



Bihar State Power (Holding) Company Limited
 बिहार स्टेट पावर (होल्डिंग) कंपनी लिमिटेड

Test Date	23/07/2025
Test Time	2:00 PM - 3:30 PM
Subject	Correspondence Clerk and Store Assistant

Section : General Knowledge

Q.1 The final population data for the 2011 Census of India was released on which date?

- Ans

✗ 1. 31 March 2013

✓ 2. 30 April 2013

✗ 3. 01 July 2013

✗ 4. 01 March 2013

Q.2 As per the 2011 Census, which of the following Union Territories recorded the highest sex ratio (number of females per 1000 males)?

- Ans

✗ 1. Lakshadweep

✓ 2. Puducherry

✗ 3. Delhi

✗ 4. Andaman and Nicobar Islands

Q.3 Magadi Kere Conservation Reserve is located in which state of India?

- Ans

✗ 1. Madhya Pradesh

✓ 2. Karnataka

✗ 3. Rajasthan

✗ 4. Uttar Pradesh

Q.4 Which of the following was the main mediator of the Indus Waters Treaty (IWT) signed between India and Pakistan in 1960?

- Ans

✗ 1. United Nations

✗ 2. European Union

✗ 3. North Atlantic Treaty Organization

✓ 4. World Bank

Q.5 Who among the following was elected unopposed as the Olympic Council of Asia President on 8 September 2024, in New Delhi?

- Ans

✗ 1. K K Shivalingam

✗ 2. Narinder Batra

✗ 3. Suresh Kalmadi

✓ 4. Randhir Singh

Q.6 Raniganj and Talcher mining regions are famous for the production of ____.

- Ans

✗ 1. copper

✗ 2. marble

✓ 3. coal

✗ 4. gold

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Q.7 The first Carnatic war took place in which of the following years?

- Ans
- ✓ 1. 1746-48 AD
 - ✗ 2. 1740-45 AD
 - ✗ 3. 1735-40 AD
 - ✗ 4. 1772-75 AD

Q.8 Which of the following Constitutional Amendment Acts added Fundamental Duties in the Indian Constitution?

- Ans
- ✗ 1. 53rd
 - ✓ 2. 42nd
 - ✗ 3. 25th
 - ✗ 4. 66th

Q.9 The enhanced e-Migrate portal launched by the Indian government in October 2024 aligns with which goal of the United Nations' Sustainable Development Goals, promoting orderly and responsible migration?

- Ans
- ✓ 1. Goal 10
 - ✗ 2. Goal 9
 - ✗ 3. Goal 12
 - ✗ 4. Goal 6

Q.10 Which of the following is true regarding the nomination/election of the members of the Rules Committee of the Lok Sabha?

- Ans
- ✗ 1. The members of the Rules Committee of the Lok Sabha are nominated by the President.
 - ✓ 2. The members of the Rules Committee of the Lok Sabha are nominated by the Speaker of Lok Sabha.
 - ✗ 3. The members of the Rules Committee of the Lok Sabha are nominated by the Prime Minister.
 - ✗ 4. The members of the Rules Committee of the Lok Sabha are elected by the Lok Sabha members.

Q.11 The salary and allowance of retired judges at sittings of the Supreme Court of India are decided by the:

- Ans
- ✗ 1. Vice-President of India
 - ✓ 2. President of India
 - ✗ 3. Prime Minister of India
 - ✗ 4. Chief Justice of India

Q.12 Which Indian ministry released the 'Navchetana - National Framework for Early Childhood Stimulation (ECS)' for children from birth to three years of age?

- Ans
- ✗ 1. Ministry of Education
 - ✓ 2. Ministry of Women and Child Development
 - ✗ 3. Ministry of Social Justice and Empowerment
 - ✗ 4. Ministry of Health and Family Welfare

Q.13 What does the Census of India do if someone is identified as having 'no religion' or as an 'atheist'?

- Ans
- ✗ 1. It does not record their response.
 - ✓ 2. It records exactly what the person describes.
 - ✗ 3. It assigns them a default religion.
 - ✗ 4. It categorises them under 'Others'.

Q.14 Which ministry launched the 'Aadharshila' National Curriculum for Early Childhood Care and Education (ECCE) for children aged 3 to 6 years in 2024?

- Ans
- ✗ 1. Ministry of Health and Family Welfare
 - ✗ 2. Ministry of Social Justice and Empowerment
 - ✓ 3. Ministry of Women and Child Development
 - ✗ 4. Ministry of Education

Q.15 Which Indian table tennis duo clinched the mixed doubles title at the WTT Contender Tunis 2025?

- Ans
- ☐

1. Manav Thakkar and Manika Batra
- ☒

2. Manush Shah and Diya Chitale
- ☐

3. Harmeet Desai and Sreeja Akula
- ☐

4. Sharath Kamal and Sutirtha Mukherjee

Q.16 Which of the following Articles of Indian Constitution deal with the Right against Exploitation?

- Ans
- ☐

1. Articles 17 and 18
- ☐

2. Articles 19 and 20
- ☐

3. Articles 21 and 22
- ☒

4. Articles 23 and 24

Q.17 Which among the following Sultans of Delhi Sultanate was defeated by Babur in the first battle of Panipat?

- Ans
- ☒

1. Ibrahim Lodi
- ☐

2. Sikandar Lodhi
- ☐

3. Muhammad Bin Tughlaq
- ☐

4. Firoz Shah Tughlaq

Q.18 Who among the following introduced two types of coins — the silver ‘Tanka’ and the copper ‘Jital’?

- Ans
- ☐

1. Alauddin Khalji
- ☐

2. Ghiyasuddin Balban
- ☐

3. Muhammad Bin Tughlaq
- ☒

4. Shamsuddin Iltutmish

Q.19 Who among the following established the 'Depressed Classes Association' during the British Raj in India?

- Ans
- ☒

1. Bhimrao Ambedkar
- ☐

2. Jawaharlal Nehru
- ☐

3. Mahatma Gandhi
- ☐

4. Subhas Chandra Bose

Q.20 When did the Revolt of the Sepoys at Meerut break out?

- Ans
- ☐

1. 10 May 1856
- ☒

2. 10 May 1857
- ☐

3. 15 May 1856
- ☐

4. 17 May 1857

Section : Logical Reasoning

Q.21 H is the father of G. F is the mother of K. K is the wife of G. L is the brother of F. How is H related to L?

- Ans
- ☐

1. Brother's daughter's husband's father
- ☐

2. Sister's daughter's husband's brother
- ☒

3. Sister's daughter's husband's father
- ☐

4. Daughter's husband's brother

Q.22 Refer to the following letter, number, and symbol series and answer the question that follows. Counting to be done from left to right only.

(Left) 8 D 5 ¶ A \$ K E € Σ T U F 7 = J C ¶ P # % (Right)

If all the letters are dropped from the series, which of the following will be fourth from the right?

- Ans
- ✗ 1. Σ
 - ✗ 2. %
 - ✗ 3. €
 - ✓ 4. =

Q.23 Based on the English alphabetical order, three of the following four letter-cluster pairs are alike in a certain way and thus form a group. Which letter-cluster pair DOES NOT belong to that group?

(Note: The odd one out is not based on the number of consonants/vowels or their position in the letter-cluster.)

- Ans
- ✗ 1. MN - RS
 - ✗ 2. OP - TU
 - ✓ 3. RS - UV
 - ✗ 4. KL - PQ

Q.24 If 1 is added to each odd digit and 2 is subtracted from each even digit in the number 7431568, what will be difference between the highest and lowest digits in the number thus formed?

- Ans
- ✓ 1. 6
 - ✗ 2. 1
 - ✗ 3. 3
 - ✗ 4. 4

Q.25 Six cricketers (Kohli, Rohit, Dhawan, Sachin, Pant, and Bumrah) are sitting in a straight line facing towards the north. Pant is sitting at the extreme right end of the line. Only three people sit between Pant and Rohit. Sachin, who is an immediate neighbour of Rohit, does not sit at any of the ends. Dhawan sits at one of the positions to the left of Kohli. Bumrah sits third to the right of Dhawan. Who sits to the immediate right of Sachin?

- Ans
- ✗ 1. Dhawan
 - ✗ 2. Rohit
 - ✓ 3. Bumrah
 - ✗ 4. Kohli

Q.26 If 1 is added to each odd digit and 2 is subtracted from each even digit in the number 5437816, which of the following digits will be second from the left?

- Ans
- ✗ 1. 4
 - ✗ 2. 8
 - ✗ 3. 6
 - ✓ 4. 2

Q.27 Refer to the following letter, number, and symbol series and answer the question that follows.

(Left) E Y 8 Q K Δ + Σ V • Z % & T 2 7 C ₹ U G 5 (Right)

If all the letters are dropped from the series, which of the following will be fourth from the left?

- Ans
- ✓ 1. Σ
 - ✗ 2. %
 - ✗ 3. 8
 - ✗ 4. +

Q.28 Six people, A, B, C, X, Y and Z, are sitting around a circular table, facing the centre. B sits to the immediate right of Y. Z is an immediate neighbour of both, B and X. C is an immediate neighbour of Y. Who are the immediate neighbours of A?

- Ans
- ☐

1. C and Y
- ☒

2. C and X
- ☐

3. B and Y
- ☐

4. Z and C

Q.29 Select the pair that follows the same pattern as the one followed by the two pairs given below. Both pairs follow the same pattern.

CEI : NPT
IKO : TVZ

- Ans
- ☐

1. QRV : BCH
- ☒

2. PRV : ACG
- ☐

3. PRV : BCH
- ☐

4. QRV : ACG

Q.30 Refer to the given letter series and answer the question that follows. Counting to be done from left to right only.

(Left) M E U G K A H X V B Q C S P O W N L Z F D (Right)

How many letters are there in the English alphabetical order between the letter that is fifth from the right end and the letter that is fifth from the left end of the series?

- Ans
- ☒

1. Two
- ☐

2. Five
- ☐

3. Three
- ☐

4. Four

Q.31 If 1 is added to each odd digit and 2 is subtracted from each even digit in the number 6317825, what will be the sum of the digits that are second from the left and third from the right in the new number thus formed?

- Ans
- ☐

1. 13
- ☐

2. 14
- ☐

3. 12
- ☒

4. 10

Q.32 What should come in place of the question mark (?) in the given series?

49 50 53 54 57 ?

- Ans
- ☒

1. 58
- ☐

2. 59
- ☐

3. 60
- ☐

4. 61

Q.33 Based on the English alphabetical order, three of the following four letter-clusters are alike in a certain way and thus form a group. Which is the letter-cluster that DOES NOT belong to that group?
(Note: The odd one out is not based on the number of consonants/vowels or their position in the letter-cluster.)

- Ans
- ☐

1. GJO
- ☒

2. BEK
- ☐

3. VYD
- ☐

4. MPU

Q.34 In the following number-pairs, the second number is obtained by applying certain mathematical operations to the first number. Select the set in which the numbers are related in the same way as are the numbers of the following sets.

4, 62

7, 341

(NOTE: Operations should be performed on the whole numbers, without breaking down the numbers into its constituent digits. E.g. 13 – Operations on 13 such as adding / subtracting / multiplying etc. to 13 can be performed. Breaking down 13 into 1 and 3 and then performing mathematical operations on 1 and 3 is not allowed.)

- Ans
- ☐ 1. 8, 514
 - ☐ 2. 4, 60
 - ☐ 3. 2, 16
 - ☒ 4. 9, 727

Q.35 Select the pair that follows the same pattern as that followed by the two set of pairs given below. Both pairs follow the same pattern.

RHO : AQX

JKL : STU

- Ans
- ☐ 1. NIC: WQL
 - ☒ 2. ZAR: IJA
 - ☐ 3. MNO: VWY
 - ☐ 4. CDE: LLM

Q.36 Refer to the given letter series and answer the question that follows. Counting to be done from left to right only.

(Left) G E U C F A H W V B Q X P Y O S T K Z M D (Right)

How many letters are there in the English alphabetical order between the letter that is third from the right end and third from the left end of the series?

- Ans
- ☐ 1. Six
 - ☐ 2. Five
 - ☐ 3. Three
 - ☒ 4. Four

Q.37 Select the correct mirror image of the given figure when the mirror is placed at MN as shown below.



Ans

1.
✗



2.
✗



3.
✗



4.
✓



Q.38 Select the pair that follows the same pattern as that followed by the two pairs given below. Both pairs follow the same pattern.

MED : QCC

TJM : XHL

Ans

✗ 1. TRA : XTZ

✓ 2. PGI : TEH

✗ 3. THR : XJQ

✗ 4. ODD : KBC

Q.39 What should come in place of the question mark (?) in the given series?

82 85 90 97 ? 117

Ans

✗ 1. 107

✓ 2. 106

✗ 3. 108

✗ 4. 105

Q.40 Select the set in which the numbers are related in the same way as are the numbers of the following sets.

(Note: Operations should be performed on the whole numbers, without breaking down the numbers into their constituent digits. E.g., 13 – Operations on 13 such as adding/subtracting/multiplying to 13 can be performed. Breaking down 13 into 1 and 3 and then performing mathematical operations on 1 and 3 is not allowed.)

(4, 20, 2)

(6, 30, 3)

Ans

✗ 1. (9, 45, 5)

✗ 2. (5, 25, 3)

✓ 3. (8, 40, 4)

✗ 4. (7, 35, 4)

Q.41 Select the most appropriate option to fill in the blank.

I wanted to go outside, _____ it started to rain.

- Ans
- ✗ 1. and
 - ✗ 2. so
 - ✗ 3. or
 - ✓ 4. but

Q.42 Select the most appropriate ANTONYM of the given word.

Contempt

- Ans
- ✗ 1. Disdain
 - ✗ 2. Apathy
 - ✓ 3. Admiration
 - ✗ 4. Envy

Q.43 Select the most appropriate option to fill in the blank.

I will go to the park ___ it stops raining.

- Ans
- ✓ 1. when
 - ✗ 2. and
 - ✗ 3. but
 - ✗ 4. or

Q.44 Select the most appropriate meaning of the given phrase.

To throw in the towel

- Ans
- ✗ 1. To take a break
 - ✓ 2. To admit defeat
 - ✗ 3. To start a conflict
 - ✗ 4. To clean up a mess

Q.45 Select the most appropriate one-word substitute for the underlined group of words in the given sentence.

He lacked the business skill in making correct decisions and judgement that led to his financial decline.

- Ans
- ✗ 1. oracy
 - ✗ 2. dexterity
 - ✗ 3. exposition
 - ✓ 4. acumen

Comprehension:

Read the given passage and answer the question that follow.

Jesse Owens was born in Alabama and, aged 9, the family moved to the Granville section of Cleveland. His early life was marked by poverty, and he was forced to take many menial jobs such as delivering goods and working in a shoe repair shop. However, he was able to develop his passion for running and athletics. From an early age, he was identified as having great potential talent. In later life, he gave much credit to Charles Riley, his high school coach who encouraged him and made allowances for his difficulty in making evening training sessions because Jesse had to work in a shoe repair shop.

Jesse Owens rose to national prominence in 1933, when he equaled the world record (9.4 seconds) for the 100-yard dash. He attended Ohio State University but, without a scholarship, he had to continue working part time.

SubQuestion No : 46

Q.46 Which of the following is a fact mentioned in the passage?

- Ans**
- ✗ 1. Jesse Owens worked as a coach in the shoe repair shop.
 - ✓ 2. Jesse Owens equaled the world record for the 100-yard dash in 1933.
 - ✗ 3. Jesse Owens was given a scholarship to attend Ohio State University.
 - ✗ 4. Jesse Owens was born in Cleveland.

Comprehension:

Read the given passage and answer the question that follow.

Jesse Owens was born in Alabama and, aged 9, the family moved to the Granville section of Cleveland. His early life was marked by poverty, and he was forced to take many menial jobs such as delivering goods and working in a shoe repair shop. However, he was able to develop his passion for running and athletics. From an early age, he was identified as having great potential talent. In later life, he gave much credit to Charles Riley, his high school coach who encouraged him and made allowances for his difficulty in making evening training sessions because Jesse had to work in a shoe repair shop.

Jesse Owens rose to national prominence in 1933, when he equaled the world record (9.4 seconds) for the 100-yard dash. He attended Ohio State University but, without a scholarship, he had to continue working part time.

SubQuestion No : 47

Q.47 What is the central theme of the passage?

- Ans**
- ✓ 1. Jesse Owens' early life, hardships and rise to prominence in athletics
 - ✗ 2. The achievements of Jesse Owens in the 1936 Olympics
 - ✗ 3. The history of athletics in the 1930s
 - ✗ 4. Jesse Owens' career in sports coaching

Comprehension:

Read the given passage and answer the question that follow.

Jesse Owens was born in Alabama and, aged 9, the family moved to the Granville section of Cleveland. His early life was marked by poverty, and he was forced to take many menial jobs such as delivering goods and working in a shoe repair shop. However, he was able to develop his passion for running and athletics. From an early age, he was identified as having great potential talent. In later life, he gave much credit to Charles Riley, his high school coach who encouraged him and made allowances for his difficulty in making evening training sessions because Jesse had to work in a shoe repair shop.

Jesse Owens rose to national prominence in 1933, when he equaled the world record (9.4 seconds) for the 100-yard dash. He attended Ohio State University but, without a scholarship, he had to continue working part time.

SubQuestion No : 48

Q.48 What tone is used in the passage?

- Ans**
- ☐ 1. Sarcastic
 - ☐ 2. Humourous
 - ☐ 3. Pessimistic
 - ☒ 4. Inspirational

Comprehension:

Read the given passage and answer the question that follow.

Jesse Owens was born in Alabama and, aged 9, the family moved to the Granville section of Cleveland. His early life was marked by poverty, and he was forced to take many menial jobs such as delivering goods and working in a shoe repair shop. However, he was able to develop his passion for running and athletics. From an early age, he was identified as having great potential talent. In later life, he gave much credit to Charles Riley, his high school coach who encouraged him and made allowances for his difficulty in making evening training sessions because Jesse had to work in a shoe repair shop.

Jesse Owens rose to national prominence in 1933, when he equaled the world record (9.4 seconds) for the 100-yard dash. He attended Ohio State University but, without a scholarship, he had to continue working part time.

SubQuestion No : 49

Q.49 Which of the following is the ANTONYM of 'menial', as used in the passage?

- Ans**
- ☐ 1. Unskilled
 - ☐ 2. Casual
 - ☐ 3. Easy
 - ☒ 4. Important

Comprehension:

Read the given passage and answer the question that follow.

Jesse Owens was born in Alabama and, aged 9, the family moved to the Granville section of Cleveland. His early life was marked by poverty, and he was forced to take many menial jobs such as delivering goods and working in a shoe repair shop. However, he was able to develop his passion for running and athletics. From an early age, he was identified as having great potential talent. In later life, he gave much credit to Charles Riley, his high school coach who encouraged him and made allowances for his difficulty in making evening training sessions because Jesse had to work in a shoe repair shop.

Jesse Owens rose to national prominence in 1933, when he equaled the world record (9.4 seconds) for the 100-yard dash. He attended Ohio State University but, without a scholarship, he had to continue working part time.

SubQuestion No : 50

Q.50 What challenge did Jesse Owens face while attending Ohio State University?

- Ans

✖ 1. He faced racial discrimination from his coaches.

✔ 2. He had to work part-time due to a lack of scholarship.

✖ 3. He struggled with his academic work.

✖ 4. He was unable to participate in athletics due to injury.

Section : General Hindi and Comprehension

Q.51 'उसी की जूती उसी का सिर' लोकोक्ति का सही अर्थ होगा-

- Ans

✖ 1. एकता में बल है

✔ 2. जिसकी करनी उसी को फल मिलता है

✖ 3. सब एक जैसे हैं

✖ 4. दोहरा कटुत्व

Q.52 दिए गए वाक्य में रिक्त स्थान के लिए उपयुक्त शब्द चुनें।
तुम्हारी बुद्धि हर काम में प्रकट होती है।

- Ans

✖ 1. प्रखरा

✖ 2. प्रकार

✖ 3. प्रखार

✔ 4. प्रखर

Q.53 'प्रश्न' का विलोम शब्द होगा-

- Ans

✖ 1. उदय

✔ 2. उत्तर

✖ 3. प्रतिउत्तर

✖ 4. प्रारम्भ

Q.54 'कलम का धनी' मुहावरे का अर्थ होगा -

- Ans

✖ 1. बहुत प्यारा

✖ 2. विपत्ति आना

✖ 3. लज्जित होना

✔ 4. अच्छा लेखक

Q.55 'अंक' का पर्यायवाची शब्द होगा-

- Ans

✖ 1. अंकुर

✖ 2. अंग

✖ 3. अंश

✔ 4. संख्या

Comprehension:

दिए गए गद्यांश के आधार पर निम्नांकित प्रश्नों के उत्तर दीजिए--

हाल तक गुरु से मार खाकर लड़के जब रोते-रोते पहुँचते थे तो माता-पिता यही कहते थे, "जो गुरु से मार खाते हैं उनका भविष्य उज्ज्वल होगा ही।" मगर आज गुरु किसी बच्चे को पीटे तो उन पर अभिभावक मुकदमा चला देगा। आज के गुरु भी सिर्फ सेवा लेने में ही चतुर हैं, देने में नहीं। उपनिषदों में आचार्यों ने कहा, 'सेवा देने की चीज़ है, लेने की नहीं।' सेवा लेने के अधिकारी बच्चे, रोगी, असहाय और वृद्ध हैं। बच्चों को परमेश्वर का ही मूर्त रूप समझ सेवा रूपी पूजा से उनकी शक्ति को प्रज्वलित करने की क्षमता और सहृदयता रखने वाले ज्ञानी और तपस्वी पुरोहित आजकल के गुरु नहीं रह गए हैं। किसी-भी देव-मंदिर की मूर्ति की शक्ति उतनी मात्रा तक ही संभव है जितनी मात्रा तक उसके पुजारी की भाव-पूजा में नैवेद्य-भावना भरी रहती है। पुजारी की शक्ति ही मूर्ति में विकसित होने लगती है। यही रहस्य भारतीय नहीं समझते।

SubQuestion No : 56

Q.56 आज के गुरु पहले की तुलना में हीन क्यों हैं?

- Ans**
- ✗ 1. वे शिष्यों को सेवक बनाते हैं
 - ✗ 2. वे काम में अकुशल हैं
 - ✓ 3. वे शिष्यों से सेवा लेने में चतुर हैं
 - ✗ 4. वे अज्ञानी हैं

Comprehension:

दिए गए गद्यांश के आधार पर निम्नांकित प्रश्नों के उत्तर दीजिए--

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SubQuestion No : 57

Q.57 कौन-सा रहस्य भारतीय लोग भूल चुके हैं?

- Ans**
- ✗ 1. पूजा में सेवा का
 - ✗ 2. पूजा की व्यर्थता का
 - ✓ 3. पुजारी की श्रेष्ठ भावना का
 - ✗ 4. मूर्ति की शक्ति का

Comprehension:

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SubQuestion No : 58

Q.58 निम्न में से 'तपस्वी' का पर्याय नहीं है--

- Ans**
- ✓ 1. साधु
 - ✗ 2. तापस
 - ✗ 3. तपी
 - ✗ 4. वती

Comprehension:

दिए गए गद्यांश के आधार पर निम्नांकित प्रश्नों के उत्तर दीजिए--

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SubQuestion No : 59

Q.59 'उज्ज्वल' का विलोम निम्न में से है--

- Ans

✗ 1. अंधेरा

✗ 2. चमकदार

✗ 3. काला

✓ 4. धूमिल

Comprehension:

दिए गए गद्यांश के आधार पर निम्नांकित प्रश्नों के उत्तर दीजिए--

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SubQuestion No : 60

Q.60 गद्यांश के अनुसार सेवा किन्हें मिलनी चाहिए--

- Ans

✗ 1. योग्य जनों को

✗ 2. गरीब लोगों को

✗ 3. शिक्षकों, गुरुओं और माता-पिता को

✓ 4. बच्चों, रोगियों और असहायों को

Section : Basic Knowledge of Computer

Q.61 The 'Find and Replace' function in Microsoft Word is used for _____.

- Ans

✗ 1. formatting text

✓ 2. searching and replacing specific text

✗ 3. correction of text

✗ 4. giving the hyperlink

Q.62 Which of the following is a technique used to secure data stored on a computer, ensuring that even if accessed without permission, the data is unreadable?

- Ans

✗ 1. Antivirus Software

✗ 2. User Authentication

✗ 3. Backup

✓ 4. Encryption

Q.63 Which keyboard shortcut is used to cut, copy and paste text in MS Word, respectively?

- Ans

✗ 1. Ctrl + X, Ctrl + V and Ctrl + C

✗ 2. Ctrl + C, Ctrl + V and Ctrl + X

✓ 3. Ctrl + X, Ctrl + C and Ctrl + V

✗ 4. Ctrl + C, Ctrl + X and Ctrl + V

Q.64 What does 'BCC' stand for in an email structure?

- Ans
- ☒

1. Blind Carbon Copy
- ☐

2. Binary Carbon Copy
- ☐

3. Blank Copy Count
- ☐

4. Broadcast Copy

Q.65 What safeguard do digital signatures provide against the tampering of digital data?

- Ans
- ☐

1. Encrypting the digital information during transmission
- ☒

2. Applying mathematical calculations to detect any changes to the information
- ☐

3. Generating a unique identifier for each digital document
- ☐

4. Providing secure user authentication

Q.66 When a user forwards an email to another recipient, which of the following actions should they take to avoid sharing the original sender's confidential information with the new recipient?

- Ans
- ☐

1. Use the 'Reply All' feature to ensure all participants are notified of the forwarded message.
- ☐

2. Edit the subject line to remove any sensitive information.
- ☐

3. Attach the email as a file to avoid editing the original content.
- ☒

4. Remove the original sender's email address and any other sensitive content from the body of the forwarded message.

Q.67 The keyboard shortcut to check spelling and grammar in MS Word 2019 is:

- Ans
- ☒

1. F7
- ☐

2. F6
- ☐

3. F3
- ☐

4. F5

Q.68 What does the 'Align Center' option do in Microsoft Word?

- Ans
- ☐

1. Deletes the paragraph
- ☒

2. Aligns the text to the center of the page
- ☐

3. Highlights the text
- ☐

4. Increases the font size

Q.69 Which of the following is considered a best practice for protecting sensitive data?

- Ans
- ☒

1. Encrypting data and regularly updating passwords
- ☐

2. Sharing passwords with colleagues
- ☐

3. Writing passwords on a sticky note
- ☐

4. Using public Wi-Fi networks

Q.70 Which layer of the OSI model is responsible for encryption in network security?

- Ans
- ☒

1. Presentation layer
- ☐

2. Transport layer
- ☐

3. Physical Layer
- ☐

4. Application layer

Q.71 Which of the following is NOT a common component of a LAN?

- Ans
- ☒

1. Satellite
- ☐

2. Network Interface Card (NIC)
- ☐

3. Hub
- ☐

4. Router

Q.72 What will happen if a user copies a cell with a formula and pastes it into another cell in MS Excel 2010?

- Ans
- ☐ 1. Only the result of the formula will be pasted
 - ☒ 2. The formula will adjust relative to the new cell location
 - ☐ 3. The formula will be pasted exactly as it is
 - ☐ 4. The format will be pasted, but not the formula

Q.73 Which option should the user choose to save an existing MS Excel workbook under a new name or location?

- Ans
- ☐ 1. Close
 - ☐ 2. Save
 - ☒ 3. Save As
 - ☐ 4. Export

Q.74 In MS Excel, which function can be used to dynamically reference cells in another worksheet within the same workbook?

- Ans
- ☐ 1. INDEX()
 - ☒ 2. INDIRECT()
 - ☐ 3. VLOOKUP()
 - ☐ 4. HLOOKUP()

Q.75 Which of the following issues can arise from forwarding an email with a large attachment?

- Ans
- ☐ 1. The attachment might become corrupted.
 - ☒ 2. The email might bounce back due to size limitations.
 - ☐ 3. The recipient will receive multiple copies of the email.
 - ☐ 4. The email might bypass the recipient's inbox and go directly to spam.

Q.76 Which feature in MS PowerPoint allows you to insert objects like tables, charts and media files into a slide?

- Ans
- ☐ 1. Animations → Add Object
 - ☐ 2. File → Insert Object
 - ☒ 3. Insert → Object
 - ☐ 4. Home → Add Media

Q.77 Which social media platform is known for its messaging feature and end-to-end encryption for security?

- Ans
- ☐ 1. Snapchat
 - ☒ 2. WhatsApp
 - ☐ 3. YouTube
 - ☐ 4. Twitter

Q.78 Which of the following keyboard shortcuts is used for opening the Run dialog box in the Windows operating system?

- Ans
- ☐ 1. Windows key + Q
 - ☐ 2. Windows key + W
 - ☐ 3. Windows key + O
 - ☒ 4. Windows key + R

Q.79 What is the function of the 'Keep with next' option in the Paragraph formatting of MS Word?

- Ans
- ☐ 1. It ensures the paragraph is always right-aligned.
 - ☒ 2. It forces paragraphs to stay on the same page as the following paragraph.
 - ☐ 3. It keeps the paragraph at the end of the page.
 - ☐ 4. It prevents paragraphs from being split across columns.

Q.80 Why is cyber security essential in today's digital age?

- Ans
- ☐ 1. To increase the speed of internet browsing
 - ☐ 2. To reduce the size of digital files
 - ☒ 3. To prevent unauthorised access to personal and sensitive information
 - ☐ 4. To improve the visual design of websites

Section : Quantitative Aptitude

Q.81 What is the square root of $11 + 2\sqrt{30}$?

- Ans
- ☐ 1. $5 + \sqrt{6}$
 - ☒ 2. $\sqrt{5} + \sqrt{6}$
 - ☐ 3. $\sqrt{2} + \sqrt{15}$
 - ☐ 4. $2 + \sqrt{15}$

Q.82 In an election between two candidates, 8% of the registered voters did not cast their vote. 15% of the total votes polled were invalid. The winning candidate received 65% of the total valid votes and won the election by 23,460 votes. Find the number of registered voters.

- Ans
- ☐ 1. 85,000
 - ☐ 2. 1,12,000
 - ☒ 3. 1,00,000
 - ☐ 4. 96,000

Q.83 If $5^x - 5^{x-1} = 100$, then the value of $\frac{2x-1}{2x+3}$ is:

- Ans
- ☐ 1. $\frac{5}{4}$
 - ☐ 2. $\frac{5}{14}$
 - ☐ 3. $\frac{5}{8}$
 - ☒ 4. $\frac{5}{9}$

Q.84 What is the average speed of a car which covers half the distance with a speed of 70 km/hr and the other half with a speed of 30 km/hr?

- Ans
- ☐ 1. 38 km/hr
 - ☒ 2. 42 km/hr
 - ☐ 3. 48 km/hr
 - ☐ 4. 45 km/hr

Q.85 A shopkeeper lists the price of a fan at 60% above its cost price and offers a 35% discount on its list price. If he earns a profit of ₹196, then what is the list price (in ₹) of the fan?

- Ans
- ☒ 1. 7,840
 - ☐ 2. 7,976
 - ☐ 3. 8,073
 - ☐ 4. 8,092

Q.86 The sum of the ages of Sumith and Seshank is 41 years. Five years ago, Sumith was 11 years older than Seshank. Find their present ages.

- Ans
- ☐ 1. Sumith is 28 years old and Seshank is 13 years old.
 - ☐ 2. Sumith is 25 years old and Seshank is 16 years old.
 - ☐ 3. Sumith is 24 years old and Seshank is 17 years old.
 - ☒ 4. Sumith is 26 years old and Seshank is 15 years old.

Q.87 The sum of 8 numbers is 660. Find their average.

- Ans
- ☐ 1. 80.5
 - ☐ 2. 81.5
 - ☒ 3. 82.5
 - ☐ 4. 83.5

Q.88 Simplify $\frac{4}{16} + 2 \times \frac{4}{8} - \left\{ \frac{1}{5} + 2 - 1.2 \right\}$

- Ans
- ☐ 1. 0
 - ☒ 2. 0.25
 - ☐ 3. 0.125
 - ☐ 4. 0.5

Q Pipe P can fill $\frac{3}{5}$ part of a tank in 27 hours and pipe Q can fill $\frac{4}{5}$ part of the same tank in 12 hours. Both P and Q were kept open for 5 hours, then both were closed. Pipe R alone was then opened and it emptied the water in the tank in 8 hours. Pipes P, Q and R together can fill the empty tank in:

- 8
9
A
- ☐ 1. 15 hours
 - ☐ 2. 40 hours
 - ☒ 3. 30 hours
 - ☐ 4. 38 hours

Q.90 A customer pays ₹2,448 for a ladies' suit with a marked price of ₹3,200. The customer knows that she has been given two successive discounts. The first one is 10%. The other successive discount she cannot recall. Help her to know the second discount.

- Ans
- ☐ 1. 10%
 - ☐ 2. 12%
 - ☒ 3. 15%
 - ☐ 4. 13%

Q.91 A person saves 60% of his income. If his expenditure is ₹640, then his income (in ₹) is:

- Ans
- ☐ 1. 1,640
 - ☐ 2. 840
 - ☐ 3. 700
 - ☒ 4. 1,600

Q.92 How many seconds will a boy take to run one complete round around a square field of side 38 metres, if he runs at a speed of 6 km/h?

- Ans
- ☐ 1. 71.2
 - ☒ 2. 91.2
 - ☐ 3. 50.1
 - ☐ 4. 61.2

Q.93 John can paint a room in 5 hours and Krish can paint the same room in 8 hours. How many hours does it take for them to paint the room together?

Ans ☒ 1. $3\frac{1}{13}$

☐ 2. $4\frac{1}{13}$

☐ 3. $5\frac{1}{13}$

☐ 4. $2\frac{11}{13}$

Q.94 A standard bag of flour contains 500 gm of flour. For promotion, a special bag contains 36% more flour. How much flour (in gm) is in the special edition bag?

Ans ☐ 1. 650

☒ 2. 680

☐ 3. 560

☐ 4. 860

Q.95 A retailer buys an electronic item for ₹180. His overhead expenses are ₹10. He sells the electronic item for ₹380 and makes x% profit. The value of x is:

Ans ☐ 1. 90

☐ 2. 120

☐ 3. 80

☒ 4. 100

Q.96 An investor's capital increased by 40% in the first year and by 25% in the second year. By what percentage must it decrease in the third year for the final amount to equal the initial capital?

Ans ☐ 1. $41\frac{5}{7}\%$

☐ 2. $41\frac{2}{7}\%$

☒ 3. $42\frac{6}{7}\%$

☐ 4. $42\frac{5}{7}\%$

Q.97 Sushil was thrice as old as Snehal 6 years ago. Sushil will be $\frac{5}{3}$ times as old as Snehal 6 years hence. How old is Snehal today?

Ans ☐ 1. 24 years

☒ 2. 12 years

☐ 3. 15 years

☐ 4. 18 years

Q.98 A dealer buys two articles X and Y for ₹3,000 each. He marks each of them at the same price. He sells X by giving two successive discounts of 50% and 25% and still earns ₹955 as profit. If he sells Y at a single discount of 55%, then what is the profit percentage on Y?

Ans ☐ 1. 56%

☐ 2. 59%

☐ 3. 57.2%

☒ 4. 58.2%

Q.99 Evaluate: $1850 - [450 - \{210 - (90 - 60 - 12)\}]$

Ans ☒ 1. 1452

☒ 2. 1522

☒ 3. 1667

☒ 4. 1592

Q.100 The average weight of 40 students in a class is 50 kg. Four of them, whose average weight is 40 kg, left the class and four students, whose average weight is 35 kg, joined the class. Find the average weight (in kg) of the class.

Ans ☒ 1. 45.5

☒ 2. 48.4

☒ 3. 45.6

☒ 4. 49.5

