

**MGVCL INVITES**

**APPLICATIONS FOR THE POST OF  
VIDYUT SAHAYAK (JUNIOR ENGINEER- CIVIL) ON BEHALF OF  
ALL DISCOM's, GETCO & GSECL**

GUVNL AND SUBSIDIARY COMPANIES ARE SPREAD OVER GUJARAT STATE, WHICH OFFERS A CHALLENGING AND REWARDING CAREER TO YOUNG AND DYNAMIC GRADUATE ENGINEERS.

APPLICATIONS ARE INVITED FOR THE POST OF VIDYUT SAHAYAK (JUNIOR ENGINEER-CIVIL) UNDER SUBSIDIARY COMPANIES OF GUVNL i.e. MGVCL, DGVCL, UGVCL, PGVCL, GETCO, GSECL, FROM ELIGIBLE CANDIDATES AS PER THE FOLLOWING CRITERIAS:

01	<b>Job Title</b>	<b>Vidyut Sahayak (Junior Engineer - Civil)</b>
02	<b>Qualification</b>	<p>Candidate must possess a <b>Degree through Regular Mode in B.E. /B.Tech. (Civil)</b>, without ATKT in the last year or last two semesters from a recognized University duly approved by UGC/AICTE. Candidate should have a minimum <b>average of 55% marks in the last year/ last two semesters</b>.</p> <p>In case of degrees i.e. equivalent to the B.E./B.Tech (Civil) are also considered as per the latest list notified by UGC/AICTE. In such case, the candidate has to mandatorily submit the equivalence certificate issued by competent authority of respective University.</p>
03	<b>Fixed Remuneration</b>	<ul style="list-style-type: none"><li>Fixed Remuneration for 1<sup>st</sup> Year ₹ 48,100/- and for 2<sup>nd</sup> Year ₹ 50,700/.</li><li>No other allowance or benefits would be admissible. Reimbursement of TA/DA as per rules.</li></ul>
04	<b>Scope of Career Development / Prospective</b>	<p>The selected candidate shall be appointed initially for the period of two years as Vidyut Sahayak (Junior Engineer-Civil) and may be considered for appointment to the post of Junior Engineer- Civil on regular establishment, in the pay scale of ₹ 45400-101200/- subject to satisfactory completion of two years as Vidyut Sahayak.</p>
05	<b>Required skill</b>	<ul style="list-style-type: none"><li>The candidate should possess knowledge of Computer Operations.</li><li>Good command over English and Gujarati Language.</li></ul>
06	<b>Age Criteria</b>	<ul style="list-style-type: none"><li>For Unreserved Category : 35 years and</li><li>For Reserved Category (Inclusive EWS): 40 years on the date of advertisement.</li><li>The date of Birth shall be reckoned for all categories as on publication of Advertisement i.e.as on 15/07/2025.</li></ul>
07	<b>Relaxation in upper age limit to other categories shall be given as under</b>	

# MADHYA GUJARAT VIJ COMPANY LIMITED

## APPLICATIONS FOR THE POST OF VIDYUT SAHAYAK (JUNIOR ENGINEER- CIVIL)

Category	Relaxation
(I) Female Candidate	05 Years
(II) Person with Disability candidate	<ul style="list-style-type: none"> <li>10 Years Suitable disability for the post of Vidyut Sahayak(Junior Engineer-Civil)</li> <li>Suitable disability for the post: The PwD (Person with disability) candidates with disability of Hearing Handicapped (HH) (40-70%), One Arm (OA), One Leg (OL), Dwarfism (D), Leprosy Cured (LC), Acid Attack Victim (AAV) and Specific Learning Disability (SLD).</li> <li>Candidates shall have to upload certificate of Civil Surgeon / Government designated authority / indicating existing percentage of disability. Their applications will be considered as per rules of the company.</li> </ul>
(III) Ex. Armed force Personnel.	10 Years
(IV) Dependent of Retired Employee of GUVNL& Subsidiary companies.	Up to age of 40 years (will be Considered only on submission of undertaking)

- Maximum age relaxation in upper age limit shall be considered up to the age of 45 years only.
- The above age criteria are as per the “Yuva Swavlamban Scheme” of Govt. of Gujarat.

### 08. VACANCIES:

At present, there are total **62** vacancies, however in future more vacancies are likely to occur due to retirement, sanction of new posts, promotion or due to any other reason till one year from the date of publication of result of 2<sup>nd</sup> tier Exam.

The Roster position for current vacancies for the companies are as mentioned below:

Cadre	Company	Total	Roster wise vacancies are as under										
			SC		ST		SEBC		EWS		UR		PwD
			M	F	M	F	M	F	M	F	M	F	
Vidyut Sahayak (Junior Engineer- Civil)	MGVCL	04	01	0	01	0	01	0	0	0	01	0	01
	DGVCL	02	0	0	0	0	0	0	0	0	02	0	0
	UGVCL	03	0	0	01	0	01	0	0	0	01	0	0
	PGVCL	07	0	0	01	0	01	0	01	0	03	01	0
	GETCO	31	02	0	05	02	04	02	02	01	09	04	04
	GSECL	15	01	0	03	0	01	0	04	01	04	01	0
Total		62	04	0	11	02	08	02	07	02	20	06	05

# MADHYA GUJARAT VIJ COMPANY LIMITED

## APPLICATIONS FOR THE POST OF VIDYUT SAHAYAK (JUNIOR ENGINEER- CIVIL)

- No candidate shall claim a right based on the above stated vacancies or roster position.
- Category wise PwD Vacancy:

Company	Hard of Hearing	Locomotors Disability (OA,OL,D,LC,AAV)	SLD	Total
MGVCL	00	01	00	01
DGVCL	00	00	00	00
UGVCL	00	00	00	00
PGVCL	00	00	00	00
GETCO	02	01	01	04
GSECL	00	00	00	00
<b>Total</b>	<b>02</b>	<b>02</b>	<b>01</b>	<b>05</b>

- If category wise candidates are not available then PwD vacancy will be filled in by inter changeability from available PwD candidate as per merit.
- State Government policy for reservation of Women & State Domicile shall be followed.

### 09. Fees (Non-Refundable): (Only online payment will be accepted)

<b>FEES (NON REFUNDABLE)</b>	<ul style="list-style-type: none"> <li>₹ 500.00 (Inclusive GST) for Un reserved candidates</li> <li>₹ 250.00 (Inclusive GST) for Reserved (including PwD) candidates.</li> <li>Candidate has to pay application fees On-line through Credit Card / Debit Card / Net Banking.</li> <li>Bank charges shall be borne by candidate.</li> <li>Application fee once paid shall not be refunded or shall not be adjusted in any subsequent Recruitment Process under any circumstances.</li> <li>No other mode of payment i.e., Demand Draft, Money Order, Postal Order, Cheque etc. is acceptable.</li> </ul>
--------------------------------------	---

**INFORMATION ABOUT ON LINE APPLICATION.**

On-line application form will be available on company web site	<a href="http://www.mgvcl.com/">www.mgvcl.com/</a> web link.
On-line submission of application commences	<b>15.07.2025</b>
Last date for On-line submission of application	<b>04.08.2025</b>
<b>Important Dates</b>	The last date for On-line submission of application is <b>04.08.2025 at 18:00 hrs.</b>

**GENERAL TERMS AND CONDITIONS:**

The Candidates are requested to carefully read the terms and conditions stated below:

**ONLINE APPLICATION:**

01. Candidates are required to submit **ONLINE Application** only through [www.mgvcl.com/](http://www.mgvcl.com/).
02. The candidates shall have to generate application number by registering online by filling the online application form and follow step by step instruction.
03. The candidates applying under the centralized recruitment process should expressly indicate the order of preferences/ choice for the companies in ascending order, meaning thereby the first choice of the Company shall be mentioned Choice No.1 and so on, for following subsidiary Companies of GUVNL i.e. MGVCL, DGVCL, UGVCL, PGVCL, GETCO, GSECL while applying for the post and only thereafter he/she will be allowed to proceed for online application. The preference once exercised, shall be final and no request for revision, addition, alteration or change in the preference shall be entertained.
04. The order of preference for the choice of companies indicated as above shall not confer any right for appointment in those companies however the same shall be considered at the time of allotment based on the rank in the order of merit.
05. The candidates shortlisted for On-line test on basis of their "On-line applications" shall not submit photocopies of all the relevant certificate at this point of time. The photocopies of all the relevant certificate shall be submitted along with original certificates for verification as and when required.
06. Candidates are requested to apply Online only if they are fulfilling requisite criteria and willing to work for fixed tenure of 02 years as Vidyut Sahayak. Since, we are not seeking all the document at time of application, candidates has to doubly ensure that he/she fulfills all the requisite criteria. All the Original documents of selected candidates shall be verified at appropriate stage and if found not fulfilling any criteria his / her candidature shall be cancelled immediately and his / her short listing in selection list shall not be a ground for claiming employment / recruitment.

## **MADHYA GUJARAT VIJ COMPANY LIMITED**

### **APPLICATIONS FOR THE POST OF VIDYUT SAHAYAK (JUNIOR ENGINEER- CIVIL)**

---

07. The candidates who have been given grades in their result (graduation/post-graduation) shall have to submit a certificate issued by their University/Institute specifying percentage equivalent to the grades obtained by them along with decimals at the time of verification of documents. Further, no rounding off or upward adjustment of marks or percentage shall be permitted for determining the eligibility of the candidate.
08. In case of qualification, the degree may be considered equivalent to the specified basic degree as per the same specified in the latest list notified by UGC/AICTE for the specified cadres. However, it will require submission of Equivalence Certificate issued by competent authority of respective University.
09. Candidates who have completed all the task of online application process and successfully done online payment shall only be considered for further selection process. However mere submission of application does not guarantee the adequacy of candidature for being considered for further selection process.
10. The Management reserves the right to short-list, select and reject any candidates for Online Test as the case may be for selection.
11. The Management reserves the right to cancel the selection List at any time at its sole discretion, without assigning any reasons thereof.
12. Filling in the post is at the discretion of Management based on suitability of candidates. The management in all matters relating to eligibility, acceptance or rejection of the application made, shall be final and management will not entertain any enquiry or correspondence in this regard.
13. Persons with Disability as mentioned at Sr. No. 07(II) can apply and shall have to upload valid Certificate of Civil Surgeon, indicating existing Percentage of disability. Their applications will be considered as per rules of the Company. In case, PwD candidate requires scribe, then he shall have to specifically make a choice while applying. If, eligible, the scribe shall be provided by the Company as per rules.
14. The candidates working in Government / Semi Government or PSU Organization shall have to produce "NO OBJECTION CERTIFICATE" from the concerned organization at the time of document verification, failing which, their candidature will be rejected / disqualified.
15. If the selected candidate working in any company or organization, he/she shall have to produce relieving letter from the previous employer at the time of resuming their duty, failing which, their appointment order shall stand cancelled.
16. Minimum 85% of representation in selection will be for local resident of Gujarat State as per GR dtd.31.03.95. Candidate shall have to submit the valid Domicile Certificate of being resident of Gujarat State if he/she claims appointment under 85% quota.

Non domicile candidates, if belonging to reserved category, shall be considered only as unreserved (UR) candidate.

The candidates of Gujarat State are advised to get ready the domicile certificate issued by the Competent Authority of Gujarat State at the time of documents verifications.

## MADHYA GUJARAT VIJ COMPANY LIMITED

### APPLICATIONS FOR THE POST OF VIDYUT SAHAYAK (JUNIOR ENGINEER- CIVIL)

---

17. Mere submission of application does not guarantee the adequacy of candidature for being considered for the further selection process.
18. The departmental candidates shall be allowed to apply for this position on fulfilling requisite qualification as prescribed above. However, maximum age limit will not be applicable to departmental candidates. Departmental candidates shall be treated at par with outside applicants.
19. Stages of Recruitment process:

#### **First Tier Examination:**

- The candidates will be issued Hall Tickets for the examination which shall be downloaded from the respective site <https://mgvcl.com>
- The First Tier examination will be conducted online for all the eligible candidates. The centers of examination will be as per the requirement in all over the State of Gujarat.
- The hall ticket generated shall be produced by the candidate for access to the exam hall center.
- The Computer Based Test - CBT examination will consist of 100 marks & the candidates who score 50 or more marks in case of unreserved candidates and 45 and above marks in case of reserved category candidates (including EWS and PwD) will only be called for the Second Tier Examination.
- The candidate, who scores marks as above in the First Tier of Examination, shall only be eligible for admission to the Second Tier of Examination.
- After completion of the exam, the candidates can view provisional question /answer key on company's website and in case of any objection, the same can be raised on payment of fees within the prescribed time limit.
- If any objections are received, same will be put up before subject experts for review.
- Upon completion of above, the list of marks obtained by each candidates will be published along with final answer keys on website of MGVCL.

#### **Second Tier Examination:**

- Candidates scoring 50 and above marks in case of unreserved candidates and 45 and above marks in case of reserved category candidates(including EWS and PwD) in 1<sup>st</sup> tier of examination will be considered for 2<sup>nd</sup> tier examination.
- The list of eligible Candidates for the Second Tier of Examination will be informed through notification on website. The eligible candidates will be issued Hall Tickets for the examination which shall be downloaded from the website <https://mgvcl.com>

# MADHYA GUJARAT VIJ COMPANY LIMITED

## APPLICATIONS FOR THE POST OF VIDYUT SAHAYAK (JUNIOR ENGINEER- CIVIL)

- The Second Tier of examination will be Computer Based online Test - CBT and the examination will consist of 100 marks. The centers of examination will be as per the requirement in all over the State of Gujarat.
- After completion of the exam, the candidates can view provisional question /answer key on company's website and in case of any objection, the same can be raised on payment of fees within the prescribed time limit.
- If any objections are received, same will be put up before subject experts for review.
- Upon completion of above, the result and provisional merit list along with final answer key will be published on our website [www.mgvcl.com](http://www.mgvcl.com).
- The final ranking of the candidate shall be determined on the basis of the marks obtained by him in the Second Tier examination.
- The name of selected candidate will be allotted in the order of merit after taking into consideration the roster position and the preference indicated by the candidate to different companies as per requisition received.
- The candidates will be called for documents verification and pre- employment medical examination after taking into consideration the roster position by respective Company and intimation in this regard shall be given on their registered e-mail only.

### 20. **Objection tracker fees:-**

- After publishing of provisional answer key for the first and second tier exam, candidates who desire to raise objection to the given answer can do so by paying online fees of Rs.500/- per question. In case, the objection to the question is found valid by the SMEs, the objection fees shall be refunded to the concerned candidate.

### **Syllabus & Marks:**

21. The syllabus for the exam shall consist of, but not limited to, following topics/areas and emphasis could differ.

Tentative Syllabus & Marks	
<b>1<sup>st</sup> Tier Examination</b>	
"The Question Paper will be in English and Gujarati Language except the questions asked for Gujarati Subject"	
Subject	Marks
Reasoning	15
Quantitative Aptitude	15
English	20
<ul style="list-style-type: none"> <li>● Usage and Vocabulary</li> <li>● Synonyms and Antonyms</li> <li>● Word substitutes in a sentence</li> <li>● Idiom (Fill in the blanks)</li> </ul>	



# MADHYA GUJARAT VIJ COMPANY LIMITED

## APPLICATIONS FOR THE POST OF VIDYUT SAHAYAK (JUNIOR ENGINEER- CIVIL)

Tentative Syllabus & Marks		
● Error spotting / Right usage of words in a sentence		
Gujarati		20
● રુઢિ પ્રયોગો / કહેવતો ના અર્થ અને વાક્ય પ્રયોગો.		
● શબ્દ સમુહ માટે એક શબ્દ.		
● જોડણી શુદ્ધિ		
● સમાનાર્થી / વિરુદ્ધાર્થી શબ્દ.		
● લેખન શુદ્ધિ/ ભાષા શુદ્ધિ		
General Knowledge		10
● Current Affairs of National and International importance		
● Indian Polity and Governance		
● Geography of India		
● Modern Indian History		
● General Science and Technology		
● Economics		
Computer knowledge		20
<b>Total Marks</b>		<b>100</b>
<b>2<sup>nd</sup> Tier Examination</b>		
“The Question Paper will be in English and Gujarati Language only”		
<b>Civil Engineering</b>	<b>Total Marks</b>	<b>100</b>
<ul style="list-style-type: none"> <li>● Basics of Civil Engineering</li> <li>● Soil Mechanics &amp; Foundation Engineering</li> <li>● Design and Construction of Building including RCC Raft foundation / Pile foundation</li> <li>● Building and Steel Super Structures</li> <li>● Engineering Mathematics</li> <li>● Structural Engineering: Construction Materials &amp; Management, Concrete Structures and Steel Structure</li> <li>● Water supply system, Sanitation, waste water, Rain water harvesting, water proofing and Drainage system</li> <li>● Sewage Treatment Plants and Treated sewage water</li> <li>● Construction of Transmission Tower Foundation and Transmission Colonies</li> <li>● Accident prevention and safety aspects</li> <li>● Right to Information Act, 2005.</li> <li>● Minimum Wages Act, Payment of Wages Act, EPF &amp; Miscellaneous Provisions Act, Bombay Shops &amp; Establishment Act &amp; Employees' compensation Act, 2010</li> </ul>		

22. The question paper for the exam shall be consisting of 100 questions and the paper shall be of 100 marks. There shall be negative marking system and 1/4<sup>th</sup> mark for each wrong answer shall be deducted to arrive at total marks scored for both the tiers of examination.
23. If the application are received in large number than the examination should be required scheduled to be held in multiple batches and candidates' marks will be arrived as per



normalization methodology before result declaration. Normalization formula is attached herewith as Annexure-1.

**24. Consequences of unfair means**

- a. No candidate or person in his behalf shall impersonate or leak or attempt to leak or conspire to leak or procure or attempt to procure or possess question paper or solve or attempt to solve in unauthorized manner, directly or indirectly assist the candidate or person in any manner for monetary or wrongful gains.
- b. Further, any candidate or person in his behalf, during the exam unauthorizedly takes help directly or indirectly or from any material written or recorded, copied or printed, in any form whatsoever, or use any unauthorized electronic or mechanical instrument or gadgets, shall be debarred from the exam.
- c. If any of the above and such unfair means are noticed after the exam but before appointment, result of such candidate shall be treated null and void. If such candidate is appointed, such appointment shall be treated as cancelled ab-initio without notice.

**25. Result of Exam**

The result of 1<sup>st</sup> Tier Examination will be eligibility for the 2<sup>nd</sup> Tier Examination only. The candidates who score 50 or more marks in case of unreserved candidates and 45 and above marks in case of reserved category candidates, EWS and PWD candidates will be called for the second Tier of exam. If exam is held in multi sessions, marks shall be considered as per normalization methodology as per Annexure – 1. However, the eligibility criteria for 2<sup>nd</sup> tier of examination will be determined as prescribed above. The minimum criteria for eligibility of 2<sup>nd</sup> tier examination shall not in any case be less than 50 marks for unreserved candidates and 45 marks for reserved category candidates, EWS and PWD candidates.

- 26.** The result of 2<sup>nd</sup> Tier Examination will be considered for final selection. As per rules, the minimum cut off marks for selection for appointment will be 50 and above marks for unreserved candidates and 45 and above marks for reserved category candidates, EWS and PWD candidates. If exam is held in multi sessions, marks shall be considered as per normalization methodology as mentioned above. However, the selection /allotment will be made purely on the basis of merit considering available vacancies after taking into consideration the roster position and as per the preference / choice for the companies exercised by the candidates.
- 27.** 5% marks (of secured marks in Exam) in 2<sup>nd</sup> tier Exam only, over and above actual marks secured shall be added in case of Widow Female Candidates. The widow female candidate, if remarried shall not be given advantage of grace 5% marks. Further, the widow candidate shall categorically state so and inform if she is remarried with necessary documentary proofs.
- 28.** While preparing selection list, if two or more candidates are found with equal marks in Exam, they will be kept in merit according to their date of birth i.e. elder will be kept in priority to younger and if the date of birth is also found same, then they will be kept in priority according to alphabet i.e. seniority of first name and not the surname.

## MADHYA GUJARAT VIJ COMPANY LIMITED

### APPLICATIONS FOR THE POST OF VIDYUT SAHAYAK (JUNIOR ENGINEER- CIVIL)

29. The selection List as and when required as per the vacancy position shall be operated. The selection list displayed on official web site shall be valid for the period of one year from the date of publication of 2nd tier result.
30. In case of difference in educational certificate in name or caste due to marriage or any other reason the copy of Govt. Gazette for transfer of name or caste is required to be attached, failing which, the candidature for the further process will be rejected.
31. The Caste (Reserved Category) Certificate of Gujarat State only will be considered.
32. SEBC candidates who fulfill the qualification and age criteria will have to submit valid Non-Creamy Layer Certificate issued (in Gujarati - પરિશિષ્ટ “ક”/પરિશિષ્ટ-૪ (ગુજરાતી)) by the Competent Authority of Gujarat State.
33. EWS candidates who fulfill the qualification and age criteria shall have to submit valid certificate as per Resolution No. E.W.S./122019/45903/A Dtd.23.01.19 & Dtd.25.01.19 prescribe format (in English “Annexure – KH” or in Gujarati - પરિશિષ્ટ “ગ”) is issued by the Competent Authority of Gujarat State.
34. No travelling fare will be paid to any candidates for attending any test as the case may be.
35. Candidates are requested to visit on <https://mgvcl.com> for regular updates regarding schedule of test and other relevant notifications. The Company does not owe any responsibility in this regard, if candidates fails to note latest updates, no claims shall be entertained.

Further candidate should fill the correct form in every respect and nothing should be concealed or withheld by them. If any information furnished is found false at any time, his/her candidature / appointment will be cancelled without any notice and legal action will be taken accordingly.

36. The selected candidates shall be posted in any offices under the jurisdiction of Subsidiary Company and shall basically be assigned work of civil side. Once the candidate has opted to join a company from amongst MGVCL, DGVCL, UGVCL, PGVCL, GETCO and GSECL, his/her posting shall be done in the company based on the available vacancy and roster position of Company. Once the appointment is given in any of the company candidate will not be allowed to get transfer in another company. However, in order to provide a chance to work in the company of his preference the candidate will be provided only one additional opportunity during the entire period of the validity of result for one year. In such scenario in case of appointment in another company of his preference the candidate will be required to submit resignation from present position in the current company and appointment in new company as per his preference will be treated as fresh appointment.
37. On selection, the candidates have to fulfill the requisite physical fitness standards as per company's rules. The candidate not meeting with requisite physical fitness shall not be considered for appointment.

## MADHYA GUJARAT VIJ COMPANY LIMITED

### APPLICATIONS FOR THE POST OF VIDYUT SAHAYAK (JUNIOR ENGINEER- CIVIL)

38. Any amendment by the company in regards to fixed remuneration, tenure, pay scale, service rules and other terms and conditions in future shall be part of above recruitment process and shall be binding on the candidates.
39. If and when required candidates shall be communicated only through their registered e-mail.
40. Any application, even under the R.T.I. Act, seeking any information, will not be entertained till the completion of the entire recruitment process.
41. Canvassing in any form shall debar the candidate from selection.

#### Help Desk

For any query, you may contact on our Help Desk No. **022 61306261** which will be available between 11.00 am to 6.00 pm on working days. You may also send an E-mail for your query on [recruit.mgvcl@gmail.com](mailto:recruit.mgvcl@gmail.com)

#### **Documents to be produced as and when required by the Company.**

Application Form duly filled in with:

1. Online Application Form along with two recent passport size photographs (not old more than 06 months before) should be affixed on the application form.
2. Self-Attested copy of
  - School Leaving Certificate.
  - Mark sheets of final year of Graduation/or last two Semesters of Graduation Certificate issued by College/University.
  - Certificate from the Institute/ University mentioning percentage marks obtained in case grading system is in place.
  - Degree Certificate, if available.
  - In case of qualification, the degree may be considered equivalent to the specified basic degree as per the same specified in the latest list notified by UGC/AICTE for the specified cadres. However, it will require submission of Equivalence Certificate issued by competent authority of respective University.
  - Caste (SC/ST/SEBC/EWS) Certificate/Disability Certificate (if applicable) issued by authority of Gujarat State.
  - Hall tickets of First and Second tier Exam.
3. Valid Caste (Roster Category) Certificate of Reserved category of Gujarat State only will be considered.
4. In case of SEBC candidates, Valid Non Creamy Layer Certificate issued in Gujarati - પરીશિષ્ટ “ક”/પરીશિષ્ટ-૪ (ગુજરાતી) by the Competent Authority of Gujarat State.
5. In case of EWS candidates, submit valid as per resolution no. E.W.S./122019/45903/A Dtd.23.01.19 & Dtd.25.01.19 for prescribe format (in English “Annexure – KH” or in Gujarati - પરીશિષ્ટ “ગ”) Certificate issue by the Competent Authority of Gujarat State.

**MADHYA GUJARAT VIJ COMPANY LIMITED**  
**APPLICATIONS FOR THE POST OF VIDYUT SAHAYAK (JUNIOR ENGINEER- CIVIL)**

---

6. In case of Persons with Disability Candidates, Valid Certificate of Civil Surgeon required. (showing % of Disability)
7. In case of Ex. Armed force Personnel, necessary certificate should be attached.
8. Affidavit for genuineness of documents as per attached proforma (Annexure- 2 )
9. In case of Dependent of Retired Employee, Relieving Order or Certificate issued to the employee should be attached. Affidavit as per attached Performa in case of Dependent of retired Employee of GUVNL & Subsidiary companies Annexure – 3.
10. In case of Widow Applicant, copy of death certificate of the deceased husband should be attached.
11. NOC from present employer (If applicable).
12. Domicile certificate.
13. Online payment receipt.
14. Photo Identification Proof (Voter ID/ Pan Card/Aadhar Card/Driving License etc.).
15. Residential Address Proof (Electricity Bill/Telephone Bill/Ration Card, etc.).
16. Any other Certificate/document applicable.

**Note:-** Whenever documents are called from the candidates, submission to be made by the candidates within stipulated time, failing which his/her candidature shall be cancelled for the post.

**Addl. General Manager (HR)**

## **ANNEXURE – 1**

**Methodology:**

1. The average of scores of each batch is calculated first. The average of marks is calculated as mentioned below:

$$\bar{x} = \frac{\text{Sum of marks of all candidates}}{\text{Number of candidates in the batch}}$$

2. The batch with highest average is considered as **Base Batch**. All other batches will be normalized against this Base Batch.
3. The **Standard Deviation ( $\sigma$ )** of each batch is calculated. The formula to calculate the Standard Deviation is as mentioned below:

$$\sigma = \sqrt{\frac{\sum (x - \bar{x})^2}{N - 1}}$$

Where:

$\sigma$  = Standard Deviation

$x$  = Score of candidate

$\bar{x}$  = Mean of Scores of the candidates in the batch

$N$  = Number of candidates in the batch

4. Assuming that Batch 1 is to be normalized against Batch 2 (Base Batch), then the normalized score of candidate is calculated using the following formula:

$$X_n = \frac{S_2}{S_1} * (X - X_{avg}) + Y_{avg}$$

Where:

$S_1$  = Standard Deviation for Batch 1

$S_2$  = Standard Deviation for Batch 2 (Base Batch)

$X$  = Score of candidate

$X_{avg}$  = Average Score of candidate's batch

$Y_{avg}$  = Average score of Base Batch

$X_n$  = Normalized Score of candidate

## **MADHYA GUJARAT VIJ COMPANY LIMITED**

### **APPLICATIONS FOR THE POST OF VIDYUT SAHAYAK (JUNIOR ENGINEER- CIVIL)**

---

The same formula can be used in case there are more than two batches for a Post.

5. The following candidates will be eligible for Merit List:

- a. Unreserved Category: Candidates having Normalized score of more than or equal to 50.
- b. Reserved category (SC/ST/SEBC/EWS): Candidates having Normalized score of more than or equal to 45.

6. This method has been applied for the following customers:

- a. Railway Recruitment Board.
- b. SSC Board.
- c. Ordinance factory and many more

The following points will be handled during scheduling of candidates:

1. Batches will have nearly equal number of candidates scheduled
2. Equal distribution of candidates as per their categories

**ANNEXURE-2**

**DECLARATION FOR SUBMISSION OF GENUINE / TRUE CERTIFICATES/DOCUMENTS**  
**(Self-declaration)**

I, Shri \_\_\_\_\_, residing at \_\_\_\_\_  
\_\_\_\_\_(Write name of City /Town)

hereby give declaration as under in view of Advertisement for the post of Vidyut Sahayak (Junior Engineer- Civil) at various Offices of GUVNL & Subsidiary Companies that

- (1) I had applied for the post of Vidyut Sahayak (Junior Engineer - Civil) arisen at various Offices of GUVNL & Subsidiary Companies and have read the conditions thereof.
- (2) I hereby declare that whatsoever documents submitted by me for consideration to the post of Vidyut Sahayak (Junior Engineer- Civil) are true and are not false and fabricated.
- (3) I have been made to understand by the Company that if at any subsequent stage it reveals to them that any of the documents submitted by me are false or fabricated, I could be removed from the services in view of clause-16 of GSO.7 dated: 04.10.1960.
- (4) I further declare that I have not suppressed any material information or documents of any character which is necessary for obtaining this employment. If at any subsequent stage it reveals that I have suppressed such material information or document which would have debarred me from obtaining employment, I understand that I could be removed from services in view of clause-16 of GSO.7 dtd.04.10.1960.
- (5) I further declare that if any document submitted by me for the post of Vidyut Sahayak (Junior Engineer- Civil) is found false or fabricated or material information or document found to be suppressed by me, I shall not question the decision of the authority for removal of my services in any Court of Law or before any authority.

\_\_\_\_\_  
**Signature**

**Date:**

**Place:**



**ANNEXURE-3**

**DECLARATION REGARDING NOT TAKEN BENEFIT OF GSO-295 & GENUINE /TRUE  
DOCUMENTS / CERTIFICATE  
(Self-declaration)**

I, Shri \_\_\_\_\_ residing \_\_\_\_\_ (write name of City / Town) give declaration as under in view of Advertisement for the post of Vidyut Sahayak (Junior Engineer- Civil) at various Offices of Subsidiary companies of GUVNL.

- (1) I am son/daughter of Shri/Smt. \_\_\_\_\_ Design. \_\_\_\_\_ who retired on dated \_\_\_\_\_.
- (2) That I have read the provisions of GSO-295 pertaining to benefit for dependent of retired employee and I declare that none of the dependent of my father/mother has ever been given the benefit of the scheme in Board/Subsidiary entity.
- (3) I hereby declare that after retirement of my father/mother, none of the dependent i.e. my brother/sister are/were employed in Board/Subsidiary entity under GSO-295. The copy of retirement order is attached & it is true.
- (4) I further declare that if at any stage here after it is found that any member of family of my father/mother is/were already employed in the Board/Subsidiary entity under GSO-295 /got benefit of GSO-295 in view of advertisement of Board/subsidiary entity, I shall not question the decision of Company including that of termination of my services in any Court of law or before any authority.
- (5) I hereby declare that whatsoever documents submitted by me for consideration to the post of Vidyut Sahayak (Junior Engineer- Civil) are true and are not false and fabricated and I have been made to understand by Subsidiary companies of GUVNL that if at any subsequent stage it reveals to them that any of the documents submitted by me are false or fabricated, I could be removed from the services in view of clause-16 of GSO.7 dated: 04.10.1960.
- (6) I further declare that I have not suppressed any material information or documents of any character which is necessary for obtaining this employment. If at any subsequent stage it reveals that I have suppressed such material information or document which would have debarred me from obtaining employment, I understand that I could be removed from services in view of clause-16 of GSO.7 dtd. 04.10.1960.
- (7) I further declare that if any document submitted by me for the post of Vidyut Sahayak (Junior Engineer- Civil) is found false or fabricated or material information or document found to be suppressed by me, I shall not question the decision of the authority for removal of my services in any Court of Law or before any authority.

\_\_\_\_\_  
**Signature**

**Date:**  
**Place:**