

राष्ट्रीय आदिवासी छात्र शिक्षा समिति
(जनजातीय कार्य मंत्रालय के अंतर्गत
एक स्वायत्त संस्थान, भारत सरकार)
भू-तल, गेट नंबर-3ए, जीवन तारा बिल्डिंग,
संसद मार्ग, नई दिल्ली-110001
दूर. 011-23340280



National Education Society for Tribal Students
(An Autonomous Organization under
Ministry of Tribal Affairs, Govt. of India)
Ground Floor, Gate No.3 A, Jeevan Tara Building,
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NESTS/H-1/124/NESTS-Guidelines/2025-26/087

Dated: 27/05/2026

To,
The Nodal Officers,
All State/UT EMRS Societies

Subject: Engagement of Guest teachers against vacancies and outsourced staff in EMRSs for the Academic Year 2026-27 – reg.

- Ref.: 1). NESTS' letter No. NESTS/H-1/47/HR Misc./2024-25 dated 20/06/2025
2). NESTS' letter No. NESTS/H-1/124/NESTS-Guidelines/2025-26 dated 26/08/2025
3). NESTS' letter No. NESTS/NESTS-Circulars/129/2025-26 dated 29/08/2025.

Sir/Madam,

With reference to the letters cited above, permission was granted to engage guest teachers against vacancies during the Academic Year 2025-26, alongwith the permission for engagement of outsourced personnel in EMRSs.

2. Further, NESTS has also permitted States to engage outsourced personnel and guest teachers till the onset of summer vacation during the Academic Year 2026-27 vide NESTS' letter Nos. NESTS/H-1/47/HRMiscellaneous/2024-25 dated 12/03/2026 and NESTS/NESTS-Circulars/129/2025-26 dated 09/04/2026.

3. In this regard, it is submitted that recruitment under EMRS Staff Selection Exam – 2026 is under process and is likely to be concluded soon. However, keeping in view that the Academic Session 2026-27 has already commenced, permission is hereby granted to engage guest teachers and other referred outsourced personnel strictly as per the guidelines cited above.

4. It shall be made sure that the engagement shall be made only for the Academic Session 2026-27 or till the posting of regular staff by NESTS, whichever is earlier.

5. An undertaking shall be taken from engaged outsourced personnel that

"The engagement is purely on outsource basis, and the engaged staff shall not claim any right to regularization of their service on account of this engagement."

6. An undertaking shall be taken from engaged guest teachers that

"The engagement is purely on adhoc basis, and the guest staff shall not claim any right to regularization of their services on account of this engagement."

Continued
27/05/26

Continued..2.

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7. All other terms & conditions of engagement shall be as per the extant guidelines already issued by NESTS in this regard.

This issues with the approval of the competent authority.

Yours faithfully,


(Kumud Kushwaha)
Deputy Commissioner

Encl.: Relevant Guidelines.

Copy to:

1. State HR Consultants (NESTS)
2. The Principals, All EMRSs
3. IT Division, NESTS, to upload on website

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File No.: NESTS/NESTS-Circulars/129/2025-26

Dated: 09.04.2026

The Nodal Officers
State EMRS Societies
All States/UTs

Subject: Engagement of outsourced manpower in EMRSs – Reg.

Ref.: 1. NESTS/H-1/124/NESTS-Guidelines/2025-26 dated 26.08.2025.
2. NESTS/NESTS-Circulars/129/2025-26 dated 29.08.2025.

Sir/Madam,

Please refer to the above guidelines issued by NESTS regarding the engagement of outsourced manpower in EMRSs.

2. In this regard, it is informed that NESTS is in the process of recruitment of regular staff through EMRS staff Selection Exam-2025, and the recruited staff are likely to be posted soon.

3. However, keeping in view that Academic Year 2026-27 has already started, the respective EMRSs/State Societies may engage the following outsourced manpower in EMRSs against vacancies till the onset of the upcoming summer vacation or till the posting of regular staff by NESTS, whichever is earlier, strictly as per the extant guidelines issued by NESTS.

- a. Female Staff Nurse
- b. Counsellor
- c. Catering Assistant
- d. Cook
- e. Mess Helper
- f. Hostel Warden

3. Services of the following man power may be continued on need basis, **only through outsourcing.**

- a. Electrician cum plumber(only if maintenance of electrical work is planned and to be executed during vacation)
- b. Security personnel
- c. House Keeping Staff
- d. Gardener

4. Further, the State Society/EMRS shall ensure that the manpower shall be hired on an outsourced basis only, and no staff shall be engaged on a contract basis.

This issue with the approval of the competent authority.

Yours faithfully,

(Bipin Chandra Raturi)

Joint Commissioner, NESTS

Copy to:

1. The Principals, all EMRSs, for information and necessary action.
2. Consultant, NESTS, all States.
3. NESTS' website.

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NESTS/H-1/47/HRMiscellaneous/2024-25

Date: 12.03.2026

To,
The Nodal Officer
State EMRS Societies
All States/UTs

Ref: Letter No.: NESTS/H-1/47/HR Misc./2024-25, dated 20.06.2025

Subject: Engagement of Guest Teachers against vacant posts in EMRSs – reg.


Sir/Madam,

This is in continuation with the guidelines issued by NESTS vide letter No. NESTS/H-1/47/HR Misc./2024-25, dated 20.06.2025 regarding engagement of Guest Teachers against vacant posts in EMRSs upto 31.03.2026 to ensure that academic activities are not affected due to shortage of teaching staff.

In this regard, it is reiterated that State EMRS Societies may take necessary actions to engage suitable Guest Teachers against vacant teaching posts, wherever required, strictly in accordance with the provisions of the aforementioned guidelines.

It is further advised that the said guidelines regarding engagement of Guest Teachers may be followed till the onset of the upcoming summer vacation or till appointment of regular teachers, whichever is earlier, so that the academic functioning of EMRSs remains uninterrupted.

This issues with the approval of the competent authority.


12/3/26
(Vipin Kumar)
Joint Commissioner

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NESTS/NESTS-Circulars/129/2025-26

Dated: 29/08/2025

The Nodal Officers,
State EMRS Societies,
All States / UTs

Subject: Guidelines for engagement of Hostel Wardens on outsource against vacancies in EMRSs.

Sir/Madam,

Approval of the competent authority is hereby conveyed for the guidelines for engagement of Hostel Wardens {2 Per EMRS (1 Male and 1 Female)} on outsource against vacancies, if any, in Eklavya Model Residential Schools (EMRSs).

2. After careful consideration, it has been decided that the eligibility and consolidated remuneration for outsourced Hostel Wardens in EMRSs shall be as under:

A) Essential Qualification:

Four years integrated graduation degree course of Regional College of Education of NCERT or other NCTE recognized institution in concerned subject.

OR

Bachelor's Degree from a recognized university /institute.

B) Consolidated Remuneration: ₹29,200/- (per month) *

* The remuneration to the outsourced Hostel Warden may be met from the Head of Salaries, as the post is sanctioned by DoE for EMRS.

3. The following terms & conditions for engagement may be fixed for outsourced Hostel Wardens:

- i. The Hostel Wardens may be engaged on outsource by following due procedures laid down in GFR Rules.
- ii. If the Hostel Wardens could not be arranged by the State Society, the State Societies may authorize the Principal to arrange the said staff by following due procedures for engagement.
- iii. The candidates must fulfil the eligibility criteria notified by NESTS.
- iv. The position of Hostel Warden is a full-time role, responsible for ensuring proper supervision, safety, and welfare of the students in the hostel. Therefore, the engaged outsourced Hostel Warden shall devote his/her time and attention towards the effective management and administration of the hostel, and shall not undertake any other assignment with any other organization during the period of engagement.
- v. The Hostel Warden has to mandatorily reside in the school campus and shall be provided accommodation as conveyed by NESTS vide its letter No. NESTS/EMRS/stateissues/100/2021-22 dated 09/10/2024 (Circular No. #60).

Continued..2..

..2..

- vi. The outsourced Hostel Warden may be engaged for the Academic Year 2025-26 or till the posting of regular staff by NESTS during the Academic Year 2025-26, whichever is earlier.
- vii. On any account, outsourced staff will not be considered for regularisation. The outsource staff should be engaged, only if they commit not to seek regularizations of service on this account. The engaged outsourced staff shall sign an undertaking that:

“The engagement is purely on outsource basis, and the engaged staff shall not claim any right to regularization of their service on account of this engagement.”

4. The duties and responsibilities of Hostel Wardens in EMRS has already been notified vide NESTS’ letter No. NESTS/EMRS/CAC/109/2021-22/1301 dated 04/07/2024. The same is again reiterated. The candidate who may be selected on outsource basis have to agree for the duties and responsibilities.

6. You are, therefore, requested to kindly take necessary action for the engagement of Hostel Wardens in EMRSs on outsource as per the qualification, remuneration, terms & conditions mentioned above.

This issues with the approval of the competent authority.

Encl.: As above.

Yours faithfully,

- sd-

(Kumud Kushwaha)
Deputy Commissioner

Copy to:

1. PS to Commissioner, NESTS.
2. The Principal Secretary/Secretary, State Tribal Welfare Departments.
3. Principal of all EMRSs.
4. NESTS Website.

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NESTS/H-1/124/NESTS-Guidelines/2025-26

Dated: 26/08/2025

The Nodal Officers,
State EMRS Societies,
All States / UTs

Subject: Guidelines and Fixing of Remuneration for Engagement of Counsellors and Female Staff Nurses in EMRSs on Outsource Basis.

Sir/Madam,

I am directed to convey the approval of the competent authority regarding the fixation of remuneration and guidelines for the engagement of Counsellors and Female Staff Nurses in Eklavya Model Residential Schools (EMRSs) on outsource basis.

2. NESTS has been receiving multiple requests from States for approval of remuneration for hiring outsourced Counsellors and Female Staff Nurses in EMRSs. After careful consideration, it has been decided that the eligibility and consolidated remuneration for outsourced staff shall be as under:

A) Qualification:

Counsellor	Female Staff Nurse
1. Masters' Degree in Psychology / Clinical Psychology from a recognized University. 2. One year Diploma in guidance & counselling from a recognized university or institution. 3. The candidate should have studied local language of the state concerned up to the level of Class VIII.	1. B.Sc. (Hons.) in Nursing from a recognized University / Institute. OR Regular course in B.Sc. Nursing from a recognized University / Institute. OR Post Basic B.Sc. Nursing from a recognized University / Institute. 2. Registered as a Nurse or Nurse Mid-wife (RN or RM) with any State Nursing Council. 3. Two and Half years' experience in minimum 50 bedded Hospital after acquiring (1) above.

B) Remuneration:

Name of Post	Consolidated Remuneration (per month)
Counsellor	₹35,400/-
Female Staff Nurse	₹29,200/-

Continued..2..

..2..

3. The engagement of Counsellors and Female Staff Nurses shall be made as per the following terms and conditions:

- i. Counsellor and Female Staff Nurse may be engaged on outsource by following due procedures laid down in GFR Rules.
- ii. If the Counsellor and Female Staff Nurse could not be arranged by the State Society, the State Societies may authorize the Principal to arrange the said staff by following due procedures for engagement.
- iii. The candidates must fulfil the eligibility criteria notified by NESTS.
- iv. The engaged outsourced staff shall provide full time services in EMRSs and shall not engage in any other assignment with any other organization.
- v. As far as possible, the engaged outsourced Counsellor and Female Staff Nurse shall be accommodated in the campus itself in the interest of the students as per priority of allotment of accommodation conveyed by NESTS vide its letter No. NESTS/EMRS/stateissues/100/2021-22 dated 09/10/2024 (Circular No. #60).
- vi. The outsourced Counsellor and Female Staff Nurse may be engaged for the Academic Year 2025-26 or till the posting of regular staff by NESTS during the Academic Year 2025-26, whichever is earlier.
- vii. On any account, outsourced staff will not be considered for regularization. The outsource staff should be engaged, only if they commit not to seek regularizations of service on this account. The engaged outsourced staff shall sign an undertaking that:

“The engagement is purely on outsource basis, and the engaged staff shall not claim any right to regularization of their service on account of this engagement.”

4. The remuneration to the outsourced Counsellor and Female Staff Nurse may be met from the Head of Salaries, as both the posts are sanctioned by DoE for each EMRS.

5. The duties to be performed by the Counsellor (Annexure A) and Female Staff Nurse (Annexure B) are annexed. The candidate who may be selected on outsource basis have to agree for the duties and responsibilities.

6. You are, therefore, requested to kindly take necessary action for the engagement of Counsellors and Female Staff Nurses in EMRSs on outsource as per the qualification, remuneration, terms & conditions mentioned above.

This issues with the approval of the competent authority.

Encl.: As above.

Yours faithfully,

-sd-

(Bipin Chandra Raturi)
Joint Commissioner

Copy to:

1. PS to Commissioner, NESTS.
2. The Principal Secretary/Secretary, State Tribal Welfare Departments.
3. Principal of all EMRSs.
4. NESTS Website

Annexure – ADUTIES AND RESPONSIBILITIES OF COUNSELORS IN EMRSs**A.1 COUNSELLING RELATED****1. Preparation of Records**

- i. To prepare each student's profile containing socio demographic details, family history, school history, behavioural observations, family health history, developmental history, social/emotional status, personal attitudes.
- ii. Identifying students' psychological needs based on students' profile.

2. Counselling

- i. To provide group counselling to the children facing developmental or interpersonal issues. (Group Counselling shall be carried out in each class by the counsellor, periodically, to establish rapport and to create confidence among the students to approach the counsellor, when facing any emotional disturbances). Group Counselling session may be conducted during arrangement periods / supervised study time.
- ii. Arrange face to face interaction, at a time appropriate with the teachers to discuss the issues faced in the class and to understand the way forward or remedial measures to be carried on.
- iii. To provide individual /personal counselling to children at regular intervals.
- iv. To assist children to recognize and build on strengths, and to deal with academic pressures felt if any, in consultation with the teachers concerned.
- v. To provide referral services to the needy children in consultation with Principal/ Vice Principal.
- vi. To provide consultation to EMRS staff and students' parents regarding the developmental and adjustment needs of students.
- vii. The counsellor shall interact with the class teachers periodically to understand the class progress and general behaviour of each student in the class and appropriately maintain a separate file for each student. Assessment of each student should be carried out in the beginning of the academic year, half yearly and annually, in collaboration with the class teacher.
- viii. To orient the newly admitted students and to assist to adapt to the school system.
- ix. To liaise with experts invited for interaction with the children with a view support life skills and personality development.
- x. To administer appropriate and standard tools of testing as recommended by NESTS to diagnose the learning deficiency of the child concerned and to suggest suitable remedial measures.
- xi. To administer specialized tools/tests, wherever required, for special needs with the consent of Principal.
- xii. To organize Guidance program to meet the personal, social and career goals of children and thereby assist in their course and curricular placement in the EMRS and after leaving EMRS and to familiarize students with the latest and upcoming career trends.

- xiii. Counsellor is required to give students the opportunity to speak and share details comfortably.
- xiv. The terms of engagement shall contain required clauses regarding maintenance of the confidentiality by the counsellor with respect to information/ profile of the child.
- xv. Counsellors have to attend to the special counselling requirement of CWSN students.
- xvi. Any other duties as may be assigned by the Principal in the EMRS in view of requirement of residential school.

A.2 CONTRIBUTION TO RESIDENTIAL SYSTEM OF EMRS

- i. The Counsellor shall visit to hostels regularly and pay attention to health, hygiene and general life of the students in the hostel. Observations/suggestions/action plan for improvement may be communicated to Hostel Wardens (HW) with intimation to Principal. Follow up of the suggestions should be recorded and communicated to the Principal.
- ii. The Counsellor should be available in the hostel every day at appropriate hours to observe the students in their natural environment.
- iii. The Counsellor in coordination with Hostel Warden will supervise the proper upkeep and maintenance of the concerned hostel.
- iv. Counsellor will coordinate with the Hostel Warden for ensuring overall congenial environment of the hostel.
- v. Counsellor will monitor participation of students in all day school activities. Non participating students will be counselled for involvement.
- vi. Counsellor will develop students understanding.
- vii. Changes during adolescent age and being comfortable with them.
- viii. Establishing and maintaining positive and responsible relationships.
- ix. Understanding and challenging stereotypes and gender sensitization.
- x. Individual Counselling in cases of indiscipline, substance abuse, ragging and bullying etc.
- xi. Recognizing and reporting abuse and violation.

A.3 SPECIFIC ACTIVITIES OF COUNSELORS IN EMRSs

(The activities appear to be duplicate sometimes; however, the content will be varied by the counsellor to suit the age group)

1. Welcome of new entrants and getting to know activities -

- i. Pairing of older and the new entrants for planning fun activities and guidance.
- ii. Talent expression activities
- iii. Inter-house / intra house activities to socialize.

2. Middle school related guidance activities

- **Class talks on**
 - i. Nutrition /physical fitness - eating habits, fitness, sports and games.
 - ii. Study habits - time management, smart study skills, examination anxiety, concentration.
 - iii. Personal habits - becoming responsible, understanding own strengths and challenges, Developing confidence.

- iv. Social habits - collaborating with others, importance of relationship and respect, attention to emotions in self and others.
 - v. Career-knowledge of various occupations, work responsibilities, educational opportunities and planning.
- **Small group (having similar problems) work on**
 - i. Low achieving students
 - ii. Understanding own identity
 - iii. Awareness about gender and sexuality
 - iv. Addictions of social media and gaming, substance use
 - v. And many others as per need.
 - **Work at school level**
 - i. Career fair
 - ii. Organizing library for guidance
 - iii. Work for school support staff
 - iv. Inviting alumni to share their career journey.

3. SECONDARY LEVEL CLASSES

- **Class talks on**
 - i. Nutrition /physical fitness - eating habits to avoid acne and get healthy muscular body, fitness, sports and games for mental and physical health.
 - ii. Study habits time management, smart study skills, examination anxiety, concentration, planning daily and weekly time-table, hard work and regularity.
 - iii. Personal habits - becoming responsible, understanding own strengths and challenges, developing confidence, dealing with anger, shyness, loneliness, self-doubts etc.
 - iv. Social habits - responsible behaviour towards diversity of gender, managing strong emotions and restrain, collaborating with others, importance of relationship and respect, attention to emotions in self and others.
 - v. Career - knowledge of requirement for various occupations, educational qualification for various occupations, career opportunities and planning.
- **Small group (having similar problems) work on**
 - i. Low achieving students
 - ii. Understanding own identity
 - iii. Awareness about gender and sexuality
 - iv. Addictions of social media and gaming, substance use
 - v. And many others as per need.
- **Work at school level**
 - i. Career fair
 - ii. Organizing library for highlighting career information.
 - iii. Work for school support staff/community.
 - iv. Inviting alumni to share their career journey.

4. SENIOR SECONDARY LEVEL CLASSES

- **Interactive sessions/brainstorming**
 - i. Nutrition /physical fitness -to avoid aggression on the field, fitness, sports and games for mental and physical health.
 - ii. Study habits, time management, smart study skills, examination anxiety, concentration, planning daily and weekly time-table, hard work and regularity.
 - iii. Personal habits - becoming responsible, understanding own strengths and challenges, developing confidence, dealing with anger, shyness, loneliness, self-doubts etc.
 - iv. Social habits - conflict with authorities, responsible behaviour towards diversity of gender, managing strong emotions and restrain, collaborating with others, importance of relationship and respect, attention to emotions in self and others.
 - v. Career - knowledge of requirement for various occupations, educational qualification for various occupations, career opportunities and planning.

- **Small group (having similar problems) work on**
 - i. Low achieving students
 - ii. Understanding own identity - in family and society
 - iii. Resisting peer pressure
 - iv. Developing inner resources to deal with pressures from outside
 - v. Awareness about gender and sexuality
 - vi. Addictions of social media and gaming, substance use
 - vii. And many others as per need.

- **Work at school level**
 - i. To organize Career fair
 - ii. To display career information on school bulletin boards.
 - iii. Organizing library for highlighting career information.
 - iv. Work for school support staff/community.
 - v. Inviting alumni to share their career journey.

Annexure – B**Duties to be performed by Female Staff Nurse**

1. Staff Nurse shall be incharge of first aid and sick room of the EMRS and shall look after its maintenance.
2. She will assist the Medical Officer during his/her visit to the Vidyalaya and carry out instructions given by him/her with regard to the treatment of the patients, if any.
3. She will maintain a record of all the children who report sick and the treatment given to them, if any. Additionally, she shall oversee the health records of girl students including menstrual cycle.
4. In the event of a child requiring specialized medical treatment, the Staff Nurse shall immediately inform the Principal and House Master. She shall accompany sick students to hospital.
5. Staff Nurse shall keep a record of medicine purchased and administered to the children/employees of the EMRS. For this purpose, a register containing the details of medicines purchased and issued shall be maintained by her which should be counter-signed by the Principal at least once in a fortnight.
6. Staff Nurse shall also visit the school mess daily to guide the mess staff to maintain proper hygienic conditions in and around the dining hall and dormitories and to give suitable dietary instructions in case of sick students.
7. She shall be the ex-officio member of the Mess Committee of the school.
8. Arranging health checkup of students on rotation basis regularly.
9. To take care of cleanliness in the entire EMRS premises.
10. She shall maintain a regular clinic (medical inspection room) with necessary first aid.
11. Visit dormitories every day and submit a report about cleanliness and hygienic condition of dormitories including washroom areas to the Principal.
12. Testing food all the times before serving to students.
13. Arranging at least two beds in Medical Inspection Room. Recommending special food to sick students on need basis, if required.
14. She shall carry out any other duty assigned by the Principal.

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NESTS/H-1/47/HR Misc./2024-25

Date:20.06.2025

To,

The Nodal Officer,
All State EMRS Societies

Subject: Guidelines for engaging guest teachers against vacancies – reg.

Sir / Madam,

NESTS is in the process of notifying for the second phase of recruitment. Appointing regular teachers may need additional time. However, by considering the re-opening of EMRSs after summer vacation, it is approved by the Competent Authority to engage guest teachers against the vacant posts to ensure that academic activities are not affected in all EMRSs. In order to improve the quality of teaching learning process, it is very essential to engage guest teachers, only up to 31st March 2026 or till the appointment of regular teachers whichever is earlier. Hence, the need for circulating guidelines to engage guest teachers is felt. It is requested to follow the guidelines given below to engage qualitative and experienced candidates as guest teachers.

- Full time guest teachers may be engaged instead of engaging only for selected periods per week.
- Guest teachers have to perform academic activities like remedial, assessment, supervised study etc. in addition to regular classroom teaching.
- Consolidated remuneration may be fixed according to the post (PGT / TGT).
- As far as possible, candidates with qualification as per RRs of NESTS are to be considered for engagement. If the candidates with desired qualification like B. Ed, CTET etc. are not available, their case may be considered in exceptional and emergency situations.
- Workload of the teachers (number of periods per week) is to be assessed before engaging guest teachers.

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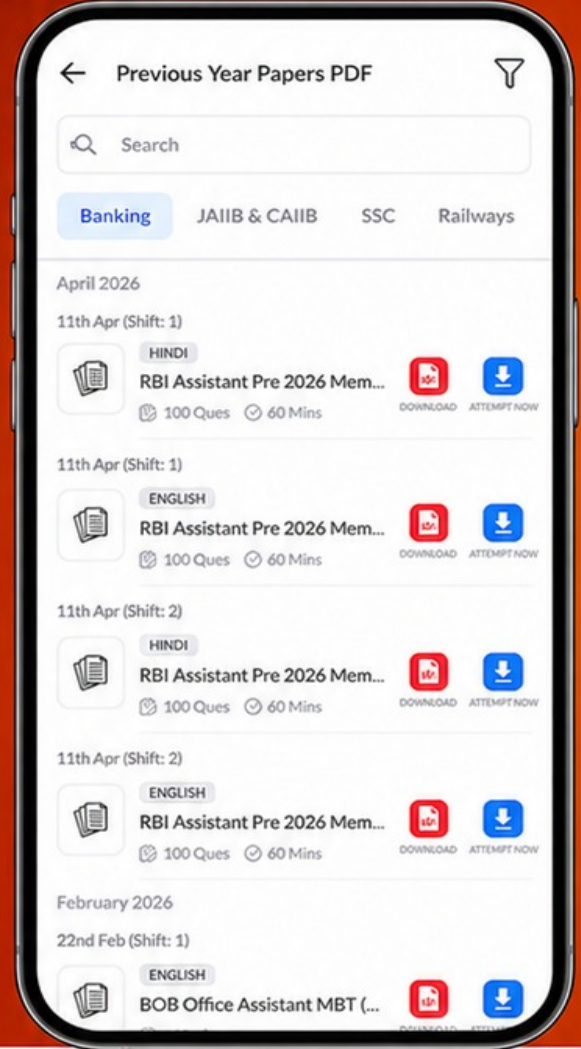
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- Guest teachers with full time engagement may be paid remuneration as under: -

Name of post	With qualification as per RR of NESTS	Without qualification as per RR of NESTS
PGT	Rs.35,000/-	Rs.31,000/-
TGT	Rs.33,000/-	Rs.29,000/-

- Guest teachers are also to be made accountable for academic performance of students.
- If CTET qualified candidates are not available for the post of TGTs, STET may also be considered.
- While selecting guest teachers, their past performance should be given top priority. The services of candidates with poor academic performance in the past may be dispensed with.
- As far as possible, efforts may be made to accommodate guest teachers in the campus itself in the interest of the students.
- If Guest Teachers could not be arranged by the State Society / EMRS, panel available with other EMRSs or JNV / KV may be used for engaging guest teachers.
- If Guest Teachers could not be arranged by the State Society, Principals may be empowered to arrange.
- The guest staff should be engaged, only if they commit not to seek regularization of service on this account. The engagement order of the guest teachers to be engaged shall include the clause that:

"The engagement is purely on adhoc basis, and the guest staff shall not claim any right to regularization of their services on account of this engagement."

All the efforts are to be made to ensure that guest teachers are engaged on priority on or before 05.07.2025 without fail.

Compliance should be reported to NESTS HQ latest by 07.07.2025.

This issues with the approval of the competent authority.


(Kumud Kushwaha)
Deputy Commissioner

Copy to:

1. DC Finance, NESTS for information
2. The Principal, All EMRSs- for information and necessary action.