



बीईएमएल लिमिटेड BEML LIMITED

(भारत सरकार का उपक्रम) (A Govt of India Undertaking)

CIN: L35202KA1964GOI001530

BEML Soudha, 23/1, 4th Main, Sampangirama Nagar, Bangalore-560 027, INDIA

RECRUITMENT OF EXECUTIVES FOR RAJBASHA-OFFICIAL LANGUAGE

(Advt. No: KP/S/08/2026 Dt: 29.04.2026)

BEML Limited, India's leading multi-technology company under the Ministry of Defence, has successfully spearheaded with its realm of producing world-class products over the last six decades, mainly for core sectors- Defence & Aerospace, Rail & Metro, Power, Mining & Construction through its state-of-the-art manufacturing facilities. BEML Limited is looking for Young, result-oriented personnel to be engaged as Executives to support the official language activities for its various Manufacturing Units located across India, as per the details below:

Details of the Positions:

1	2	3	4	5	6
Position Code	Position	Vacancy	Qualification	Post Qualification Experience (PQE)	Indicative Job Description
(109)	Assistant Manager / (Gr III) Raj Bhasha Official Language	1	First-class full-time Master's Degree in Hindi/ Hindi Translation with English as a subject at the Bachelor's Degree level; (or) First-class full-time Master's Degree in English with Hindi as a subject at the Bachelor's degree level along with Post graduation diploma in translation (or) First-class full-time Master's Degree in both English and Hindi/ Hindi Translation from a recognized University / Institute. Desirable : Preference will be given to those having Ph. D. in Hindi.	Mandatory: The post qualification experience should be: a) Minimum of 04 Years for Assistant Manager (Grade- III) b) Minimum of 08 years for Manager, (Grade-IV) Experience in Hindi and/or translation work from English to Hindi and vice versa. Desirable : Experience in translation of technical or scientific literature, Terminological work	The incumbent will be responsible for ensuring compliance with the provisions of the Official Languages Act and the rules including translation from English to Hindi or vice – versa of technical, contractual documents/ literature etc. Place of Posting: Bangalore, Karnataka.
(110)	Manager (Gr IV) Raj Bhasha / Official Language				

Note:

- Candidates who had applied under advertisement ref KP/S/27/2025 dt 26.11.2025 need not apply under this advertisement. If applied, the application of such candidates will not be considered.
- Candidates **shall apply for single position** which is most suitable.
- Reservation for SC/ST/OBC/ EWS candidates will be as per applicable Rules.



Eligibility, Pay Scale & Remunerations:

Grade	Position	Post Qualification Experience (PQE)* (in Years)	Upper Age Limit (in Years)	BEML Pay Scale
Grade – III	Assistant Manager	4	30	Rs.50,000 – 1,60,000
Grade – IV	Manager	8	34	Rs.60,000 – 1,80,000

Note:

- 1: PQE is the minimum relevant experience the candidate should possess after obtaining the qualification. Only the employment after obtaining the requisite qualification will be considered.
- 2: The upper age limit indicated is relaxable as per the Govt. of India guidelines i.e., 5 years for SC/ST and 3 years for OBC - NCL candidates.
- 3: For PwD Candidates, the upper age limit is relaxable by additional 10 years. This would be over and above the admissible age relaxation for candidates belonging to SC/ST/OBC(NCL). Relaxation of age limit would be permissible to candidates with minimum 40% disability.
- 4: The upper age limit can be relaxed (*for candidates under all category*) subject to equivalent years of excess post qualification experience prescribed. However, the maximum age with relaxation shall not exceed 57 years.
5. Besides Basic Pay, candidates will be eligible for Variable Dearness Allowance, Perquisites & Allowances as applicable (*which is currently 13.78% of the applicable Basic Pay under the Cafeteria System*), Company Accommodation / House Rent Allowance, Provident Fund, Gratuity, PRP etc.(as per the prevailing Company Rules).
6. The pay fixation will be guided by the extant rules of BEML Limited, applicable at the time of issuance of Offer of appointment.
7. Internal candidates of BEML Ltd (Executive cadre) meeting the advertised criteria will be eligible, provided they apply through proper channel. The candidate should have at least a minimum of 3 years of residual service as on closing date of the advertisement. (The instruction at point no. viii under General conditions on the forwarding of application / NOC will be applicable)

GENERAL CONDITIONS

- i. Only Indian Nationals may apply.
- ii. Age, Qualification & Experience stipulated above should be as on **14.05.2026 (Thursday)**.
- iii. Under qualifying marks, first class is reckoned at 60% (as an aggregate of marks of all the Semesters/ years). Qualifying marks are relaxable by 5% for SC/ST & PwD candidates. Candidates with CGPA/ Credit have to mandatorily provide the conversion to percentage.
- iv. SC/ST candidates are required to submit SC/ST Caste Certificate in the format as applicable for appointment to posts under Government of India.
- v. OBC candidates** are required to submit Other Backward Class Certificate ('Non-Creamy Layer*') (Certificate should be in the format as applicable for appointment to posts under Government of India). OBC candidates are also required to furnish a self-undertaking that they belong to OBC (Non-Creamy Layer) by filling and signing the self-undertaking in the format provided along with the application format.

[Note:

- a. **OBC Candidates: Candidates belonging to those Communities which are recognized as a backward class by the Government of India for the purpose of reservation in services as per orders contained in Department of Personnel and Training Office Memorandum No.36012/22/93-Estt.(SCT) dated 08.09.1993.
- b. *Non- Creamy Layer : The gross annual income of parents of the candidate should not be more than Rs.8 lakhs in last three consecutive years in line with DOPT OM No.36033/1/2013-Estt.(Res) dated 13.09.2017.].
- c. Candidates belonging to OBC (NCL) category are required to submit OBC certificate not older than six months as on the last date of application submission online.



- vi. PwD candidates are required to submit PwD Certificate in the format as applicable for appointment to posts under Government of India.
- vii. Candidates seeking reservations under EWS are required to submit income & assets certificate in the format applicable for Economically Weaker Sections
- viii. Candidates employed in Central/ State Government, Autonomous bodies, Quasi-Government and PSU should send the print out of online application through proper channel. Such application forwarded through proper channel has to reach Sr.Manager, Recruitment Cell, BEML Soudha, BEML Limited, 23/1, 4th Main, S.R.Nagar, Bengaluru 560027 within 10 days from closing date of the advertisement.

(or)

Should produce "No Objection Certificate" specific to the position applied for, from their current employer at the time of assessment, failing which they will not be permitted to appear for the assessment and their candidature will not be entertained.

- ix. Candidate from Central/ State Government, Autonomous bodies, Quasi-Government and PSU applying without proper channel or NOC, shall be permitted to attend the interview, provided the candidate must be in a position to submit a proper relieving letter from the current Organization at the time of joining. However, the candidate will not be eligible for pay protection or carry – forward of past service benefits in such a case.
- x. Candidates employed in Central/ State Government, Autonomous bodies, Quasi-Government and PSU should have worked for at least one (1) year in the immediate lower scale as regular/ tenure/contract capacity . [For candidates with CDA pay scale, the immediate lower pay scale for Grade -III, Asst.Manager is Level 8 and for Grade-IV, Manager position is Level 9 pay scale].
- xi. Private sector candidates applying for the positions must be employed in a regular capacity in company registered under Company's Act and will be required to submit experience certificate in the Letter Head of the Company while applying. They have to clearly provide their Reporting Structure of the current position held. BEML will not consider freelance experience as part of Post Qualification experience.
- xii. Apart from uploading copy of the detailed resume, the Experienced Candidates are required to provide details (a pen picture) of each experience in the Application Form.
- xiii. The candidates should ensure that he/she fulfills the eligibility criteria and other norms mentioned in the advertisement as on the specified dates and that the particulars furnished are correct in all respect. In case, it is detected at any stage of the recruitment process that a candidate doesn't fulfill the eligibility norms and/ or that he/ she has furnished any incorrect/ false information or has suppressed any material/ fact(s), his/ her candidature shall stand automatically cancelled. If any of the above shortcoming(s) is/ are detected even after appointment, his/ her services are liable to be terminated without notice.
- xiv. Merely meeting the conditions of the advertisement by the candidate(s) will not automatically entail them to be called for assessment for selection.
- xv. Eligible candidates will be shortlisted for assessment. Based on assessment, Shortlisted candidates will have to undertake pre-employment medical examination and original document verification. This will not necessarily mean selection. Any shortcoming at the time of document verification such as falsification of documents, wrong declaration of age/ category/ qualifying marks etc., non-production of original records including Category certificate will lead to rejection of candidature. Appointment of selected candidates is subject to meeting the medical standard of the Company and receipt of satisfactory medical report from the Company Medical Officer
- xvi. Management reserves the right to restrict the number of candidates and increase the Qualifying percentage based on number of applications received.
- xvii. Management also reserves the right to cancel the advertisement in full or in part and / or the selection process at its discretion.
- xviii. Management reserves the right to increase / decrease the vacancies based on Business requirements and availability of Qualified candidates.
- xix. Intimation regarding Assessments, issuance of provisional offer/ final offer etc., will be sent only through e-mail. The list of shortlisted/selected candidates for final selection, will be uploaded in Company's website. BEML will not be responsible for any loss/ non-delivery of e-mail or any associated communications sent, due to invalid/ incorrect e-mail id. The e-mail id and mobile number provided in online application should remain valid for at least one year.
- xx. Only candidates meeting all eligibility criteria mentioned herein viz., qualification, experience, age, caste/ PwD (as applicable) need to apply.



- xxi.** Eligible and interested GEN / EWS / OBC candidates applying for the above positions (Not applicable for SC/ST/ PwDs) need to pay a **non-refundable fee of Rs.500/-** by clicking the “Pay Application Fee Online” at the end of the application form.
- xxii.** Any request for change in category, address, e-mail, mobile number, etc, as declared in the on-line application will not be entertained.
- xxiii.** Any sort of canvassing or influencing of the officials related to recruitment / selection process would result in immediate disqualification of the candidates.

HOW TO APPLY

- i.** The candidates are required to apply ONLINE only(which is mandatory) after going through the prescribed guidelines and ensuring correctness of the data entered in the portal / form.
- ii.** The candidates can access the on-line application form in our career page at **www.bemlindia.in**. The on-line registration site would be available till 18.00 Hrs on 14th of May, 2026. (Thursday)
- iii.** Towards accessing the On-line application, the candidate should have a valid e-mail and mobile number for Registration. These contact details will also be utilized for further correspondence by BEML Limited. The change for e-mail and mobile number will not be entertained by BEML during the course of the Recruitment process.
- iv.** The 'Registration number' generated may be noted for all future correspondences.
- v.** While filling in the On-line application, **the experience section may be filled by first providing the latest experience followed by previous.** All such experiences should be captured by the candidate. In the space provided against the experience a **pen picture of the experience relevant to the position applied to must be written.** These will be used at the time of scrutinizing the applications received.
- vi.** Along with the Online application, the candidates are required to upload the following without which their applications will be incomplete and rejected.
1. X-th Marks card
 2. XII-th Marks card
 3. Degree Marks cards (*In case of CGPA or credits system of assessments, candidates are required to indicate the formula for conversion of CGPA/ Credits to percentage in accordance with the respective University norms.*)
 4. Degree Certificate as applicable.
 5. Post-Graduation Marks cards as applicable (*In case of CGPA or credits system of assessments, candidates are required to indicate the formula for conversion of CGPA/ Credits to percentage in accordance with the respective University norms.*)
 6. Post-Graduation Certificate as applicable.
 7. Identity card issued by Government of India (for eg. Aadhar, Passport, Driving License, PAN Card, etc)
 8. Detailed Resume
 9. OBC/EWS/SC/ST/PwD certificate (as applicable)
 10. All Experience Certificates/ Documents **clearly indicating start & end dates** of each employment in the letter head of the employer. **(Will lead to rejection in not adhered to)**
 11. Latest pay-slip

NOTE : Candidate has to ensure that legible copies are uploaded. The inability to read the uploaded copies could lead to rejection of candidature.

vii. For any queries on the matter, candidates may e-mail: recruitment@bemltd.in.

Incomplete applications without uploading documents as mentioned above will be summarily rejected.

Date:29.04.2026

(Advt. No.KP/S/07/2026)

Corrigendum/ Addendum, if any will be hosted in BEML Website only.

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