12 The call of 'Do or Die' was given by Mahatma Gandhi during the launch of which of the following Satyagrahas/Movements?

Ans ★ 1. Non-cooperation Movement

★ 2. Champaran Satyagraha

→ 3. Quit India Movement

× 4. Bardoli Satyagraha

Q.13 Who among the following was appointed as the new Chief Justice of India in November 2022?

Ans x 1. Sharad Arvind Bobde

2. DY Chandrachud

× 3. NV Ramana

🗙 4. Ranjan Gogoi

Q.14 In which part of India is red soil mostly found?

Ans 1. Chota Nagpur Plateau

★ 2. Upper Ganga Plains

× 3. Thar desert

x 4. Northwest Himalaya





Q.15 What significant event did Lord Mountbatten present in June 1947?

Ans • 1. The plan for partition of India

x 2. The Quit India Movement

★ 3. The Cripps Mission

★ 4. The Cabinet Mission Plan

Q.16 What was the venue of 19th summit of Non-Aligned Movement in 2024?

Ans × 1. Tehran, Iran

🗸 2. Kampala, Uganda

🗙 3. Baku, Azerbaijan

🗙 4. New Delhi, India

Q.17 In which of the following years was the First Round Table Conference held?

Ans × 1. 1932

× 2. 1928

3. 1930

× 4. 1929

Q.18 From 1991 to 2019, former Prime Minister Manmohan Singh was a Member of Parliament from which of the following states/UTs?

Ans × 1. Punjab

🥒 2. Assam

× 3. Chandigarh

🗙 4. Rajasthan

Q.19 How old did International Labour Organization (ILO) become in 2024?

Ans 1. 105 years

× 2. 102 years

× 3. 110 years

× 4. 100 years



Q.20 According to the Indian Mineral Yearbook 2022, which of the following states contributed to 41% of the bauxite production in India?

Ans × 1. Bihar

× 2. Jharkhand

🗙 3. Chhattisgarh

4. Odisha

Section : Logical Reasoning

Q.21 If '+' means '÷', '-' means '+', 'x' means '-' and '÷' means 'x', then what will be the value of the following expression?

$$((23 \times 16) - (2 \div 4)) + (3 - 2)$$

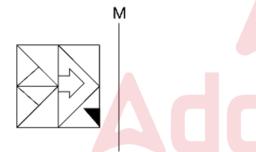
Ans × 1. 2

× 2.4

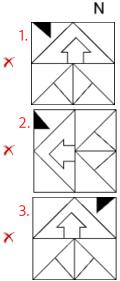
3.3

× 4. 1

Q.22 Select the correct mirror image of the given figure when the mirror is placed at MN as shown below.



Ans









Q.23 Refer to the following series and answer the question that follows. Counting to be done from left to right only.

(Left) M S U K Y N J L B W X I P E U D C O (Right)

Which letter is second to the left of the fifth letter from the right end in the given series?

Ans × 1. B

× 2. J

× 3. Y

√ 4. I

Q.24 Two sets of numbers are given below. In each set of numbers, certain mathematical operation(s) on the first number results in the second number. Similarly, certain mathematical operation(s) on the second number results in the third number and so on. Which of the given options follows the same set of operations as in the given sets?

(NOTE: Operations should be performed on the whole numbers, without breaking down the numbers into their constituent digits. E.g. 13 – Operations on 13 such as adding / subtracting / multiplying to 13 can be performed. Breaking down 13 into 1 and 3 and then performing mathematical operations on 1 and 3 is not allowed.)

14-84-74-148; 15-90-80-160

Ans × 1. 16-96-76-152

× 2. 13-78-88-176

× 3. 17-102-92-174

4. 12-72-62-124





Q.25 Refer to the given letter series and answer the question that follows. Counting to be done from left to right only.

(Left) DAIJCULOILQUPLZCEBJAGX (Right)

How many such vowels are there each of which is immediately preceded by a consonant and also immediately followed by a consonant?

Ans 🕡 1. Four

🗙 2. One

× 3. Three

× 4. Two

Q.26 In the following number-pairs, the second number is obtained by applying certain mathematical operations to the first number. Select the set in which the numbers are related in the same way as are the numbers of the following sets.

35, 105

47, 141

(NOTE: Operations should be performed on the whole numbers, without breaking down the numbers into its constituent digits. E.g. 13 – Operations on 13 such as adding / subtracting /multiplying etc. to 13 can be performed. Breaking down 13 into 1 and 3 and then performing mathematical operations on 1 and 3 is not allowed.)

Ans × 1. 12, 52

x 2. 22, 110

× 3. 36, 74

4. 28, 84

Q.27 In a class of students, Ram is 17th from the top and 3rd from the bottom. What is the total number of students in that class?

Ans × 1. 20

× 2. 21

× 3. 17

√ 4. 19





Q.28 H, I, J, K, S, T and U are sitting around a circular table facing the centre of the table. Only two people sit between H and U when counted from the right of H. Only three people sit between S and K when counted from the right of K. U sits to the immediate right of T.

Ans ★ 1. H **★** 2. S **★** 3. J

× 4. K

Q.29 Refer to the following letter series and answer the question that follows.

(Counting to be done from left to right only.)

Who sits fourth to the right of I?

(Left) A X N S I T E D Y W O V U Q G E J M E U (Right)

How many such vowels are there, each of which is immediately preceded by a consonant and also immediately followed by a consonant?

Ans

x 1. Four

√ 2. Five

x 3. Two

× 4. More than five

Q.30 If 1 is added to each odd digit and 2 is subtracted from each even digit in the number 5731468, which of the following digits will be second from the left in the new number thus formed?

× 4. 2





Q.31	What should come in place of the question mark (?) in the given series to n	nake
	the series logically complete?	

517 519 523 525 529 ?

Ans \checkmark 1. 531

× 2. 534

× 3. 533

× 4. 532

Q.32 What should come in place of the question mark (?) in the given series?

67 65 61 53 37 ?

Ans × 1. 7

× 2.4

× 3. 6

4. 5

Q.33 Select the pair that follows the same pattern as the one followed by the two sets of pairs given below. Both pairs follow the same pattern.

HJM: PRU

LNQ: TVY

Ans X 1. SUX : BCE

× 2. TVX : ADF

★ 3. TUY : ACE

Q.34 D is the brother of L. C is the mother of D. A is the brother of B. C is the sister of B. How is D related to A?

Ans 🗳 1. Sister's son

🗙 2. Sister

× 3. Father

× 4. Brother





Q.35 Select the triad that follows the same pattern as that followed by the two triads given below. Both triads follow the same pattern.

Q.36 Refer to the given letter series and answer the question that follows. Counting to be done from left to right only.

(Left) LAIGVTSKEIOMPNQRWZBCFA (Right)

How many such vowels are there, each of which is immediately preceded by a vowel and also immediately followed by a vowel?

🗙 2. Two

× 3. Three

× 4. Four

Q.37 If 1 is added to each odd digit and 2 is subtracted from each even digit in the number 87364561, what will be difference between the greatest and smallest digits thus formed?

× 2. 3

× 3. 7

4. 6





Q.38 Based on the English alphabetical order, three of the following four letterclusters are alike in a certain way and thus form a group. Which letter-cluster DOES NOT belong to that group?

(Note: The odd one out is not based on the number of consonants/vowels or their position in the letter-cluster.)

Ans × 1. EGI

√ 2. HKL

× 3. LNP

★ 4. DFH

Q.39 Based on the English alphabetical order, three of the following four letterclusters are alike in a certain way and thus form a group. Which letter-cluster DOES NOT belong to that group?

(Note: The odd one out is not based on the number of consonants/vowels or their position in the letter-cluster.)

Ans × 1. YUT

🗸 2. VSQ

× 3. DZY

★ 4. CYX

Q.40 Select the pair that follows the same pattern as the one followed by the two pairs given below. Both pairs follow the same pattern.

FED: BAZ

LKJ: HGF

Ans ★ 1. VUT : SQQ

× 2. WUS: RPQ

× 4. WUS : SQP

Section: General English and Comprehension





Q.41	Select the most appropriate option to fill in the blank.
	By the time we arrived, the guests had already
Ans	√ 1. left
	x 2. leave
	× 3. leaves
	★ 4. leaving
Q.42	Select the most appropriate option to fill in the blank.
	Meera wore a beautiful dress with embroidery.
Ans	★ 1. spacious
	x 2. apprehensive
	★ 4. uncouth
Q.43	Select the most appropriate option that can substitute the underlined word in
	the given sentence.
	The student's <u>diligent</u> work led to excellent results.
Ans	✓ 1. thorough
	× 2. careless
	x 3. timid
	🗙 4. relaxed
Q.44	Select the most appropriate meaning of the given idiom.
	Make a mountain out of a molehill
Ans	★ 1. To avoid interfering in a situation
	x 2. To explore mountainous regions
	★ 4. To undertake an ambitious project





Q.45 Select the option that can be used as a one-word substitute for the given group of words.

A person who studies plants

Ans × 1. Zoologist

🗶 2. Geologist

3. Botanist

★ 4. Ecologist

Comprehension:

Read the given passage and answer the questions that follow.

Mental well-being, encompassing emotional, psychological, and social health, is fundamental to our overall health. It shapes our thoughts, feelings, and actions daily. Far beyond the absence of mental illness, it represents a state where individuals recognise their abilities, manage life's stresses, work effectively, and contribute to society. In today's demanding world, mental health's significance is increasingly clear. Pressures from academics, work, and social norms can trigger challenges like anxiety and depression. The World Health Organisation reports that one in four people will experience a mental health disorder, underscoring the urgent need for awareness and understanding. Crucially, mental health profoundly impacts physical health. Studies indicate that poor mental well-being elevates the risk of chronic conditions such as heart disease, diabetes, and obesity. This powerful mind-body connection demonstrates that stress and emotional distress can manifest physically. Consequently, prioritising good mental health is vital for both emotional equilibrium and physical wellness.

SubQuestion No: 46

Q.46 Select the most appropriate title for the passage.

Ans x 1. Strategies for Achieving Emotional Equilibrium and Social Contribution

✓ 2. The Foundational Role of Mental Well-being in Overall Health

★ 3. Understanding and Addressing Mental Health Disorders Globally

🗶 4. The Interplay Between Stress, Mental Health, and Physical Illness





Read the given passage and answer the questions that follow.

Mental well-being, encompassing emotional, psychological, and social health, is fundamental to our overall health. It shapes our thoughts, feelings, and actions daily. Far beyond the absence of mental illness, it represents a state where individuals recognise their abilities, manage life's stresses, work effectively, and contribute to society. In today's demanding world, mental health's significance is increasingly clear. Pressures from academics, work, and social norms can trigger challenges like anxiety and depression. The World Health Organisation reports that one in four people will experience a mental health disorder, underscoring the urgent need for awareness and understanding. Crucially, mental health profoundly impacts physical health. Studies indicate that poor mental well-being elevates the risk of chronic conditions such as heart disease, diabetes, and obesity. This powerful mind-body connection demonstrates that stress and emotional distress can manifest physically. Consequently, prioritising good mental health is vital for both emotional equilibrium and physical wellness.

SubQuestion No: 47

Q.47 What is one thing that individuals in a state of mental well-being are able to do?

Ans × 1. Completely avoid all forms of stress and pressure

x 2. Achieve extraordinary levels of wealth and fame

→ 3. Recognise their abilities and manage life's stresses

★ 4. Ignore the needs and well-being of others





Read the given passage and answer the questions that follow.

Mental well-being, encompassing emotional, psychological, and social health, is fundamental to our overall health. It shapes our thoughts, feelings, and actions daily. Far beyond the absence of mental illness, it represents a state where individuals recognise their abilities, manage life's stresses, work effectively, and contribute to society. In today's demanding world, mental health's significance is increasingly clear. Pressures from academics, work, and social norms can trigger challenges like anxiety and depression. The World Health Organisation reports that one in four people will experience a mental health disorder, underscoring the urgent need for awareness and understanding. Crucially, mental health profoundly impacts physical health. Studies indicate that poor mental well-being elevates the risk of chronic conditions such as heart disease, diabetes, and obesity. This powerful mind-body connection demonstrates that stress and emotional distress can manifest physically. Consequently, prioritising good mental health is vital for both emotional equilibrium and physical wellness.

SubQuestion No: 48

Q.48 What does mental well-being fundamentally encompass?

Ans x 1. The ability to achieve academic and professional success

x 2. Solely the absence of mental illness

x 4. Primarily physical health and the absence of disease





Read the given passage and answer the questions that follow.

Mental well-being, encompassing emotional, psychological, and social health, is fundamental to our overall health. It shapes our thoughts, feelings, and actions daily. Far beyond the absence of mental illness, it represents a state where individuals recognise their abilities, manage life's stresses, work effectively, and contribute to society. In today's demanding world, mental health's significance is increasingly clear. Pressures from academics, work, and social norms can trigger challenges like anxiety and depression. The World Health Organisation reports that one in four people will experience a mental health disorder, underscoring the urgent need for awareness and understanding. Crucially, mental health profoundly impacts physical health. Studies indicate that poor mental well-being elevates the risk of chronic conditions such as heart disease, diabetes, and obesity. This powerful mind-body connection demonstrates that stress and emotional distress can manifest physically. Consequently, prioritising good mental health is vital for both emotional equilibrium and physical wellness.

SubQuestion No: 49

Q.49 Select the most appropriate ANTONYM of the given word.

Encompass

Ans

× 2. Contain

× 3. Circulate

× 4. Demand





Read the given passage and answer the questions that follow.

Mental well-being, encompassing emotional, psychological, and social health, is fundamental to our overall health. It shapes our thoughts, feelings, and actions daily. Far beyond the absence of mental illness, it represents a state where individuals recognise their abilities, manage life's stresses, work effectively, and contribute to society. In today's demanding world, mental health's significance is increasingly clear. Pressures from academics, work, and social norms can trigger challenges like anxiety and depression. The World Health Organisation reports that one in four people will experience a mental health disorder, underscoring the urgent need for awareness and understanding. Crucially, mental health profoundly impacts physical health. Studies indicate that poor mental well-being elevates the risk of chronic conditions such as heart disease, diabetes, and obesity. This powerful mind-body connection demonstrates that stress and emotional distress can manifest physically. Consequently, prioritising good mental health is vital for both emotional equilibrium and physical wellness.

SubQuestion No: 50

Q.50 Why is prioritising good mental health considered vital, based on the information provided?

Ans x 1. Because it guarantees financial success and career advancement

- → 3. Because it is essential for both emotional equilibrium and physical wellness
- 🗙 4. Because it eliminates all forms of social and academic pressures

Section : General Hindi and Comprehension



Q.51 'अखंड' का पर्यायवाची शब्द होगा-

Ans 🗙 १. अपूर्ण

🗙 २. खंड

y 3. पूर्ण

🗙 ४. अंश

Q.52 'समास' का विलोम शब्द है-

Ans 🗙 1. विच्छेद

y 2. व्यास

🗙 ३. समन्वय

🗙 ४. विग्रह

Q.53 सर्वोचित कारक चिह्न से दिए गए वाक्य का रिक्त स्थान पूर्ण करें—

मैंने कभी अपने समय दुरूपयोग नहीं किया।

Ans 🧳 1. का

🗙 २. में

🗙 ३. पर

🗙 4. से

Q.54 निम्नलिखित मुहावरे का सही अर्थ पहचानें।

मुट्ठी गरम करना।

Ans 🧳 1. रिश्वत देना

🗙 २. क्रोध आना

🗙 ३. किसी को मारना

🗙 ४. सर्दी लगना

Q.55 'अंग-अंग ढीला होना' मुहावरा का सही अर्थ होगा -

Ans \chi 1. सुखी जीवन व्यतीत करना

🗶 २. वृद्ध होना

🗙 ३. अत्यधिक कोमल होना

🧳 ४. थकान होना





गद्यांश के आधार पर निम्मलिखित प्रश्नों के उत्तर दीजिए-

'मिथक' शब्द अंग्रेजी के 'मिथ' से गढ़ लिया गया है और उसका हिंदी प्रतिरूप बन गया है। मिथ शब्द का उद्भव यूनानी शब्द 'मिथॉस' से हुआ है,जिसका अर्थ है 'मुंह से निकला हुआ'। अत: उसका सम्बन्ध 'मौखिक कथा' से जुड़ गया क्योंकि कथा भी सुनी सुनायी जाती थी। हिंदी में मिथक के लिए 'पुरावृत्त', 'पुराकथा', 'पुराणकथा' आदि अनेक शब्द प्रयुक्त होते रहे हैं। स्पष्ट है कि इनसे 'मिथ' के पूरे अर्थ का सम्प्रेषण नहीं हो पाता। इस प्रतिशब्दों में या तो अव्याप्ति दोष है या अतिव्याप्ति। इसलिए हिंदी में भी 'मिथक' शब्द का प्रयोग ही समीचीन है।

वस्तुत: मिथक का सम्बन्ध आदिम लोक मानस से है। अपनी सरलतम परिभाषा में "मिथक एक कथा है, जिसमें सृष्टि और उसके उपकरणों के उद्भव, उसकी गतिक्रिया और उस पर नियंत्रण, उसके अबूझ व्यापार, मूलभूत मानवीय क्रियाओं और समस्याओं, प्रतिरूपों और तत्त्वों, जीवन मरण आदि विहंगम विषयों को लेकर आरम्भ कालीन धारणाएं, चिंताएं, विश्वास और तत्संबंधी कर्मकांड को अभिव्यक्ति मिली है।"

SubQuestion No: 56

Q.56 'मिथ' शब्द का अर्थ क्या है ?

Ans 🗶 १. प्रयोग किया हुआ

🗙 ३. सुना हुआ

🗙 ४. पढ़ा हुआ







गद्यांश के आधार पर निम्मलिखित प्रश्नों के उत्तर दीजिए-

'मिथक' शब्द अंग्रेजी के 'मिथ' से गढ़ लिया गया है और उसका हिंदी प्रतिरूप बन गया है । मिथ शब्द का उद्भव यूनानी शब्द 'मिथॉस' से हुआ है,जिसका अर्थ है 'मुंह से निकला हुआ'। अत: उसका सम्बन्ध 'मौखिक कथा' से जुड़ गया क्योंकि कथा भी सुनी सुनायी जाती थी। हिंदी में मिथक के लिए 'पुरावृत्त', 'पुराकथा', 'पुराणकथा' आदि अनेक शब्द प्रयुक्त होते रहे हैं। स्पष्ट है कि इनसे 'मिथ' के पूरे अर्थ का सम्प्रेषण नहीं हो पाता। इस प्रतिशब्दों में या तो अव्याप्ति दोष है या अतिव्याप्ति। इसलिए हिंदी में भी 'मिथक' शब्द का प्रयोग ही समीचीन है।

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SubQuestion No: 57

Q.57 गद्यांश में प्रयुक्त प्रतिरूप शब्द का अर्थ होगा -

Ans 🗙 १. प्रबुद्ध

🌽 २. प्रतिमा

🗙 ३. पत्थर

🗙 ४. पकवान







गद्यांश के आधार पर निम्मलिखित प्रश्नों के उत्तर दीजिए-

'मिथक' शब्द अंग्रेजी के 'मिथ' से गढ़ लिया गया है और उसका हिंदी प्रतिरूप बन गया है । मिथ शब्द का उद्भव यूनानी शब्द 'मिथॉस' से हुआ है,जिसका अर्थ है 'मुंह से निकला हुआ'। अत: उसका सम्बन्ध 'मौखिक कथा' से जुड़ गया क्योंकि कथा भी सुनी सुनायी जाती थी। हिंदी में मिथक के लिए 'पुरावृत्त', 'पुराकथा', 'पुराणकथा' आदि अनेक शब्द प्रयुक्त होते रहे हैं। स्पष्ट है कि इनसे 'मिथ' के पूरे अर्थ का सम्प्रेषण नहीं हो पाता। इस प्रतिशब्दों में या तो अव्याप्ति दोष है या अतिव्याप्ति। इसलिए हिंदी में भी 'मिथक' शब्द का प्रयोग ही समीचीन है।

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SubQuestion No: 58

Q.58 गद्यांश के लिए उपयुक्त शीर्षक का चयन कीजिए-

Ans 🗙 1. रूपक

🌽 2. मिथक

🗙 ३. प्रतीक

🗶 4. बिम्ब







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SubQuestion No: 59

Q.59 गद्यांश में प्रयुक्त आदिम का पर्यायवाची शब्द होगा -

Ans 🧳 १. आरम्भिक

🗙 २. वर्तमान

🗶 ३. भविष्य

🗶 ४. अंतिम







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SubQuestion No: 60

Q.60 मिथक शब्द अंग्रेजी के किस शब्द से लिया गया है ?

Ans 🕢 1. मिथ शब्द से

🗙 २. इमैजिनेशन शब्द से

🗙 ३. मिथॉस शब्द से

🗙 ४. एलेगरी शब्द से

Section : Basic Knowledge of Computer

- Q.61 Which of the following is correct if you simultaneously place a row above row 3 and a column to the right of column D?
- Ans x 1. Select row 3 and column D, then press Ctrl + Shift + '+'.
 - \times 2. Use the Insert options menu separately for rows and columns.
 - → 3. Perform two separate insert actions.
 - x 4. This action can be performed simultaneously in Excel. ■

Q.62 What does the TEXT function in MS Excel do?

- **Ans** x 1. Converts dates into numeric values
 - 2. Converts numeric values to text in a specific number format
 - ★ 3. Converts text to numeric values
 - x 4. Converts text to uppercase or lowercase





Q.63 What happens when one uses the 'Paste' command in MS Word 2019?

Ans

✓ 1. It pastes text from the clipboard into the document.

× 2. It applies a new style to the text.

★ 3. It saves the document.

× 4. It deletes the selected text.

Q.64 Which of the following industries is particularly vulnerable to cyber attacks and thus requires strong cybersecurity measures?

Ans ★ 1. Agriculture

x 3. Construction

× 4. Mining

Q.65 Which keyboard shortcut key combination is used for Keep Text Only option while pasting in an MS Word document?

Ans × 1. Ctrl + Shift + H

× 2. Ctrl + Shift + Q

→ 3. Ctrl + Shift + V

x 4. Ctrl + Shift + 0

Q.66 Which keyboard shortcut can be used to quickly open a presentation in Microsoft PowerPoint?

Ans → 1. Ctrl + 0

× 2. Ctrl + P

x 3. Ctrl + S

× 4. Ctrl + N

Q.67 If a user is aware of the file path, how can they open a document in Microsoft Word?

Ans x 1. By dragging and dropping the document onto the Word application icon

x 2. By saying 'Open document' to a voice-controlled assistant

x 3. By tapping the document on a touchscreen device





- Q.68 What does the setting 'Collate' mean when printing multiple copies of a multipage document in MS Word 2019?
- **Ans ★** 1. To skip the even-numbered pages
 - ★ 2. To print only the first page

 - × 4. To change the orientation of the document
- Q.69 In most word-processing applications, which of the following keyboard shortcuts is commonly used to cut the selected text?
- Ans × 1. Ctrl+Z
 - × 2. Ctrl+C

 - × 4. Ctrl+V
- Q.70 Which of the following actions is typically the first step in creating a new document in MS Word?
- **Ans** X 1. Formatting the document's layout
 - x 2. Selecting 'Open' from the File menu

 - x 4. Printing the document
- Q.71 Which of the following best describes the Unified Payments Interface (UPI)?
- Ans x 1. A messaging service for secure communication between banks
 - × 2. A biometric authentication system for financial transactions
 - √ 3. A mobile-based payment system that allows users to link multiple bank accounts to
 a single mobile application for instant money transfers
 - \times 4. A payment system that allows users to make cashless transactions using a physical card
- Q.72 Which of the following mobile operating systems is known for its strong security features and is often used in enterprise environments?
- Ans × 1. Android
 - ★ 2. Windows Phone

 - × 4. Apple iOS





- Q.73 You need to change the system date and time on your Windows 10 operating system. Which of the following steps correctly outlines the process?
- Ans x 1. Open the Start menu, select Settings, click on System, then select Date & time, and use the Change date and time button to modify the settings.
 - x 2. Open the Start menu, select Control Panel, click on System and Security, then select Date & time, and use the Modify button to change the settings.
 - x 3. Open the Start menu, select Control Panel, click on Date and Time, and then use the Change date and time button to modify the settings.
 - ✓ 4. Open the Start menu, select Settings, click on Time & language, then select Date & time, and use the Change button to modify the settings.

Q.74 Which of the following options is used to open an existing document in Microsoft Word?

Ans × 1. File > Save

★ 3. Edit > Open

× 4. File > New

0.75 What is the full form of 'Cc'?

Ans X 1. Collaboration copy

√ 2. Carbon copy

× 3. Connection copy

× 4. Connect copy

Q.76 What is the full form of ISP?

Ans X 1. Intranet Service Provider

✓ 2. Internet Service Provider

★ 3. Internet System Provider

× 4. Internet Service Provision

Q.77 What is the purpose of the 'Print Preview' feature in MS Excel 2019?

Ans \times 1. To edit the spreadsheet content

 \times 2. To format the cells automatically

× 4. To save the spreadsheet in a different format



Q.78 Identify the prominent tool utilised for fetching data from the web.

Ans 1. Google

- 🗙 2. LinkedIn
- × 3. Facebook
- × 4. Twitter
- Q.79 Which of the following is a primary advantage of using credit cards over debit cards?
- **Ans** x 1. Credit cards can only be used for online transactions.
 - x 2. Credit cards do not require a PIN for transactions.
 - ★ 3. Credit cards have lower interest rates than debit cards.
- Q.80 What is the primary reason for the need of cyber security?
- **Ans** x 1. To increase the storage capacity of computer devices
 - 2. To prevent unauthorised access to computer systems and networks
 - **x** 3. To enhance the speed of internet connections
 - x 4. To improve the graphical user interface (GUI) of software applications

Section : Quantitative Aptitude

- Q.81 An item is marked 75% higher than its cost price. Even after allowing some discount, the shopkeeper earned 5% profit. Find the discount percentage allowed by the shopkeeper.
- **Ans №** 1. 40%
 - × 2. 41%
 - **×** 3. 37%
 - × 4.42%
- Q.82 Solve $\frac{3}{4} \times 1\frac{5}{3} 0.25 \times 8 + 2 \times \frac{1}{2}$.
- Ans × 1. 0
 - **x** 2. −1
 - **3**. 1
 - × 4.2



Q.83 The ratio of Rithu's income and savings is 10 : 3. Find the expenditure (in ₹) if her savings are ₹12,000.

Ans × 1. ₹26,000

√ 2. ₹28,000

x 3. ₹36,000

× 4. ₹24,000

Q.84 Evaluate the following:

$$1850 - [450 - \{210 - (90 - 60 - 10)\}]$$

Ans × 1. 1665

× 2. 1450

3. 1590

× 4. 1520

Q.85 3 times the present age of Diksha is 12 years more than 3 times the present age of Amit, and 9 times the present age of Amit is 6 years less than 6 times the present age of Diksha. The sum of the present ages (in years) of Diksha and Amit is:

Ans × 1. 13

× 2. 20

3. 16

× 4. 15

Q.86 The value of

$$3^3 - 6^2 + \left(\frac{4}{2}\right)^2 - 2 + 0 \times 8 =$$

Ans

× 2. −3

× 3. −2

× 4. −5





Q.87 The sum of the present ages of Naresh and his father is 48 years. After four years, the age of the father will be three times that of Naresh. Their present ages, respectively, are:

Ans

✓ 1. 10 years, 38 years

✓ 2. 12 years, 44 years

✓ 3. 16 years, 40 years

x 4. 20 years, 36 years

Q.88 A dealer buys two articles X and Y for ₹1,700 each. He marks each of them at the same price. He sells X by giving two successive discounts of 21% and 52% and still earns ₹986 as profit. If he sells Y at a single discount of 61%, then what is the profit percentage on Y?

Ans × 1. 61.5%

× 2. 62%

× 3. 61%

√ 4. 62.5%

Q.89 The sum of five numbers is 655. The average of the first two numbers is 75 and the third number is 105. Find the average of the remaining two numbers?

Ans \checkmark 1. 200

x 2. 180

× 3. 181

× 4. 201

Q.90 A retailer buys an electronic item for ₹180. His overhead expenses are ₹20. He sells the electronic item for ₹300 and makes x% profit. The value of x is:

Ans × 1.70

× 2. 30

× 3. 40

4. 50





Q.91 A shopkeeper lists the price of a fan at 40% above its cost price and offers a 20% discount on its list price. If he earns a profit of ₹111, then what is the list price (in ₹) of the fan?

Ans × 1. 1,135

× 2. 1,022

× 3. 1,224

4. 1,295

Q.92 The average of 6.5, 10.6, 20.2 and a is 18. The value of a is:

Ans × 1. 35.7

× 2. 36.7

3. 34.7

x 4. 33.7

Q.93 The difference between the value of a number increased by 18% and the value of the same number decreased by 18% is 303.12. Find the number.

Ans × 1.840

× 2.848

3. 842

× 4.844

Q.94 If 4% of x = 204, then x = ?

Ans 1. 5100

× 2. 10300

× 3. 5200

x 4. 10200

Q.95 Evaluate the following:

$$1850 - [450 - \{210 - (90 - 60 - 9)\}]$$

Ans × 1. 1449

× 2. 1519

× 3. 1664

4. 1589





Q.96 In an election between two candidates A and B, 80% of the voters cast their votes, out of which 2% votes were declared invalid. A got 12,544 votes, which were 80% of the total valid votes. Find the total number of voters in that election.

Ans × 1. 25,000

× 2. 22,000

x 3. 20,000

4. 16,000

Q.97 A person can complete a journey in 6 hours. He covers the first one-third part of the journey at a rate of 60 km/hr and the remaining distance at a rate of 40 km/hr. What is the total distance (in km) of his journey?

Ans 🕢 1. 270

× 2. 279

 \times 3. 266

× 4. 274

Q.98 A car moves from point A to B at a speed of 30 km/h and comes back at a speed of 50 km/h. Find the average speed.

Ans × 1. 40 km/h

× 3. 35.5 km/h

× 4. 42.5 km/h

Q.99 Aditya and Bhaskar undertake to do a piece of work for ₹15,000. Aditya alone can do it in 15 days while Bhaskar alone can do it in 18 days. With the help of Chandra, they finish it in 6 days. What is Chandra's share?

Ans

√ 1. ₹4,000

× 2. ₹5,000

× 3. ₹6,000

× 4. ₹7,000





Q.100 Three pipes, A, B and C, can fill a tank in 12 hours. After working at it together for 3 hours, C is closed, and A and B can fill the remaining part in 10 hours. The number of hours taken by C alone to fill the tank is:

Ans × 1.60 hours

√ 2. 120 hours

★ 3. 15 hours

× 4.30 hours

