



INDIAN OIL CORPORATION LIMITED
(REFINERIES DIVISION)
HALDIA REFINERY

NOTICE

Ref. No.: PH/R/01/2025

DATE: 07.05.2026

SUB: CANDIDATES PROVISIONALLY SHORTLISTED FOR DOCUMENT VERIFICATION AND SKILL/ PROFICIENCY/ PHYSICAL TEST (SPPT) FOR RECRUITMENT OF NON-EXECUTIVES AT HALDIA REFINERY VIDE ADVT. NO. PH/R/01/2025 DATED 20.12.2025

WITH REFERENCE TO OUR ADVERTISEMENT NO. PH/R/01/2025 DATED 20.12.2025 AND BASED ON PERFORMANCE IN THE COMPUTER BASED TEST HELD ON 30.01.2026, CANDIDATES BEARING THE FOLLOWING APPLICATION ID/ ROLL NUMBERS HAVE BEEN PROVISIONALLY SHORTLISTED FOR **DOCUMENT VERIFICATION AND SKILL/ PROFICIENCY/ PHYSICAL TEST (SPPT) FOR RECRUITMENT OF NON-EXECUTIVES AT HALDIA REFINERY.**

IMPORTANT INSTRUCTIONS FOR THE CANDIDATES:

THE CANDIDATES ARE ADVISED TO BRING ALL THE **ORIGINAL** DOCUMENTS AND **ONE SET OF SELF-ATTESTED PHOTOCOPIES** OF ALL DOCUMENTS AS MENTIONED IN THE ADVERTISEMENT, FAILING WHICH THEIR CANDIDATURE IS LIABLE TO BE CANCELLED.

CANDIDATES ARE ADVISED TO CARRY AN **ORIGINAL** GOVT. ISSUED PHOTO ID LIKE AADHAAR, VOTER ID, PASSPORT, PAN CARD, ETC. CANDIDATES ARE ALSO ADVISED TO CARRY A PHOTOCOPY OF THE SAME GOVT. ISSUED PHOTO ID. CANDIDATES ARE ADVISED TO **WEAR SAFETY SHOES / HARD TOP SHOES** FOR THE SPPT.

SCHEDULE OF SPPT

VENUE OF REPORTING FOR DOCUMENT VERIFICATION & SPPT:

HUMAN RESOURCES DEPARTMENT, NEW ADMINISTRATIVE BUILDING, 1ST FLOOR, INDIAN OIL CORPORATION LIMITED, HALDIA REFINERY, P.O.: HALDIA OIL REFINERY, DIST: PURBA MEDINIPUR, WEST BENGAL, PIN: 721606.

DATE: 15.05.2026

TIME OF REPORTING – 09:00 AM

**POST CODE: 201 – JUNIOR ENGINEERING ASSISTANT -IV
PRODUCTION)**

Sl. No.	APPLICATION ID	ROLL NO.	Sl. No.	APPLICATION ID	ROLL NO.
1	751000996	4510000917	10	751020326	4510000381
2	751001368	1110000115	11	751025450	4510001042
3	751002342	4510000564	12	751026733	3410000344
4	751007456	4510000226	13	751028925	4510000104
5	751007951	2910000089	14	751030261	4510000506
6	751013057	3110000149	15	751032209	4510001057
7	751018983	4510001103	16	751033248	4510000143
8	751019283	4510000416	17	751036136	2710000031
9	751019677	4510000229	18	751036649	4510000212

DATE: 18.05.2026
TIME OF REPORTING – 09:00 AM

POST CODE: 201 – JUNIOR ENGINEERING ASSISTANT -IV
(PRODUCTION)

SI. No.	APPLICATION ID	ROLL NO.	SI. No.	APPLICATION ID	ROLL NO.
1	751036709	4510000548	10	751046690	4510001072
2	751039562	4510001088	11	751049426	4310000018
3	751041231	3410000123	12	751050664	3710000079
4	751042966	4510000950	13	751051386	2110000701
5	751043111	4510000317	14	751052080	2710000027
6	751043792	4510000195	15	751053059	4310000059
7	751044342	4310000050	16	751056876	3710000252
8	751046191	3410000071	17	751058312	3710000325
9	751046674	3410000741			

DATE: 19.05.2026
TIME OF REPORTING – 09:00 AM

POST CODE: 207 – JUNIOR QUALITY CONTROL ANALYST

SI. No.	APPLICATION ID	ROLL NO.
1	751003589	4510000899
2	751036521	4510000543

DATE: 19.05.2026
TIME OF REPORTING – 09:00 AM

POST CODE: 208 – JUNIOR ENGINEERING ASSISTANT -IV (FIRE & SAFETY)

SI. No.	APPLICATION ID	ROLL NO.
1	751033117	4510000449
2	751034606	2110000698
3	751049988	3310000216

CHECKLIST OF DOCUMENTS TO BE SUBMITTED DURING DOCUMENT VERIFICATION & SPPT

The above shortlisted candidates shall be required to carry the Original as well as self-attested photocopies of the following documents which shall be required to be submitted during Document Verification & SPPT:

Sl. No.	Particulars of Documents to be submitted at the time of Document Verification & SPPT
a)	Duly signed printout of online application form along with Admit Card for Computer Based Test
b)	Colour passport size photograph (4 copies) under self-attestation
c)	Self-attested copies of the following documents:
i)	Matriculation certificate issued by Board of Secondary Education. In case Date of Birth (DOB) is not mentioned on the Matriculation Certificate by the concerned Education Board, School Leaving Certificate / Admit Card /Matriculation mark sheet mentioning DOB shall be additionally required to be submitted along with the Matriculation Certificate.
ii)	Marksheet of Class XII by the concerned education Board / Semester-wise or year-wise mark sheets of Graduation/Diploma in Engineering issued by University/ Institute (as applicable)
iii)	Certificate of Class XII Pass by the concerned education Board / Graduation/Diploma in Engineering Final/ Provisional Pass Certificate issued by respective University/Institute (as applicable)
iv)	Conversion certificate from CGPA/OGPA/Letter Grade to percentage of marks from concerned University/Institute (if applicable). In case the Board/Institute/University does not follow any conversion formula for converting CGPA/OGPA to Percentage, candidate will have to produce a certificate to this effect from the Institute/ University to the effect that the Board/Institute/University does not follow any conversion formula.
v)	SC/ST/ Disability Certificate /UDID card/ OBC (NCL) Certificate alongwith "Declaration" / EWS-Income & Asset Certificate. Certificate must be in the prescribed format (available on 'Latest Job Opening' under 'IndianOil for Careers' page of website www.iocl.com)and issued by the Competent Authority.
vi)	For candidates applying for Post code 208, Sub Officers' Course passing certificate and marksheet along with Valid Heavy Vehicle Driving License.
vii)	Proof of Qualification (equivalence), Service Certificate, Discharge Certificate in case of Ex-Servicemen.
viii)	Duly completed Proforma of Certificate for employed Officials - to be uploaded by candidates belonging to Ex-Servicemen, as applicable {Please refer to Clause No. C (6)}
ix)	Duly completed Form of Undertaking to be given by Candidates Applying for Civil Posts under Ex Servicemen Category- to be uploaded by candidates belonging to Ex-Servicemen, as applicable {Please refer to Clause No. C (7)}
x)	For PwBD candidates, certificate to the effect that the candidate concerned has physical limitation to respond in CBT and scribe is essential to respond in CBT examination on his behalf, from the Chief Medical Officer/Civil Surgeon/ Medical Superintendent of a Govt. Healthcare Institution as per prescribed Proforma "Certificate regarding Physical Limitation of an examinee to respond in CBT". {Please refer to Clause No. C (9)(d)}.
xi)	Photo Identity Proof (PAN Card/ Passport/ Permanent Driving Licence/ Voter's Card/ Bank Passbook with photograph/ Photo identity proof issued by a Gazetted Officer on official letterhead along with photograph)

Liability to Declare (As per Clause M of the Detailed Advertisement):

1. Candidates with reported ailments, deficiencies or abnormalities and also those with finding of not meeting the physical fitness criteria as above, shall make a declaration to this effect while submitting their online application.
2. A candidate found UNFIT for a position during medical examination by any other location/ Refinery unit of the Corporation or a Government Authority or any other PSU, shall be required to declare his medical condition with reasons for being declared "UNFIT". If the candidate applies / seeks employment/ engagement at any other location/ post of the Corporation, suppression of such information may render the candidature liable for Rejection.
3. Candidates have to necessarily declare in case he/she has been arrested, prosecuted, kept under detention or fined, convicted by a Court of Law or for any offence debarred/ disqualified by any Public Service Commission from appearing in its examination.

*1. Candidates who are currently employed in Government organizations, Government Departments, PSUs, or Autonomous Bodies must submit a **No Objection Certificate (NOC)** at the time of the Skill/Proficiency/Physical Test **failing which they will not be allowed to appear in SPPT.**

Note:

- The link for Score Card for CBT conducted on 30-01-2026 shall be made available online shortly for which candidates are advised to keep visiting 'Latest Job Opening' page under 'IndianOil for Careers' page of website www.iocl.com for updates.
- Any corrigendum/addendum/notice etc. with regard to this advertisement will be made available on the website www.iocl.com only. Candidates are advised to refer to the above website periodically for updates.

THE ABOVE SHORTLISTED CANDIDATES MAY CONTACT AT THE FOLLOWING NUMBERS/ EMAIL ID FOR ANY CLARIFICATION/ QUERIES PERTAINING TO SPPT:

Contact Nos. : **03224-223289/ 223262/ 8101474673**

Email ID : hrrectt@indianoil.in

RECRUITMENT
TEAM INDIAN OIL
CORPORATION LIMITED
HALDIA REFINERY