



**MADHYA PRADESH MADHYA KSHETRA  
VIDYUT VITARAN COMPANY LIMITED**  
(Govt. of M.P. Undertaking)  
**OFFICE OF MANAGING DIRECTOR**  
Regd. Office – BIJLI NAGAR COLONY,  
NISHTHA PARISAR, GOVINDPURA, BHOPAL - 462023  
☎0755 2602033 FAX: 2589821  
Website: <https://portal.mpcz.in>



**HUMAN RESOURCE DEPARTMENT( ISO 9001:2008 CERTIFIED)**

No. MD/MK/Rec./2023/2400

Bhopal Dated: 22/ /2023

**ADVERTISEMENT FOR RECRUITMENT ON VARIOUS CADRES OF  
ASSISTANT ENGINEER ON CONTRACT BASIS - (2023) IN  
M.P. Madhya Kshetra Vidyut Vitaran Company Ltd., Bhopal (MPMKVVCL)**

M.P. Madhya Kshetra Vidyut Vitaran Co. Ltd. (MPMKVVCL), a GoMP company which endeavors to ensure supply of quality, reliable and affordable power to the citizens of Bhopal, Narmadapuram, Gwalior & Chambal commissionerates of Madhya Pradesh and for achieving this goal, we are looking for promising, energetic and committed candidates, having excellent academic record, who are willing to join on the posts as detailed hereunder for building their bright careers with us. We are pleased to invite online applications from the eligible candidates for selection and appointment against various cadres of Assistant Engineer on contract basis based on valid GATE Score as detailed below:

In this document, unless stated otherwise, the word 'Company' or 'Organization', as and when used, means MPMKVVCL Bhopal.

**Details of Posts, Post Type & Category Wise Breakup of Posts: -**

S. N.	Post Name	Type of Post	No. of Vacant Post						Post reserved for Women (33%) (Horizontal reservation for Domicile of MP only)					Post reserved for Specially Abled (PWD) (Horizontal reservation for Domicile of MP only)			
			U R	S C	S T	O B C	E W S	T O T A L	U R	S C	S T	O B C	E W S	V I	H I	L D	M D
1	Assistant Engineer/ Manager (Electrical)	Contract	6	3	4	6	2	21	2	1	1	2	1	0	0	1	0
2	Assistant Engineer/ Manager (IT)	Contract	6	3	3	4	1	17	2	1	1	1	0	0	0	1	0

**Note: The posts of Horizontal Reservation are included in the Open Vacancies**

: 2400/2023/MKVVCL

As per the Energy Department letter dated 23.05.2023 read with the GAD, GoMP letter dated: 09.05.2023 and 29.09.2022, result on above cited vacancies consisting of 27% Posts reserved for OBC (NCL) Category Candidates shall be declared in following two Parts :

**Main Part – A : Result of 87% (excluding 13% posts reserved for OBC Category Candidates) of above cited posts will be declared:**

S. N.	Post Name	Type of Post	No. of Vacant Post						Post reserved for Women (33%) (Horizontal reservation for Domicile of MP only)					Post reserved for Specially Abled (PWD) (Horizontal reservation for Domicile of MP only)			
			U R	S C	S T	O B C	E W S	T O T A L	U R	S C	S T	O B C	E W S	V I	H I	L D	M D
1	Assistant Engineer/ Manager (Electrical)	Contract	6	3	4	3	2	18	2	1	1	1	1	0	0	1	0
2	Assistant Engineer/ Manager (IT)	Contract	6	3	3	2	1	15	2	1	1	1	0	0	0	1	0

**Provisional Part – B : Result of 13% posts reserved for OBC Category Candidates of above cited posts will be kept on hold and which are subject to the final decision in WP No. 5901/2019 filed before the Hon'ble High Court of M.P. and other respective cases/ WPs which are pending before the Courts of Law and also to the any further directives of the Energy Department, GoMP & GAD, GOMP:**

S. N.	Post Name	Type of Post	No. of Vacant Post						Post reserved for Women (33%) (Horizontal reservation for Domicile of MP only)					Post reserved for Specially Abled (PWD) (Horizontal reservation for Domicile of MP only)			
			U R	S C	S T	O B C	E W S	T O T A L	U R	S C	S T	O B C	E W S	V I	H I	L D	M D
1	Assistant Engineer/ Manager (Electrical)	Contract	0	0	0	3	0	3	0	0	0	1	0	0	0	0	0
2	Assistant Engineer/ Manager (IT)	Contract	0	0	0	2	0	2	0	0	0	0	0	0	0	0	0

**Note:**

- i. The Company/Organization reserves the right to increase or decrease the number of posts advertised for respective cadres listed above and also regarding that, to fill up or not to fill up the advertised posts, without issuing any further notice and without assigning any reason thereof, whatsoever.
- ii. The Company/Organization reserves the right to cancel the entire/ partial process of recruitment in respect of all or any of the advertised cadres /post at any stage and at any time, without issuing any further notice and without assigning any reason thereof, whatsoever. No liability in this regard shall be borne by the Company.

**Detailed Terms & Conditions for Recruitment:****1. Minimum Educational & Other Qualifications (Eligibility Criteria) :-**

S.N.	Post Name	Qualification
1	Assistant Engineer/ Manager (Electrical)	(A) The Candidate should have Regular (except correspondence course) BE/B.Tech or AMIE degree in Electrical/ Electrical & Electronics Engineering from AICTE/UGC approved University/ Institute with minimum 65% marks (or equivalent CGPA) for UR/OBC category or 55% marks (or equivalent CGPA) for SC/ ST/ PWD/ EWS* category of M.P. Domicile.  (B) Valid GATE Score card in the relevant stream as on last date of submission of application.
2	Assistant Engineer/ Manager (IT)	(A) The Candidate should have Regular (except correspondence course) BE/B.Tech or AMIE Degree in IT/ Computer Science Engineering from AICTE/UGC approved University/ Institute with minimum 65% marks (or equivalent CGPA) for UR/OBC Category or 55% marks (or equivalent CGPA) for SC/ ST/ PWD/ EWS* Category of M.P. Domicile.  (B) Valid GATE Score Card in the relevant stream as on last date of submission of application.

\* 10% relaxation in qualifying marks to EWS category is as per GoMP, GAD memo No. C-3-8/2016/1/3 dated 22.09.2022 and is subjected to final decision of Hon'ble Court in petitions filed (if any) in this respect.

**2. Age Limit:-**

- 2.1 Age shall be reckoned as on 1<sup>st</sup> January 2023.
- 2.2 Minimum age limit is 21 years and maximum age limit for different categories shall be as under:-

S. N.	Applicant	Maximum Age Limit for MP Domicile Applicants	Maximum Age Limit for Non MP Domicile Applicants
1	Male Applicants (Unreserved)	43 Years	43 Years
2	Female Applicants (Unreserved)	48 Years	

S. N.	Applicant	Maximum Age Limit for MP Domicile Applicants	Maximum Age Limit for Non MP Domicile Applicants
3	Male/Female Applicants (Govt./ Corporation/ Board/Autonomous Institute Employees and Home Guards)	48 Years	43 Years
4	Male/Female Applicants (Reserved Category - SC/ST/OBC)	48 Years	
5	Male/Female Applicants (Reserved Category – Working Employee – Govt./ Corporation/ Board/ Autonomous Institute Employees and Home Guards)	48 Years	
6	(Specially Abled) PWD Applicants	48 Years	

**Maximum age limit has been fixed taking into consideration the GoMP GAD circular no C 3-8/2016/1/3 dated 04.07.2018 and GoMP, GAD letter No. F7-46/2021 Bhopal dated 18.09.2022 (only upto December 2023 for first advertisement).**

- 2.3 Date of Birth of the candidate which is mentioned on the High School (10<sup>th</sup>), Higher Secondary Mark Sheet/ Certificate, which clearly mentions the actual Date of Birth of the candidate, shall only be considered.
- 2.4 Persons awarded with Vikram Award will be given a relaxation of 5 years in the maximum age as per GAD, GoMP Memo No. C-3/18/85/3/1 dated 03.09.1985.
- 2.5 Under the Inter-caste Marriage Promotion Scheme of the SC, ST and OBC Welfare Department, GoMP the upper caste members of the rewarded couples will get relaxation of 5 years in the upper age limit as per GAD, GoMP Memo No. C-3/10/85/3/1 dated 29.06.1985.
- 2.6 In compliance of order dated 08.02.2022 in WP No. 2108/2022 by Principal Seat of Hon'ble High Court of Jabalpur, MP, candidates of EWS category shall be given age relaxation as applicable to other reserved category, i.e., SC/ST/OBC etc. However, the same shall be subjected to final outcome of the petition.
- 2.7 Relaxation in age limit applicable to Govt./ Corporation/ Board/ Autonomous Institute employees and Home Guards, of GoMP, shall be admissible to such candidates only if they are in service continuously at the time of applying online and also at the time of Document Verification. After applying online, if he/she does not remain in the service due to resignation/ termination or for any other reason at the time of Document Verification, then he/she will not get the benefit of relaxation in age limit applicable to Govt./Corporation/ Board/ Autonomous Institute employees and Home Guards of GoMP.
- 2.8 A candidate who is an Ex – Serviceman shall be allowed to deduct from his age the period of defense service previously rendered by him, provided that the resultant age does not exceed the upper age limit by more than 3 years.
- 2.9 Relaxation of age limit as mentioned above shall be applicable only on submission of relevant certificate issued by the competent authority.

### **3. How to apply:-**

- 3.1 Applications will be accepted online through link provided on MPMKVVCL's website (<https://portal.mpcz.in> or <https://recruitment.mpcz.in/>) only. No manual/ paper application or through any other mode will be entertained.
- 3.2 Read the instructions carefully and fill-in the online application form correctly giving accurate information. After successful registration, system will generate an **Application**

**Sequence Number.** Candidates are required to keep the printout of the Registration Slip which will be generated by the system after successful submission of Application Form.

- 3.3 Once the Category (UR/ SC/ ST/ OBC/ EWS /PWD) is mentioned in the application form, the request for change will not be entertained under any circumstances and such application will be rejected. The MPMKVVCL shall not be liable to intimate through personal correspondence to the candidate for such cancelled application.
- 3.4 Candidates are required to upload the following document(s), as applicable, with the online application form: -
- Class 10<sup>th</sup> Mark Sheet for proof of Age.
  - 12<sup>th</sup> Board Exam Mark Sheet/ Engineering Diploma.
  - Mark Sheet of B.E./B.Tech./ AMIE of all semesters/years.
  - Valid GATE Score card as on last date of submission of application.
  - Aadhaar Card.
  - M.P. Domicile Certificate for the candidates belonging to MP State in case candidate is applying for seeking benefit of any relaxation/reservation.
  - Caste Certificate (issued by SDO, Revenue) of MP in case of applying against SC/ST/OBC (Non-creamy layer)
  - Medical disability certificate issued by Medical Board in case of applying for PWD (Specially Abled) category.
  - The Candidate of OBC category has to submit Income Certificate of parents issued by Tehsildar for last three (03) financial year (in case of candidate applying for OBC Non-creamy layer reserved seats).
  - The candidate applying for EWS Category has to submit income and asset certificate of his family issued by SDM/Tehsildar in the current Financial Year.
  - Candidates will be required to upload their latest photograph and signature during submission of their online applications.
  - NOC from present employer, if any.

**4. Application fee and other charges:-**

- 4.1 Application Fee for Unreserved Category candidates shall be Rs. 1200/- (including GST) and Reserved Category candidates of M.P domicile shall be Rs. 600/- (including GST). The application fee is **Non-Refundable**.
- 4.2 The applications may be submitted online on link provided on MPMKVVCL's website (<https://portal.mpcz.in> or <https://recruitment.mpcz.in/>) and the payment may be made online through Payment gateway.
- 4.3 Candidates shall have to pay the Application Fee and Other Charges online only.
- 4.4 Application Fee and Other Charges, as applicable, once paid shall neither be refunded in any circumstances nor can these be reserved for any other recruitment or selection. Candidates are, therefore, requested to verify their eligibility before paying the Application Fee and Other Charges.

**5. Selection Process and Appointment :-**

- 5.1 Online application is to be submitted.
- 5.2 Selection shall be done on the basis of rank in merit based on Valid GATE Score Card.
- 5.3 If the GATE Score of two or more candidates are same then determination of merit shall be as under :-

- a) The older candidate shall be given preference as per date of birth.
  - b) In case of same date of birth, preference will be given to candidates securing higher marks in the qualifying exam (Degree level).
  - c) In a situation when both the above conditions are similar for more than one candidate, then preference will be given to candidates securing higher marks in the Class 10<sup>th</sup> examination.
- 5.4 Based on merit list, the provisionally shortlisted candidates for various categories will be notified on the MPMKVVCL's website, subject to verification of document. The category wise select list with proper implementation of horizontal reservations will be prepared. The company reserves the right to correct any inadvertent clerical or typo graphical error in the list.
- 5.5 **Time period for document verification** – The provisionally shortlisted candidates will be called for verification of documents. Minimum 15 days' time will be given for document verification. If a candidate does not come for document verification on stipulated date and time, his/her candidature will be rejected and his/her name will not be considered for further allotment in waiting list. After verification of documents, successful candidates may be appointed provisionally as Assistant Engineer (Contract).
- 5.6 Validity of Merit List will be one year from the date of declaration of result. Waiting list shall be prepared as per the requirement of the company. However, the recruitment process can be closed for operation of waiting list by issuing specific order even before one year. After issue of specific order of closure of process the claim of any candidate shall not be entertained.
- 6. Reservation:-**
- 6.1 Posts be reserved for SC/ST/OBC (Non Creamy Layer)/EWS Category Candidates of MP Domicile as per roster as prescribed by GoMP vide Gazette notification no. 530 dated 24.12.2019. However reservation of OBC shall be subjected to decisions /directions of Hon'ble High Courts, time to time, in the matter of petitions pending therein.
- 6.2 The reservation based on Caste as per Madhya Pradesh Lok Sewa (Anusuchit Jatiyon, Anusuchit Janjatiyon aur Anya Pichhde Varg ke liye Aarakshan) Adhiniyam 1994 and amendments made thereafter shall be applicable only for the candidates having caste certificate issued by SDO (Revenue) of GoMP.
- 6.3 Reservation for Specially Abled Category (PWD) candidates of MP Domicile having disability 40% or above, shall be applicable on posts identified vide GoMP Notification Dated 31.05.2022.
- 6.4 Horizontal and Compartment wise reservation will also be given to women candidates as per the permission granted for such reservation by MP Govt. to respective company. The female candidates selected on the basis of merit will also be taken into account against this quota. In case of non-availability of eligible women candidates, the posts reserved for them will not be carry forwarded and will be filled by available male candidates of that category.
- 6.5 As per GoMP, GAD circular No. F 7-47/2016/आ.प्र./एक dated 01.01.2018, the candidates of Dhevar, Kahar, Bhoi, Kewat, Mallah, Nishad caste will not be given reservation under "Manjhi" schedule tribe category w.e.f. 11.11.2005.
- 6.6 Reservation /Relaxation for SC/ST/OBC/EWS/PWD/Ex-Serviceman/Women shall be available for MP Domicile candidates only.
- 7. General Conditions Regarding Eligibility:-**
- 7.1 The candidate should be an Indian National.
- 7.2 The Candidates working in Government/ Semi Government/ Public Sector Organizations, satisfying the eligibility criterion, education and age, shall have to produce NOC at the time of

documents verification.

- 7.3 The Candidates already in job in successor companies of Erstwhile MPSEB, shall have to produce NOC/relieving order at the time of document verification. Such candidates shall submit a Self-Declaration at the time of joining stating that “No department proceedings are contemplated against him/her, at the time of joining and if it is found incorrect his/her candidature shall be rejected without assigning any reason therefor and without any notice”.
- 7.4 The Candidates, who have more than two surviving children and who have a third child born on or after 26.01.2001 is not eligible to apply unless twins are born after first child.
- 7.5 The Candidate must possess sound health and he/she is required to produce medical fitness certificate issued from District Medical Board before joining.
- 7.6 The candidate who married before the minimum age fixed for marriage are not eligible to apply as per GoMP, Gazette notification dated 10.03.2000.
- 7.7 The criteria for availing the benefit of reservation of EWS will be as per GAD, GoMP letter No. F-07-11/2019/आ.प्र./एक Bhopal dated 02.07.2019, No. F-07-11/2019/आ.प्र./एक Bhopal dated 18.07.2019 and No. F-07-11/2019/आ.प्र./एक Bhopal dated 22.11.2019.
- 7.8 Provisions of GAD order No. C-3-17-96-3-I Bhopal dated 25.10.96, shall also be applicable viz- “No candidate shall be eligible for appointment to a service or post who has been convicted of an offence against women.”

**8. Contract Agreement:-**

- 8.1 The candidate shall submit and execute a service agreement in prescribed proforma on non-judicial stamp paper worth Rs. 500/-valid for a period of one (01) years.

**9. Rules and Regulations regarding conduct and disciplinary action:-**

If the candidate after final selection and appointment is found to have indulged/be indulging in any misconduct, unlawful, fraudulent and undisciplined activities, it shall make him unbecoming of the assignment and the same shall be punishable by the Competent Authority.

**(i) Penalty for minor misconduct:-**

- (a) Fine to the extent of one month’s contractual lumpsum.
- (b) Recovery of the losses caused by the candidate and such losses shall be determined by the aforesaid “Competent Authority” which shall be final and binding upon the candidate.

**AND/OR**

- (a) Admonition which will be recorded in his record of engagement for the purpose of non-extension /termination of contract.
- (b) These penalties can be imposed simultaneously or separately.

**(ii) Major penalty:-**

- (a) Termination of assignment of the candidate concerned besides civil action for recovery of civil liability such as bond amount.

**10. Remuneration:-**

The Monthly Contractual remuneration shall be paid as per prevailing Contract Policy of the Company which is equal to 100% of minimum of the basic of Assistant Engineer (Regular) i.e. Rs 56100/-. The fix remuneration shall be increased on completion of one year on the

basis of Consumer Price Index (CPI) and the amount so received shall be rounded off to next Rs. 100/- as per Contract Policy.

**11. Contract Tenure:-**

As per the provisions of Contract Policy of the Company, initial Contract Tenure shall be for 01 (One) year, which shall be automatically extended by the Competent Authority on the same terms and conditions as per the originally executed contract, if the performance is found satisfactory based on Annual Performance Appraisal of the candidate, provided that no Disciplinary/ Judicial proceeding is prevalent against the candidate.

**12. General Conditions:-**

- 12.1 The contract engagement will be for a period of One (01) year from the date of joining duties. However, the contract agreement can be terminable at any time on one month's notice by either side or on the payment of one month's remuneration in lieu thereof.
- 12.2 Contract engagement shall be governed by the Contract Policy of the Company and time to time amendments thereof (if any).
- 12.3 The candidates engaged on contract will have to join the duty within 30 days, from the date of issue of order, failing which the same shall stand cancelled without any further communication.
- 12.4 In case of any change in the residential postal address during the contract period, it need to be intimated promptly in writing, failing which any communication sent on the address available with the Company shall be deemed delivered.
- 12.5 The candidates engaged on contract will be required to maintain desired efficiency, integrity and secrecy and adhere to proper conduct and office decorum, failing which, contract shall be liable for termination.
- 12.6 The person employed on contract appointment is barred to render his services elsewhere, during the contract period, and bound by the Contract Policy of the Company prevailing.
- 12.7 Character and antecedent verification of contract employees will be got done from Distt. Police administration. However, the incumbent could be allowed to join the duty, on the strength of self-attested declaration that nothing is pending against him in any Court nor any criminal case is registered against him/her in the Police Station. In case, of discrepancy / false claim, the contract engagement shall be terminated immediately, without assigning any reason thereof.
- 12.8 Contract employee shall be responsible for performing duties/works assigned to him/her. Any lapses in performing the duties, shall be treated as misconduct.
- 12.9 Company reserves the right to change/modify these conditions, at any time.
- 12.10 In case any information given by the candidate is found false or incorrect, the contract will be deemed void ab initio and liable for termination without any notice or remuneration in lieu of notice.
- 12.11 The Headquarter during the contract period will be at the discretion of Company.
- 12.12 Any Act/omissions, which makes one unsuitable for Govt. jobs shall also be applicable as pre-condition for screening for appointment.



**13. Reference Check, Character Verification & Caste Verification:-**

- 13.1 The initial admission and subsequent appointment will be subject to satisfactory verification of character and antecedents as well as a police verification report as per the Rules and Regulations laid down by the Company. The candidate's appointment will be subject to satisfactory character verification report and on receipt of any adverse information the appointment will be liable to be terminated immediately. At the time of reporting the candidate is required to submit Character Certificate attested by Gazetted officer in prescribed format. Till satisfactory verification, the appointment shall remain provisional.
- 13.2 In case of SC/ST/OBC (Non Creamy Layer)/EWS category candidates the appointment shall be subject to verification of caste/category certificate from competent authority in addition to character & antecedent verification. In case it is found that the caste/category is not covered under the reserved category as specified in schedule of M.P. or the caste/category certificate submitted is false/ fake, the appointment of the candidate shall be revoked immediately and appropriate action shall be taken for submission of wrong information.
- 13.3 For PWD candidates, the appointment shall be subject to satisfactory verification of disability as per GoMP, GAD circular No. F 8-3/2013/आ.प्र.एक dated 17.07.2014.

**14. Notice period:-**

During the period of contract, either party can terminate the employment without assigning any reason whatsoever, by giving one month's notice or one month's remuneration in lieu of notice, to the other party. Any leave/absence during notice period will extend the notice period accordingly. The contract employee shall also be liable to pay the applicable bond amount in case he/she terminates employment during the bond period.

**15. Confidential Information:-**

- 15.1 The Assistant Engineer /Manager - contract shall observe utmost confidentiality and secrecy of any and all information received by him/her or entrusted to him/her in the course of his/her employment. He /She shall at all times, whether during or after the termination of employment, act with utmost integrity and not disclose or divulge any such information.
- 15.2 The Assistant Engineer /Manager – on Contract hereby undertakes to the Company that he/she shall:
- Use the Confidential Information only for the purpose to perform the Services in the Company and not for any other purposes.
  - Preserve the secrecy of any Confidential Information.
  - Return to the organization all documents or other materials containing Confidential Information (including copies thereof) on completion of purpose or separation whichever may be the case.
- 15.3 For purpose of this clause, Confidential Information shall mean any knowledge or information (whether oral, written, visual or otherwise, hard or soft copy) concerning the business, affairs, operations, assets, organization, dealings, customers, employees, officers and financial matter of the Company and shall include without limitation, the report, information, advice and recommendation (in whatever form) contained in any feasibility studies, valuation reports etc.

**16. Documents Verification: -**

The provisionally shortlisted candidates will be required to bring the following documents at the time of document verification:

- a. Original documents and one set of self-attested copies of following documents:
- (i) Mark sheet of full time B.E./B.Tech. of all semesters/years.
  - (ii) Valid GATE Score card as on last date of submission of application.
  - (iii) 10<sup>th</sup> Board exam mark sheet as proof of date of birth.
  - (iv) 12<sup>th</sup> Board exam mark sheet/Engineering Diploma.
  - (v) Aadhar Card.
  - (vi) MP Domicile (in case of candidate applying against reserved post).
  - (vii) Caste Certificate (issued by SDO, Revenue) of MP in case of applying against SC/ST/OBC (Non-Creamy layer).
  - (viii) Medical disability certificate issued by Medical Board in case applying for PWD category.
  - (ix) Income Certificate of parents issued by Tehsildar for last three (03) financial year (in case of candidate applying for OBC Non-creamy layer reserved seats).
  - (x) Income and asset certificate of his family issued by SDM/Tehsildar in the current Financial Year (In case of candidate applying for EWS Category).
- b. NOC from present employer, if any.
- c. Service Agreement-cum-Surety Bond as per prescribed format (**attached**).
- d. 4 copies of passport size photograph.
- e. Character Certificate attested by any Gazetted Officer as per prescribed format (**attached**).
- f. Biodata in the prescribed format.
- g. Copy of address proof of candidate and surety.
- h. The surety has to preferably be a Govt. Servant (proof of the same is required).
- i. Photo ID proof of candidate and surety. (Aadhar/Passport / Driving license / Voter ID / Bank pass book).
- j. Medical Fitness Certificate from the District Medical Board.
- k. 2 copies of Police Verification form as per Annexure-VI (Anupramanan Form) along with notarized affidavit on stamp paper worth Rs 100/-.
- l. Company reserves the right to verify any /all documents like certificates, mark sheet, score-card, etc., submitted by the applicant. If any of the information given by the applicant is found incorrect /false /forged, his/ her candidature/ appointment will be cancelled at any stage of selection/ appointment or thereafter.

**17. Jurisdiction:-**

Any disputes arising out of selection process as well as service matters shall be dealt within the jurisdiction of courts situated at Company Headquarter.

**18. Important Dates: -**

S.N.	ACTIVITY	DATE
1.	Start date of online registration of application.	26.09.2023
2.	End date for online registration of application	10.10.2023

The above dates may be changed as per the requirement/ discretion of the Company.

**19. Important Notes: -**

- i. Candidate must read the Rulebook thoroughly before applying for a post.
- ii. The candidate should ensure that he/ she fulfills the eligibility criteria and other norms for the post applied for, as mentioned in the advertisement.
- iii. The E-mail ID and Mobile Number entered by the candidate in his/ her Online Application Form must remain valid for at least next one year. No change in the E-mail ID and Mobile Number of the candidate will be allowed once his/ her online application is registered. All future correspondence with the candidate, if required, shall be done using this E-mail ID and Mobile Number.
- iv. The responsibility of submitting the correct, true and proper certificates/ documents shall rest with the candidate.
- v. Any further Addendum/ Corrigendum/ Update will be published only on MPMKVVCL's website (<https://portal.mpcz.in>).
- vi. It is in the interest of the candidates to visit the official website of MPMKVVCL recurrently and to note the addendum/ corrigendum/ updates/ notices (if any) related to the recruitment process. MPMKVVCL does not owe any responsibility in this regard if any candidate fails to note latest updates; no claim shall be entertained in this regard.
- vii. The candidates should fill the online application form correctly in every respect and nothing should be concealed or withheld by them. If any information furnished by any candidate is found false at any stage, his/her candidature/ appointment will be cancelled without any prior notice and legal action may also be taken.
- viii. Detailed instructions may also be referred at the time of filling Online Application Form.
- ix. Candidates, in their own interest, are advised **NOT TO WAIT TILL THE LAST DATE & TIME** and register their application well before the last date. MPMKVVCL shall not be held responsible if the candidates are not able to submit their applications due to any last minute rush.
- x. The terms and conditions mentioned herein are subject to modification/change in case of adoption of new rules/regulations or amendment in current rules/regulations by the Company. Any claim in this matter will not be entertained.
- xi. Rules/Regulations/Service Conditions not mentioned herein will be as per MP Madhya Kshetra Vidyut Vitaran Company Contract Policy and subsequent amendments thereof.

**Chief General Manager (HR&A)**