

TERMS AND CONDITIONS

1. The direct recruitment to the posts of Assistant Professor, Associate Professor and Professor in the Manipur University shall be on the basis of merit through an all-India advertisement, followed by selection by a duly-constituted Selection Committee as per the provisions made under UGC Regulations on Minimum Qualifications for Appointment of Teachers and Other Academic Staff in Universities and Colleges and Measures for the Maintenance of Standards in Higher Education, 2018.
2. The minimum qualifications required for the post of Assistant Professor, Associate Professor, Professor, shall be as specified by the UGC Regulations on Minimum Qualifications for Appointment of Teachers and Other Academic Staff in Universities and Colleges and Measures for the Maintenance of Standards in Higher Education, 2018.
3. A minimum of 55% marks (or an equivalent grade in a point-scale, wherever the grading system is followed) at the Master's level shall be the essential qualification for direct recruitment of teachers and other equivalent cadres at any level.
4. A relaxation of 5% shall be allowed at the Bachelor's as well as at the Master's level for the candidates belonging to Scheduled Caste/Scheduled Tribe/Other Backward Classes (OBC)(Non-creamy Layer)/Differently-abled ((a) Blindness and low vision; (b) Deaf and Hard of Hearing; (c) Locomotor disability including cerebral palsy, leprosy cured, dwarfism, acid-attack victims and muscular dystrophy; (d) Autism, intellectual disability, specific learning disability and mental illness; (e) Multiple disabilities from amongst persons under (a) to (d) including deaf-blindness) for the purpose of eligibility and assessing good academic record for direct recruitment. The eligibility marks of 55% marks (or an equivalent grade in a point scale wherever the grading system is followed) and the relaxation of 5% to the categories mentioned above are permissible, based only on the qualifying marks without including any grace mark procedure.
5. A relaxation of 5% shall be provided, (from 55% to 50% of the marks) to the Ph.D. Degree holders who have obtained their Master's Degree prior to 19 September, 1991.
6. A relevant grade which is regarded as equivalent of 55%, wherever the grading system is followed by a recognized university, at the Master's level shall also be considered valid.
7. The Ph.D. Degree shall be a mandatory qualification for appointment to the post of Professor and Associate Professor.
8. The Ph.D. Degree shall not be a mandatory qualification for appointment to the post of Assistant Professor from 01.07.2021 to 01.07.2023 as per UGC Letter No.F.No.9-1/2010(PS/Misc)Pt.Vol-II dated the 12th October, 2021.
9. The University will not be responsible for any loss or delay in transit of the application.
10. Candidates are advised to satisfy themselves before applying that they possess at least the minimum essential qualifications and Academic/Research scores, furnished with clarity, as laid down in the advertisement.
11. Application received after the last date, incomplete in any respect and any fresh paper/enclosures after the closing date will not be accepted.
12. Any change in the correspondence address, mobile/telephone no. and email address shall be communicated to the University, in writing.
13. The University shall verify the antecedents or documents submitted by a candidate at any time during the selection process or during the tenure of service. In case of fake documents, clandestine antecedents or suppression of information, services in the University shall be terminated.

14. Candidates already in service should send their applications through proper channel. While an advance copy may be sent directly, a “NO OBJECTION CERTIFICATE (NOC)” or original application duly forwarded by the Competent Authority should be produced at the time of interview. Such candidates are also required to produce “Integrity Certificate” and “Vigilance Clearance Certificate” at the time of interview, if not submitted earlier.
15. Mere fulfilling of essential qualifications does not entail a candidate to be called for interview. The University reserves the right to institute its own screening procedure for short-listing the candidates. Only short-listed candidates will be called for interview.
16. Consolidated Research score of 120 and 75 from table 2 in Appendix II of the UGC Regulations 2018 shall be required for the posts of Professor and Associate Professor respectively. Research publications only from journals indexed in UGC-CARE List till October, 2024 should be used for all academic purposes.
17. For the post of Professor/Associate Professor, the overall selection procedure shall incorporate transparent, objective and credible methodology of analysis of the merits and credentials of the applicants based on the weightage given to the performance of the candidate in different relevant parameters and his/her performance on a grading system proforma, based on Appendix II, Table 2.
18. For the post of Assistant Professor, the overall selection procedure shall incorporate transparent, objective and credible methodology of analysis of the merits and credentials of the applicants based on the weightage given to the performance of the candidate in different relevant parameters and his/her performance on a grading system proforma, based on Appendix II, Table 3A.
19. Applicants awarded degrees by Foreign Universities are required to submit Equivalence Certificate issued by Association of Indian Universities, New Delhi on the date of submission of application form. The University reserves the right to require Equivalence Certificate for various degrees from any of the applicant.
20. The University reserves the right to fill up or not to fill up the post(s) advertised without assigning any reason. The University also reserves the right to increase or decrease the number of post(s) to be appointed.
21. The University reserves the right to offer the post at a level lower than that advertised/applied, or on contract basis depending upon the qualifications, experience and performance of the candidate, wherever applicable.
22. In case of any inadvertent mistake in the advertisement and in the process of selection, which may be detected at any stage, even after issue of appointment, the University reserves the right to modify/withdraw/cancel any communication made to the candidate.
23. Any consequential vacancies arising at the time of interview may also be filled up from the available shortlisted candidates.
24. Applications for the posts reserved for SC/ST/PWD & EWS shall be supported by certificate in a Govt. of India (GOI) prescribed format duly issued by the competent authority. Applications for the reserved post of OBC are required to submit valid/updated certificate in a prescribed format issued by the competent authority.
25. Candidates applying for more than one post should submit separate applications along with prescribed application fee.
26. Fees once paid at the time of submission of applications are not refundable.
27. No TA/DA will be paid for attending the interview.
28. **Experience Certificate:** All claims of experience shall be supported by an Experience

Certificate which is clear and complete in all respects.

- (i) The experience certificate shall be in proper format i.e., it shall bear the organization's letter-head, bear the date of issue, specific period of work, name and designation of issuing authority along with signature and official seal.
- (ii) Appointment letter and such other documents issued at the initial stage of appointment/engagement i.e. before completion of the experience under consideration shall not be accepted as valid proof of the period of work.
- (iii) The experience certificate shall reflect the rate of salary/honorarium/remuneration OR a separate supporting document reflecting the rate of salary/honorarium/ remuneration shall be enclosed.

The University will consider only regular/permanent experience at the level of Assistant Professor/Associate Professor for the post of Associate Professor/Professor. The University, however, reserves the right to consider other kinds of experience which are evidenced by high quality of publications and /or exceptional contribution to academics and research.

- (iv) The decision of Manipur University in any matters related to teaching/ research/ post-doctoral/professional experience shall be final.
29. In case of any dispute/ambiguity that may occur in the process of selection, the decision and/or interpretation of the University shall be final.
30. Counting of past experience will be at the discretion of the Selection Committee at the time of initial appointment at Manipur University. The benefit of past experience which was not recognized by the Selection Committee at the time of initial appointment will not be considered for subsequent appointments/promotion at Manipur University.
31. Candidates should possess the minimum qualification at the time of submission of application.

Sd/-
Registrar i/c
