





# Bihar State Power (Holding) Company Limited बिहार स्टेट पावर (होल्डिंग) कंपनी लिमिटेड

Test Date	26/06/2025
Test Time	12:30 PM - 2:00 PM
Subject	Correspondence Clerk and Store Assistant

Subject	
Section :	General Knowledge
Q.1	Who among the following is the head of the government in the States of India?
Ans	√ 1. Chief Minister
	🗙 2. Governor
	X 3. Prime Minister
	x 4. President
Q.2	Sree Narayana Guru started Sree Narayana Dharma Paripalana Yogam (SNDP) to
	carry on the work of social reform in
Ans	x 1. Bihar
	x 2. Assam
	🗙 3. Maharashtra
Q.3	Which of the following reform movements was started in Mumbai in 1867 to
	empower people to believe in the existence of 'one God'?
Ans	x 1. Ved Samaj
	🗙 2. Satyashodhak Samaj
	🗙 3. Brahmo Samaj
	✓ 4. Prarthana Samaj
Q.4	Which of the following places was captured by the army led by Akbar in 1568?
Ans	x 1. Kashmir
	🗙 2. Qandahar
	🗙 4. Parts of Ahmadnagar



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Q.5	As per Census 2011, which Indian state has the lowest population density?
Ans	x 1. Himachal Pradesh
	✓ 2. Arunachal Pradesh
	🗙 3. Sikkim
	🗙 4. Mizoram
Q.6	Which Mughal Emperor personally managed campaigns in the Deccan against the
	Marathas who started guerrilla warfare?
Ans	×1. Babur
	√ 2. Aurangzeb
	×3. Akbar
	× 4. Humayun
Q.7	In which state is the famous temple 'Hanuman Garhi' located?
Ans	🗙 1. Bihar
	🗙 2. Tamil Nadu
	→ 3. Uttar Pradesh
	🗙 4. Chhattisgarh
Q.8	In October 2024, which state government launched an initiative called 'Sankalp',
	which aims to tackle drug trafficking and support rehabilitation efforts?
Ans	🗙 1. Kerala
	🗙 2. Haryana
	→ 3. Himachal Pradesh
	🗙 4. Punjab
Q.9	Which of the following hills is located in Maharashtra?
Ans	✓ 1. Satmala hills
	🗶 2. Garo hills
	x 3. Aravalli hills
	🗙 4. Gir hills





Q.10	In the constituent assembly of India, who among the following quoted 'the President is the symbol of Nation'?
Ans	✓ 1. Dr. BR Ambedkar
	🗙 2. Dr. Sacchidananda Sinha
	<b>★</b> 3. KM Munshi
	🗙 4. Jawahar Lal Nehru
Q.11	Which team won Pro Kabaddi 2024?
Ans	★ 1. Haryana Steelers
	✓ 2. Puneri Paltan
	× 3. Jaipur Pink Panthers
	× 4. Patna Pirates
Q.12	IIFL Finance has rebranded seven of its branches as all-women staffed 'Shakti'
	branches to promote women empowerment. In which regions are these branches located?
Ans	✓ 1. Delhi NCR and Mumbai MMR
	× 2. Chennai and Kolkata
	★ 3. Bengaluru and Hyderabad
	🗙 4. Pune and Ahmedabad
Q.13	To promote the study of Arabic, Persian, and Islamic laws, the Calcutta Madrasa was established by Warren Hastings in the
Ans	<b>★</b> 1. 1750s
	✓ 2. 1780s
	<b>★</b> 3. 1790s
	<b>★</b> 4. 1720s
Q.14	Which of the following statements about the Shivalik range is correct?
Ans	x 1. It has an average elevation of 4000−5000 metres.
	✓ 2. It is the outermost range of the Himalayas stretching from the Indus to the Brahmaputra.
	★ 3. It stretches between the Ganga and Yamuna rivers.
	🗙 4. It is the innermost range of the Himalayas.





Q.15	The second phase of the Census of India 2011, known as Population Enumeratio	n,
	was conducted in which month of 2011?	

Ans × 1. July

🗶 2. June

× 3. January

Q.16 Who did Kristalina Georgieva, Managing Director of the IMF, propose to appoint as the deputy managing director, effective 31 October 2024?

**Ans ★** 1. Janet Yellen

★ 2. Christine Lagarde

🗙 3. Raghuram Rajan

Q.17 When was the first Backward Classes Commission appointed?

**Ans** × 1. 1955

**×** 2. 1957

**3**. 1953

**×** 4. 1954

Q.18 Who among the following was the first Deputy Prime Minister of India?

Ans 🔷 1. Sardar Vallabhbhai Patel

× 2. Gulzarilal Nanda

🗙 3. Morarji Desai

🗙 4. Jagjivan Ram

Q.19 Which of the following contributions is associated with Prof. Padmanabhan in the field of biotechnology?

Ans x 1. Discovered insulin analogues and headed WHO health programs

x 2. Developed India's first vaccine against dengue and COVID-19

x 4. Led India's genome sequencing mission at IISER Pun





Q.20 Which of the following countries was elected as one of the non-permanent members of the United Nations Security Council for a two-year term starting on 1 January 2025?

Ans × 1. Japan

× 2. Switzerland

× 4. South Korea

#### Section : Logical Reasoning

Q.21 Six friends, P, Q, R, S, T, and U are sitting in a row, facing north. T is an immediate neighbour of both S and R. Q is to the immediate right of R. P is sitting to the left of S. Q is the immediate neighbour of R and U. Who sits to the immediate left of R?

Ans 🧳 1. T

🗙 2. Q

**X** 3. P

× 4. S

Q.22 If 'E' stands for '÷', 'F' stands for '×', 'G' stands for '+', and 'H' stands for '-', then the resultant of which of the following would be 84?

**Ans** 1. 144 E 2 H 24 G 12 F 3

× 2. 120 H 48 E 24 G 2 F 1

× 3. 180 F 1 E 3 H 18 G 6

× 4. 150 G 30 H 18 F 1 E 2

Q.23 Six boxes P, Q, R, S, T, and U are stacked one above the other but not necessarily in the same order. T is kept third from the top. Only two boxes are kept between T and R. Q is kept immediately below U. There is exactly one box between P and U. S is kept immediately above P. Which box is second from the bottom?

Ans × 1. P

√ 2. Q

**X** 3. S

× 4. U





Q.24 What should come in place of the question mark (?) in the given series?

7 20 33 46 59 ?

Ans × 1. 77

× 2.75

**3**. 72

× 4.69

Q.25 Each vowel in the word DEAFISH is changed to the letter immediately following it in the English alphabetical order and each consonant is changed to the letter immediately preceding it in the English alphabetical order. How many letters will appear exactly twice in the new group of letters thus formed?

Ans × 1. Two

× 2. One

× 4. Three

Q.26 In the following triads, each group of letters is related to the subsequent one following a certain logic. Select from the given options, the one that follows the same logic.

JUNG - UNJG - GNUJ

SKIT - KIST - TIKS

Ans 🗸 1. LACE - ACLE - ECAL

★ 2. GRIP - RGIP - PRIG

★ 3. BOXS - BXOS - SXOB

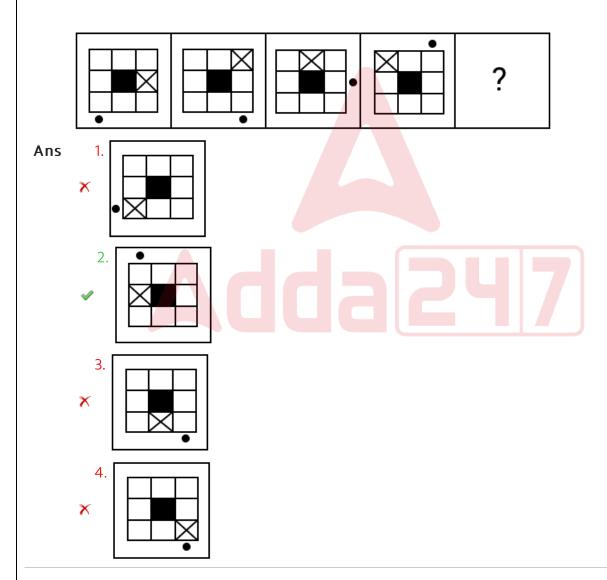
★ 4. COME - OMCE - OMEC





Q.27 Select the triad that follows the same pattern as that followed by the two triads given below. Both triads follow the same pattern.

Q.28 Identify the figure given in the options which when put in place of '?' will logically complete the series.







Q.29 Select the set in which the numbers are related in the same way as are the numbers of the following sets.

(NOTE: Operations should be performed on the whole numbers, without breaking down the numbers into their constituent digits. E.g. 13 – Operations on 13 such as adding/subtracting/multiplying etc. to 13, can be performed. Breaking down 13 into 1 and 3 and then performing mathematical operations on 1 and 3 is not allowed.)

```
(1, 50, 5)

(6, 240, 4)

Ans × 1. (8, 25, 3)

× 2. (9, 400, 5)

• 3. (7,140, 2)

× 4. (4, 120, 4)
```

Q.30 Select the set in which the numbers are related in the same way as are the numbers of the following sets.

(NOTE: Operations should be performed on the whole numbers, without breaking down the numbers into its constituent digits. E.g. 13 – Operations on 13 such as adding / subtracting /multiplying etc. to 13 can be performed. Breaking down 13 into 1 and 3 and then performing mathematical operations on 1 and 3 is not allowed)

```
(6,25,46)
(16,23,54)
Ans 

✓ 1. (4,7,26)

✓ 2. (13,8,26)

✓ 3. (8,17,30)

✓ 4. (27,2,24)
```





Q.31 Three of the following four word-pairs are alike in a certain way and thus form a group. Which word-pair DOES NOT belong to that group?

(NOTE: The words must be considered as meaningful English words and must not be related to each other based on the number of letters/number of consonants/vowels in the word.)

**Ans**  $\checkmark$  1. Crockery : Forks

x 2. Stationery : Pen

★ 3. Furniture : Chair

x 4. Cutlery : Spoon

Q.32 The position(s) of how many letters will remain unchanged if each of the letters in the word BRAIN is arranged in the English alphabetical order?

Ans × 1. Three

× 2. Two

🧳 3. Zero

**x** 4. One

0.33 In a certain code language,

A+ B means 'A is the wife of B'

A-B means 'A is the mother of B'

AxB means 'A is the brother of B'

A + B means 'A is the daughter of B'

Based on the above, how is M related to O if 'L – M + N x O  $\div$  P'?

Ans X1. Sister

✓ 2. Brother's wife

× 3. Mother

★ 4. Brother's daughter





Q.34 Refer to the following series of three-letter words and answer the question that follows.

AIN, ONK, AST, EJO

If each letter in all the words is replaced by the next letter in the English alphabetical order, how many of the resulting words will NOT contain any vowels?

Ans × 1. Four

√ 2. One

🗙 3. Two

× 4. Three

Q.35 What should come in place of the question mark (?) in the given series?

96 138 180 222 264 ?

Ans × 1. 309

× 2. 312

**√** 3. 306

× 4. 318

Q.36 Refer to the given letter series and answer the question that follows. Counting to be done from left to right only.

(Left) O O P J A R A N I D E H R E W A L I B U D A Y X Z G F (Right)

If all the consonants are dropped from the series, which letter will be fifth from the right?

Ans × 1.1

🧳 2. E

**×** 3. A

**x** 4. 0





Q.37 In the following triads, each group of letters is related to the subsequent one following a certain logic. Select from the given options, the one that follows the same logic.

Q.38 If 2 is added to each odd digit and 2 is subtracted from each even digit in the number 1328714, then how many digits will appear more than twice in the new number this formed?

```
Ans 

x 1. Three

x 2. Two

x 3. None

√ 4. One
```

Q.39 Based on the English alphabetical order, three of the following four letterclusters are alike in a certain way and thus form a group. Which letter-cluster DOES NOT belong to that group?

(Note: The odd one out is not based on the number of consonants/vowels or their position in the letter-cluster.)





Q.40 If 'A' stands for '+', 'B' stands for '-', 'C' stands for 'x' and 'D' stands for '÷', then what will come in place of the question mark (?) in the following equation?

Ans × 1.34

**×** 2. 24

× 3.04

**4**. 14

#### Section : General English and Comprehension

Q.41 Select the most appropriate meaning of the given word.

#### **Ruthless**

Ans × 1. Polished

2. Malicious

× 3. Modest

★ 4. Compassionate

Q.42 Select the most appropriate option to fill in the blank.

They live in a \_\_ house near the lake.

Ans × 1. stoned

2. stone

**★** 3. stony

× 4. stoner

Q.43 Select the most appropriate option to fill in the blank.

By the time she arrives, we \_\_\_ already left.

Ans × 1. has

× 2. had

× 3. will





Q.44 Select the most appropriate meaning of the given idiom.

To be a piece of cake

**Ans ★** 1. To be moderately challenging

x 2. To be very difficult

x 3. To be impossible

Q.45 Select the option that has the same meaning as the underlined group of words.

She has always thought about how technology can<u>cause, act, or move in a special way</u> people closer together and give people more time back.

Ans 🗸 1. bring

× 2. conjecture

**★** 3. signify

× 4. postulate







Read the given passage and answer the questions that follow.

Dukhi loved bright colours, especially reds and yellows. He liked strongly scented flowers, like jasmine and honeysuckle. He couldn't understand my father's preference for the more delicately perfumed petunias and sweet peas. But I shared Dukhi's fondness for the common bright orange marigold, which is offered in temples and is used to make garlands and nosegays. When the garden was bare of all colour, the marigold would still be there, gay and flashy, challenging the sun.

Dukhi was very fond of making nosegays, and I liked to watch him at work. A sunflower formed the centrepiece. It was surrounded by roses, marigolds and oleander, fringed with green leaves, and bound together with silver thread. The perfume was overpowering. The nosegays were presented to me or my father on special occasions, that is, on a birthday or to guests of my father's who were considered important.

SubQuestion No: 46

Q.46 Select the most appropriate tone of the passage.

**Ans**  $\checkmark$  1. Affectionate

★ 2. Condescending

× 3. Disturbed

× 4. Aggressive





Read the given passage and answer the questions that follow.

Dukhi loved bright colours, especially reds and yellows. He liked strongly scented flowers, like jasmine and honeysuckle. He couldn't understand my father's preference for the more delicately perfumed petunias and sweet peas. But I shared Dukhi's fondness for the common bright orange marigold, which is offered in temples and is used to make garlands and nosegays. When the garden was bare of all colour, the marigold would still be there, gay and flashy, challenging the sun.

Dukhi was very fond of making nosegays, and I liked to watch him at work. A sunflower formed the centrepiece. It was surrounded by roses, marigolds and oleander, fringed with green leaves, and bound together with silver thread. The perfume was overpowering. The nosegays were presented to me or my father on special occasions, that is, on a birthday or to guests of my father's who were considered important.

SubQuestion No: 47

Q.47 Select the most appropriate title for the passage.

Ans × 1. My Father And His Garden

★ 2. Dukhi and His Hobby

**★** 3. My Beautiful Flowers





Read the given passage and answer the questions that follow.

Dukhi loved bright colours, especially reds and yellows. He liked strongly scented flowers, like jasmine and honeysuckle. He couldn't understand my father's preference for the more delicately perfumed petunias and sweet peas. But I shared Dukhi's fondness for the common bright orange marigold, which is offered in temples and is used to make garlands and nosegays. When the garden was bare of all colour, the marigold would still be there, gay and flashy, challenging the sun.

Dukhi was very fond of making nosegays, and I liked to watch him at work. A sunflower formed the centrepiece. It was surrounded by roses, marigolds and oleander, fringed with green leaves, and bound together with silver thread. The perfume was overpowering. The nosegays were presented to me or my father on special occasions, that is, on a birthday or to guests of my father's who were considered important.

SubQuestion No: 48

Q.48 Select the most appropriate structure of the passage.

**Ans ★** 1. Argumentative

★ 2. Cause and effect

× 3. Circular

🗸 4. Linear





Read the given passage and answer the questions that follow.

Dukhi loved bright colours, especially reds and yellows. He liked strongly scented flowers, like jasmine and honeysuckle. He couldn't understand my father's preference for the more delicately perfumed petunias and sweet peas. But I shared Dukhi's fondness for the common bright orange marigold, which is offered in temples and is used to make garlands and nosegays. When the garden was bare of all colour, the marigold would still be there, gay and flashy, challenging the sun.

Dukhi was very fond of making nosegays, and I liked to watch him at work. A sunflower formed the centrepiece. It was surrounded by roses, marigolds and oleander, fringed with green leaves, and bound together with silver thread. The perfume was overpowering. The nosegays were presented to me or my father on special occasions, that is, on a birthday or to guests of my father's who were considered important.

SubQuestion No: 49

Q.49 Select the option that is NOT a fact presented in the passage.

Ans × 1. Dukhi presented nosegays to the writer's father and him

x 2. Marigold would still be there challenging the sun

3. Dukhi's fondness for sweet peas and petunias

× 4. Dukhi loved colours like reds and yellows





Read the given passage and answer the questions that follow.

Dukhi loved bright colours, especially reds and yellows. He liked strongly scented flowers, like jasmine and honeysuckle. He couldn't understand my father's preference for the more delicately perfumed petunias and sweet peas. But I shared Dukhi's fondness for the common bright orange marigold, which is offered in temples and is used to make garlands and nosegays. When the garden was bare of all colour, the marigold would still be there, gay and flashy, challenging the sun.

Dukhi was very fond of making nosegays, and I liked to watch him at work. A sunflower formed the centrepiece. It was surrounded by roses, marigolds and oleander, fringed with green leaves, and bound together with silver thread. The perfume was overpowering. The nosegays were presented to me or my father on special occasions, that is, on a birthday or to guests of my father's who were considered important.

SubQuestion No: 50

Q.50 Select the most appropriate synonym of the word 'fringed'.

Ans × 1. Centred

× 2. Bordered

× 3. Braided

Section : General Hindi and Comprehension

Q.51 दिए गए वाक्य में रिक्त स्थान के लिए उपयुक्त शब्द चुनें।

विद्यालय में ...... वातावरण है ?

Ans

🌙 १. कैसा

🗶 2. कैसे

**×** 3. कैस

🗙 4. कैसी





Q.52 लोकोक्ति के सही अर्थ का चयन करें-'कंगाली में आटा गीला'

Ans 🗶 1. बहुत थोड़ी वस्तु से आवश्यकता की पूर्ति नहीं होती

🧳 २. एक मुसीबत पर दूसरी मुसीबत आ पड़ना

🗶 3. आटे में अधिक पानी गिरना

🗙 ४. गरीबी में आटा गीला होना

Q.53 निम्नलिखित विकल्पों में से 'तट' का पर्यायवाची कौन-सा है?

**Ans** 🗸 1. किनारा

🗙 २. दिशा

🗙 ३. निर्धन

🗙 ४. क्षिप्र

Q.54 निम्नलिखित विकल्पों में से <u>आकुंचन</u> का विलोम शब्द पहचानें।

Ans 🗙 १. आक्रांत

🧳 २. विस्तार

🗙 ३. संकोच

🗙 4. कंचन

Q.55 'खूंटे के बल कूदना' मुहावरे का सही अर्थ होगा-

Ans 🗙 1. बुरे दिन आना

🗸 2. कोई सहारा मिलने पर अकड़ना

🗙 ३. कड़ा दंड देना

🗙 ४. गुप्त मंत्रणा करना





दिए गए गद्यांश के आधार पर निम्नांकित प्रश्नों के उत्तर दीजिए--

गद्यगीत में भाषा गद्य की होती है और भाव पद्य का, अर्थातः गद्य रूपी शरीर में काव्य रूपी आत्मा का निवास होता है। इसकी भाषा सामान्य गद्य की अपेक्षा सरस और लयबद्ध होती है। अलंकारों का खुलकर प्रयोग किया जाता है। कहानी की संवेदना और भावातिरेक इसकी प्रमुख विशेषताएं हैं। काव्य के समस्त जीवंत तत्व गद्य गीत में पाये जाते हैं। मार्मिक भाव, मनोरम अर्थ, सुगठित प्रौढ़ भाषा, रस, अलंकार, ध्विन का समावेश आवश्यक है। किसी विशेष अनुभूति या भाव को केंद्र में रखकर यहाँ उसका विकास किया जाता है। यद्यपि गद्यगीत व्यक्तिगत होते हैं किंतु इनमें मानसिकता का विवेचन और मानवीय सहानुभूति के कारण सामान्य जन के प्रति एक आत्मीयता का भाव पाया जाता है। वह अपने पाठक को हँसाने या रुलाने की क्षमता रखती है। यथार्थ की तीव्र अनुभूति के कारण ही यह रचना सामान्य गद्य से उपर उठकर गद्यगीत का रूप ग्रहण करती है और उपन्यास, नाटक, कहानी आदि से भिन्न हो जाती है। भावों की मुक्त अनुभूति और अभिव्यंजना जब गद्य में होती है तो गद्यकाव्य का रूप ले लेती है।

SubQuestion No: 56

Q.56 गद्य गीत के लिए निम्न में से क्या आवश्यक नहीं है?

Ans 🗙 1. मार्मिक भाव

🗶 २. सुगठित प्रौढ़ भाषा

🗙 ३. मनोरम अर्थ

4. वर्णनात्मकता







दिए गए गद्यांश के आधार पर निम्नांकित प्रश्नों के उत्तर दीजिए--

गद्यगीत में भाषा गद्य की होती है और भाव पद्य का, अर्थातः गद्य रूपी शरीर में काव्य रूपी आत्मा का निवास होता है। इसकी भाषा सामान्य गद्य की अपेक्षा सरस और लयबद्ध होती है। अलंकारों का खुलकर प्रयोग किया जाता है। कहानी की संवेदना और भावातिरेक इसकी प्रमुख विशेषताएं हैं। काव्य के समस्त जीवंत तत्व गद्य गीत में पाये जाते हैं। मार्मिक भाव, मनोरम अर्थ, सुगठित प्रौढ़ भाषा, रस, अलंकार, ध्विन का समावेश आवश्यक है। किसी विशेष अनुभूति या भाव को केंद्र में रखकर यहाँ उसका विकास किया जाता है। यद्यपि गद्यगीत व्यक्तिगत होते हैं किंतु इनमें मानसिकता का विवेचन और मानवीय सहानुभूति के कारण सामान्य जन के प्रति एक आत्मीयता का भाव पाया जाता है। वह अपने पाठक को हँसाने या रुलाने की क्षमता रखती है। यथार्थ की तीव्र अनुभूति के कारण ही यह रचना सामान्य गद्य से उपर उठकर गद्यगीत का रूप ग्रहण करती है और उपन्यास, नाटक, कहानी आदि से भिन्न हो जाती है। भावों की मुक्त अनुभूति और अभिव्यंजना जब गद्य में होती है तो गद्यकाव्य का रूप ले लेती है।

SubQuestion No: 57

Q.57 गद्य गीत की भाषा कैसी होती है?

Ans 🗶 1. सरल और परिनिष्ठित

🗶 ३. सहज और सुबोध

🗙 ४. क्तिष्ट और परिमार्जित







दिए गए गद्यांश के आधार पर निम्नांकित प्रश्नों के उत्तर दीजिए--

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SubQuestion No: 58

Q.58 निम्न में से 'जीवंत' का विलोम शब्द है--

Ans 🗶 1. सुंदर

🗶 २. सामान्य

**y** 3. चुस्त

🗶 ४. निष्प्रभ







दिए गए गद्यांश के आधार पर निम्नांकित प्रश्नों के उत्तर दीजिए--

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SubQuestion No: 59

Q.59 गद्यगीत होते हैं -

Ans 🗙 1. व्यक्तिगत

🗶 २. सामाजिक

**y** 3. लोकपरक

🗙 ४. धार्मिक







दिए गए गद्यांश के आधार पर निम्नांकित प्रश्नों के उत्तर दीजिए--

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SubQuestion No: 60

Q.60 निम्न में से गद्यगीत की विशेषता नहीं है—

Ans 🗶 1. इसमें काव्य के सभी जीवंत तत्त्व होते हैंं।

🗶 २. इसमें अलंकारों का प्रयोग किया जाता है।

🕢 3. इसकी भाषा दुर्बोध और अतुकांत होती है।

🗶 ४. इसमें कहानी की संवेदना और भावातिरेक रहता है।

Section : Basic Knowledge of Computer

Q.61 Which type of chart in MS-Excel 2016 displays both columns sorted in descending order and a line representing the cumulative total percentage?

Ans  $\times 1$ 

Waterfall chart

× 2. Sunburst chart

3. Pareto chart

★ 4. Histogram chart





Q.62 In the Microsoft Excel Spreadsheet, to create a series of dates that increments by one day each, which of the following actions should you perform?

**Ans** ✓ 1. Enter the starting date, drag the fill handle and release.

**★** 2. Type each date manually.

**★** 3. Enter the starting date, then use the SUM function.

x 4. Use the AutoFit function. ■

Q.63 What is a 'template' in MS PowerPoint?

**Ans** × 1. A group of pre-designed sheets

x 2. A group of pre-designed PDFs

★ 3. A group of pre-designed pages

Q.64 Which of the following applications is used for designing the user interface?

Ans X 1. Todoist

× 2. Safari

× 3. Asana

√ 4. Figma

Q.65 Which of the following keyboard shortcuts is used for opening clipboard history while formatting text in an MS Word document?

Ans × 1. Windows + C

✓ 2. Windows + V

× 3. Windows + S

× 4. Windows + Z

Q.66 What does dragging the Fill Handle from a cell containing 'Monday' do?

**Ans**  $\times$  1. It fills the cells with the current date.

★ 2. It fills the adjacent cells with 'Monday'.

 $\times$  3. It fills the cells with blank values.

✓ 4. It creates a series of days of the week (Monday, Tuesday, etc.).





Q.67 What is contained in a compressed (zipped) file?

Ans × 1. Encrypted data

★ 2. Temporary internet files

x 4. Multiple executable files

Q.68 Which of the following Windows utilities is used to modify system startup settings and manage system services?

**Ans ★** 1. Task Manager

× 2. Disk Cleanup

→ 3. System Configuration

× 4. Event Viewer

Q.69 When composing an email, which field should be used to send the email to multiple recipients without them seeing each other's addresses?

Ans × 1. Body

× 2. Cc

× 3. To

Q.70 Select the correct steps to print one or several worksheets.

Ans 

✓ 1. Select the worksheets > Select File > Print or Press Ctrl + P > Select the Print button or adjust Settings

x 2. Select the worksheets > Select Insert > Print or Press Ctrl + P > Select the Print button or adjust Settings

 $\chi$  3. Select the worksheets > Select Data > Print or Press Ctrl + P > Select the Print button or adjust Settings

★ 4. Select the worksheets > Select Home > Print or Press Ctrl + P > Select the Print button or adjust Settings





Q.71	Which of the following is a sophisticated form of a computer virus that can evad	e
	letection by changing its code?	

**Ans** 

✓ 1. Polymorphic virus

× 2. Macro virus

**★** 3. Boot sector virus

× 4. Worm

Q.72 What happens when you select the Run option for an executable file in the File Download dialog box?

**Ans**  $\times$  1. The browser closes without any action.

 $\times$  2. The file is deleted immediately.

→ 3. The file is opened and executed directly.

★ 4. The file is downloaded and saved to your computer.

Q.73 Which option allows you to apply a different font size to a small portion of text within a larger text box without affecting the entire text box?

**Ans** x 1. Character Spacing in the Advanced Font Settings

x 2. Selection Pane in the Home tab

★ 4. Text Box Formatting in the Insert tab

Q.74 How frequently does an antivirus software need to be upgraded?

Ans × 1. Monthly

2. As frequently as updates are available

× 3. Often

× 4. Yearly

Q.75 Which technique is most frequently used to change margin values in tenths of an inch in MS Word?

**Ans** 1. Typing with a keyboard

★ 2. Painting with a brush tool

★ 3. Drag-and-drop interface

x 4. Using a voice-controlled assistant





- Q.76 When composing and sending a new email, which of the following actions ensures that the email is sent to multiple recipients without any of them seeing the other recipients' email addresses?
- Ans  $\times$  1. Enter all email addresses in the 'To' field.
  - ★ 2. Enter all email addresses in the 'CC' field.
  - x 3. Enter all email addresses in the 'Reply-To' field.
  - ✓ 4. Enter all email addresses in the 'BCC' field.
- Q.77 The Start menu was first introduced in which version of Windows?
- Ans  $\checkmark$  1. Windows 95
  - × 2. Windows 8
  - × 3. Windows XP
  - × 4. Windows 3.0
- Q.78 Which of the following is the correct way to enter and edit text in an MS PowerPoint slide?
- **Ans** 

  ✓ 1. Click on the Text Box placeholder and type your text
  - × 2. Right-click on a slide, choose Edit Text and then type within the content placeholder to enter text
  - ★ 3. Select the Insert tab, choose WordArt and then double-click the Slide Content Area
    to enter and edit the text
  - × 4. Double-click on the Slide Title to enter text and press Enter to save the changes
- Q.79 Which of the following features are commonly found in the latest antivirus software to enhance protection against malware?
- **Ans ★** 1. Enhanced graphic design and user interface
  - 2. Real-time scanning and automatic updates
  - 🗙 3. Manual updates and limited malware database
  - × 4. Increased system resource usage and slow performance





Q.80 Which feature in MS-Word processing software allows you to check for spelling and grammatical errors?

Ans × 1. Macro

× 2. Mail Merge

**x** 3. Template

## Section : Quantitative Aptitude

Q.81 A person can complete a journey in 20 hours. He covers the first one-third part of the journey at a rate of 68 km/hr and the remaining distance at a rate of 34 km/hr. What is the total distance (in km) of his journey?

Ans × 1.811

**2**. 816

**×** 3. 807

**x** 4. 813

Q.82 A washing machine manufacturer earns 20% profit by selling each washing machine for ₹18,000. If the production cost is increased by 10%, what should be the new selling price of the machine so as to gain 10%?

**Ans** *✓* 1. ₹18,150

**×** 2. ₹20,150

**×** 3. ₹18,550

× 4. ₹20,550

Q.83 Even after giving a 10% discount, Yudhvir earned a profit of 10% by selling a book marked for ₹1,100. How much profit (in ₹) did he earn?

Ans × 1.100

**x** 2. 110

**×** 3. 200

**4**.90



Q.84 The average weight of 50 students of a school is 55 kg. If the weight of the teacher is included, the average weight increases by 200 grams. Find the weight (in kg) of the teacher.

**Ans**  $\checkmark$  1. 65.2

× 2. 55.2

**×** 3. 58.2

**×** 4. 62.2

Q.85 An item is marked 125% higher than its cost price. Even after allowing some discount, the shopkeeper earned 17% profit. Find the discount percentage allowed by the shopkeeper.

**Ans** 1.48%

× 2.50%

× 3. 49%

× 4.47%

Q.86 A man sells a mobile phone for ₹600 and loses some money. If he had sold it for ₹1110, his gain would have been 4.1 times the earlier loss. The cost price (in ₹) of the mobile phone is:

**Ans**  $\checkmark$  1. 700

**×** 2. 730

**×** 3. 720

× 4.680

Adda 247

Q.87 The price of a laptop was first increased by 25% and then decreased by 20%. If the final price of the laptop is ₹34,000, what was the original price (in ₹)?

**Ans** × 1. 34,500

2. 34,000

**×** 3. 34,750

**x** 4. 33,750

Q.88 If M =  $\frac{18}{5}$  × 2 +  $\frac{1}{4}$  of 16 ÷ 4 - 1, then the value of M is:

Ans × 1.8

**2**. 7.2

 $\times$  3. 0.36

**×** 4. −5



Q.89 In an election between two candidates, 10% of the voters did not cast their vote and 10% of the votes polled were found invalid. The successful candidate got 64% of the valid votes and won by a majority of 9,072 votes. Find the number of registered voters in that election.

**Ans** × 1. 46,000

**2**. 40,000

**x** 3. 42,000

**x** 4. 48,000

Q.90 Pipes A and B can fill a tank in 10 hours and 40 hours, respectively. C is an outlet pipe attached to the tank. If all the three pipes are opened simultaneously, it takes 80 minutes more than the time that A and B together take to fill the tank. If pipes A and B are opened at the same time in an empty tank and closed after 7 minutes, then in how much time can pipe C empty the partially filled tank?

Ans × 1. 47 hours

× 2. 45 hours

× 4. 51 hours

Q.91 Evaluate: 35 - [25 - {31 - (21 - 14 + 8)}]

**Ans** × 1. 29

**×** 2. 25

**3**. 26

**×** 4. 23

Q.92 The number 280 is increased by 20%, and 55 is added to it. Find the resultant number.

Ans × 1. 335

× 2.405

**×** 3. 395

**4**. 391





Q.93 Three pipes, A, B and C, can fill up a cistern in 24, 30 and 40 minutes, respectively. Pipe A is always open, while pipes B and C work alternately for a minute each, starting with pipe B. How long will it take to fill the cistern?

Ans  $\times 1.\frac{64}{9}$  minutes

- $\times$  2.  $\frac{120}{17}$  minutes
- $\times$  3.  $\frac{240}{17}$  minutes
- $\checkmark$  4.  $\frac{127}{9}$  minutes
- Q.94 4 years ago, the average age of A, B, and C was 70 years. 4 years from now, the average age of A and C will be 88 years. What will be the age (in years) of B, 3 years from now?

Ans × 1.60

× 2.59

× 3.54

**4**. 57

Q.95 The ratio of Vimal's age to Pradeep's age is 4 : 3. Vimal will be 30 years old after 6 years. How old is Pradeep now?

Ans × 1. 16 years

🗙 2. 17 years

🗙 3. 15 years

Q.96 A man spends 25% of his income on food, 25% on children's education and 80% of the remaining on house rent and groceries. What percentage of his income is left with him?

**Ans ★** 1. 12%

× 2.5%

**3**. 10%

**×** 4. 15%

Q.97 Evaluate: 1850 - [450 - {210 - (90 - 60 - 11)}]

Ans × 1. 1666

× 2. 1521

**×** 3. 1451

**4**. 1591





Q.98 The average of the marks of 15 students in a class is 52. If the marks of each student are doubled, find the new average.

**Ans** 🗸 1. 104

- **×** 2. 15
- **×** 3. 52
- **×** 4. 30
- Q.99 If  $3^{x} 3^{x-1} = 162$ , then the value of  $\frac{2x-1}{2x+3}$  is:

Ans  $\times 1. \frac{9}{18}$ 

- $\times$  2.  $\frac{9}{14}$
- **√** 3.  $\frac{9}{13}$
- $\times 4.\frac{9}{8}$
- Q.100 Rama can row upstream at 6 km/hr and downstream at 8 km/hr. Find Rama's speed in still water and the rate of the current, respectively.

Ans × 1.5 km/hr and 2 km/hr

- × 2.3 km/hr and 1 km/hr
- × 3. 7 km/hr and 6 km/hr