

**शिक्षणेत्तर कर्मचारियों की भर्ती हेतु विज्ञापन**

भारतीय प्रौद्योगिकी संस्थान गोवा, वर्ष 2016 में संसद के अधिनियम द्वारा स्थापित राष्ट्रीय महत्व का संस्थान है। यह अभियांत्रिकी, विज्ञान और प्रौद्योगिकी की विभिन्न शाखाओं में शिक्षा और अनुसंधान प्रदान करने के लिए अपने पारगमन परिसर में निरंतर अपना संचालन स्थापित करने की ओर अग्रसर है। संस्थान की आवश्यकताओं को पूर्ण करने हेतु, भा. प्रौ. सं. गोवा निम्नलिखित शिक्षणेत्तर पदों के लिए पात्र भारतीय नागरिकों से ऑनलाइन आवेदन आमंत्रित करता है:

क्र. सं.	पद का नाम	वेतन स्तर (7वाँ सीपीसी)	वर्ग	रिक्तियाँ					कुल
				यूआर	ओबीसी	एससी	एसटी	ईडब्ल्यूएस	
1.	कुलसचिव*	वेतन स्तर 14	क	1	-	-	-	-	1
2.	उप अधीक्षक अभियंता	वेतन स्तर 12	क	1	-	-	-	-	1
3.	वरिष्ठ तकनीकी अधिकारी	वेतन स्तर 12	क	1	-	-	-	-	1
4.	सहायक कुलसचिव	वेतन स्तर 10	क	1	1**	1	-	-	3
5.	छात्र परामर्शदाता	वेतन स्तर 10	क	1	-	-	-	-	1
6.	उप कार्यपालक अभियंता	वेतन स्तर 10	क	2***	-	-	-	-	2
7.	तकनीकी अधीक्षक (भौतिकी)	वेतन स्तर 6	ख	-	-	1	-	-	1
8.	तकनीकी अधीक्षक (सीएसई)	वेतन स्तर 6	ख	-	1	-	-	-	1
9.	कनिष्ठ अभियंता (सिविल)	वेतन स्तर 6	ख	1	-	-	-	-	1
10.	कनिष्ठ प्रयोगशाला सहायक (सीएसई)	वेतन स्तर 3	ग	1	1	-	-	-	2
11.	कनिष्ठ प्रशासनिक सहायक	वेतन स्तर 3	ग	1	1	-	1	-	3
<b>कुल</b>				<b>10</b>	<b>4</b>	<b>2</b>	<b>1</b>	<b>-</b>	<b>17</b>

\* कार्यकाल/प्रतिनियुक्ति/विदेश सेवा/अल्पकालिक संविदा आधार पर पांच वर्ष की अवधि के लिए।

\*\*पिछली बकाया रिक्तियाँ

\*\*\*1 सिविल, 1 विद्युत

मूल वेतन पर अन्य भत्तों का भुगतान फ़ोंडा, गोवा में लागू भारत सरकार की दरों के अनुसार किया जाएगा। समय-समय पर लागू संस्थान/भारत सरकार के नियमों के अनुसार राष्ट्रीय पेंशन प्रणाली अंशदान, कर्मचारियों और आश्रितों के लिए चिकित्सा सुविधा, एलटीसी और बाल शिक्षा भत्ता भी स्वीकार्य है।

**पद अनुसार आयु सीमा**

क्र. सं. में पद/पदों	अधिकतम आयु सीमा (वर्षों में)	टिप्पणियाँ
1	55	एससी/ एसटी/ ओबीसी (एनसीएल) श्रेणी के आवेदकों के लिए आयु में छूट केवल तभी लागू होगी जब पद उस विशेष श्रेणी के लिए आरक्षित हो। दिव्यांगजन आवेदकों और पूर्व सैनिकों को आयु में छूट नियमानुसार है।
2,3	50	
4, 5, 6	40	
7, 8, 9	32	
10, 11	27	



Advt. No. IITGoa/RECT/2023/01

Date: 26.06.2023

**ADVERTISEMENT FOR NON-TEACHING STAFF RECRUITMENT**

Indian Institute of Technology Goa, an Institute of National Importance established by an Act of Parliament in the year 2016 has been steadily establishing its operations in its transit campus to provide education and research in various branches of Engineering, Science & Technology. To cater to the needs of the institute, IIT Goa invites online applications from eligible Indian Nationals for the following Non-Teaching positions:

Sr. No	Name of the Post	Pay Level (as per 7 <sup>th</sup> CPC)	Group	Vacancies					Total
				UR	OBC	SC	ST	EWS	
1.	Registrar*	Level 14	A	1	-	-	-	-	1
2.	Deputy Superintending Engineer	Level 12	A	1	-	-	-	-	1
3.	Senior Technical Officer	Level 12	A	1	-	-	-	-	1
4.	Assistant Registrar	Level 10	A	1	1**	1	-	-	3
5.	Student Counselor	Level 10	A	1	-	-	-	-	1
6.	Deputy Executive Engineer	Level 10	A	2***	-	-	-	-	2
7.	Technical Superintendent (Physics)	Level 6	B	-	-	1	-	-	1
8.	Technical Superintendent (CSE)	Level 6	B	-	1	-	-	-	1
9.	Junior Engineer (Civil)	Level 6	B	1	-	-	-	-	1
10.	Junior Laboratory Assistant (CSE)	Level 3	C	1	1	-	-	-	2
11.	Junior Administrative Assistant	Level 3	C	1	1	-	1	-	3
<b>Total</b>				<b>10</b>	<b>4</b>	<b>2</b>	<b>1</b>	<b>-</b>	<b>17</b>

\* tenure/ deputation/foreign service/short term contract basis for a period of three years (further extendable for two years).

\*\*Backlog Vacancy

\*\*\*1-Civil, 1-Electrical

Other allowances on Basic Pay shall be paid as per Government of India rates as applicable in Ponda, Goa. NPS Contribution, Medical facility to employees and dependents, LTC and Children Education Allowance are also admissible, as per Institute/Government of India rules as applicable from time to time.

**Pay Level Wise Age Limit**

Pay Level	Upper Age Limit (in years)	Remarks
Level 14	55	Age relaxation for SC / ST / OBC (NCL) category applicants is applicable only if the position(s) of the post is reserved for that particular category. Age relaxation to PwD applicants & Ex-servicemen is as per rules.
Level 12	50	
Level 10	40	
Level 6	32	
Level 3	27	



The essential qualifications and experience for the above post(s), as per serial number are as under:

1.	<b>Post: Registrar (01 post: 1 UR)</b> <b>Category of post: Group-A</b>	
	<b>Educational Qualification</b>	Master's degree with a minimum of 55% marks or equivalent grade point average.
	<b>Experience</b>	Relevant administrative experience of fifteen years, out of which eight years should be as Deputy Registrar or an equivalent post at PL 12 and above or equivalent, and should have the demonstrated ability of supervising computerized administration. The administrative experience at PL 12 and above should include at least 4 years in Academic/ Government/ Semi-government R&D organization.
	<b>Desirable</b>	Degree in Management/ Law or a Ph.D degree
2.	<b>Post: Deputy Superintending Engineer (01 Post: 1UR)</b> <b>Category of post: Group-A</b>	
	<b>Educational Qualification</b>	B.Tech/ B.E. in Civil/Electrical Engineering or equivalent degree with a minimum of 55% marks or equivalent grade point average Or M.Tech/ M.E. in Civil/Electrical Engineering or equivalent degree with a minimum of 55% marks or equivalent grade point average
	<b>Experience</b>	Relevant experience of eleven years after B.Tech/ B.E. in Civil/Electrical Engineering or equivalent degree, out of which five years should be in a post at Level 10 (56100 – 177500) and above or equivalent or comparable experience in other institutions. Or Relevant experience of nine years after M.Tech/ M.E. in Civil/Electrical Engineering or equivalent degree, out of which five years should be in a post at Level 10 (56100 – 177500) and above or equivalent or comparable experience in other institutions.  Applicants should have demonstrated ability in construction and design, planning and execution of capital works including preparation of estimates and tender documents, maintenance of township including water supply, roads, drainage systems etc.
	<b>Desirable</b>	Experience in preventive maintenance, retrofitting, rehabilitation and alteration works, Estate Management of residential township. Exposure to modern management/ construction techniques will be an added advantage.



3.	<b>Post: Senior Technical Officer (01 Post: 1UR)</b> <b>Category of post: Group-A</b>	
	<b>Educational Qualification</b>	B.Tech. / B.E. / M.Sc. or equivalent degree in CSE/ ECE/ IT/ Software Sciences or Equivalent with a minimum of 55% marks or equivalent grade point average OR M. Tech/ M.E. with minimum of 55 % marks or equivalent grade point average
	<b>Experience</b>	Relevant experience of eleven years after B.Tech. / B.E. / M.Sc. or equivalent degree out of which five years should in a technical / scientific post at Level 10 (56100-177500) and above or equivalent or comparable experience in other institutions. OR Relevant experience of nine years after the M. Tech/ M.E., out of which five years in a technical/scientific post in Level 10 (56100-177500) and above or equivalent. (For applicants with Ph.D. degree in the relevant discipline, duration of Ph.D. up to three years will be counted towards experience)
	<b>Desirable</b>	Knowledge of HPC hardware architecture, Linux with RHCE certification, working experience in installing, maintaining, and troubleshooting open-source software like Open FOAM, parallel MATLAB etc., Expertise in data center monitoring and operations.
4.	<b>Post: Assistant Registrar (03 posts: 1 UR, 1 OBC-Backlog &amp; 1 SC)</b> <b>Category of post: Group-A</b>	
	<b>Educational Qualification</b>	Master's degree or equivalent in appropriate discipline with minimum of 55% marks or equivalent grade point average
	<b>Experience</b>	Relevant experience, in computerized administration, of six years after the qualifying degree, out of which three years should be at Level 7 or one year should be at Level 8 or equivalent.
	<b>Desirable</b>	Experience in handling Administration & Establishment/ Research & Development / Finance & Accounts/ Store & Purchase matters etc., of CFTIs/ Institute of National Importance
5.	<b>Post: Student Counselor (01 posts: 1 UR)</b> <b>Category of post: Group-A</b>	
	<b>Educational Qualification</b>	Master's degree in Clinical Psychology with a minimum 55% marks or equivalent grade point average. OR Master's degree in Psychology with minimum of 55% marks or equivalent grade point average and diploma in Mental and/or Social Psychology

	<b>Experience</b>	Relevant experience of six years after Clinical Psychology, out of which three years should be counseling experience in an academic/medical institution. OR Relevant experience of six years after Master's degree in Psychology and diploma in Mental and/ or Social Psychology diploma, out of which three years should be counseling experience in an academic/medical institution. (For applicants with Ph.D. degree in relevant discipline, duration of Ph.D. up to three years would be counted towards experience)
	<b>Desirable</b>	Working or having working experience in IITs/IISERs/NITs and similar Institutes of excellence.
<b>6.</b>	<b>Post: Deputy Executive Engineer (02 posts: 2 UR, one each for Civil and Electrical) Category of post: Group-A</b>	
	<b>Educational Qualification</b>	B.Tech. / B.E. or equivalent degree in appropriate discipline with minimum of 55% marks or equivalent grade point average.
	<b>Experience</b>	Relevant experience of six years after the qualifying degree, out of which three years should be at Level 7 (44900-142400) or one year should be at Level 8 (47600-151100) or equivalent. For applicants with M.Tech. / M.E. degree, the normal duration of Master's programme would be counted towards experience
	<b>Desirable</b>	Working or having working experience in IITs/IISERs/NITs and similar Institutes of excellence.
<b>7.</b>	<b>Post: Technical Superintendent (Physics) (01 posts: 1 SC) Category of post: Group-B</b>	
	<b>Educational Qualification &amp; Experience</b>	Bachelor's degree (other than B.Tech. / B.E.) in appropriate discipline with relevant experience of four years after the degree. OR M.Sc. or equivalent degree in appropriate discipline with relevant experience of one year after the degree.
<b>8.</b>	<b>Post: Technical Superintendent (Computer Science Engineering) (01 posts: 1 OBC) Category of post: Group-B</b>	
	<b>Educational Qualification &amp; Experience</b>	B.Tech. / B.E. / M.Sc. or equivalent degree in appropriate discipline with relevant experience of one year after B.Tech. / B.E. / M.Sc. or equivalent degree OR 3-year Diploma in Engineering in appropriate discipline with relevant experience of six years after the diploma.



9.	<b>Post: Junior Engineer (Civil) (01 posts: 1 UR)</b> <b>Category of post: Group-B</b>	
	<b>Educational Qualification &amp; Experience</b>	B.Tech. / B.E. or equivalent degree in appropriate discipline with relevant experience of one year after the degree. Applicants with integrated M. Tech / M.E. degree will also be eligible. OR 3-year Diploma in Engineering in appropriate discipline with relevant experience of six years after the diploma.
10.	<b>Post: Junior Laboratory Assistant (Computer Science Engineering) (02 posts: 1 UR, 1 OBC)</b> <b>Category of post: Group-C</b>	
	<b>Educational Qualification</b>	3-year Diploma in Engineering in appropriate discipline with relevant experience of two years after the diploma. OR ITI in appropriate trade with relevant experience of five years after the ITI certificate. OR Bachelor's degree (other than B. Tech. / B.E.) in appropriate discipline.
11.	<b>Post: Junior Administrative Assistant (03 posts: 1UR, 1OBC, 1 ST)</b> <b>Category of Post: Group-C</b>	
	<b>Essential Qualification</b>	Bachelors' degree in appropriate discipline.

**General Information:**

1. All positions upto Pay Level 10 shall be filled initially on contract of three years which shall be regularized after review of the performance as per the Institute Policy.
2. Candidates desirous to apply for more than one post should apply for each post separately along with payment of application fee for each post.
3. Number of posts indicated are tentative. The vacancies including those under reserved categories are provisional and may change. Preference will be given to "Persons with Disabilities", even where reservation is not in the advertisement if suitable PwDs are available. The Institute strives to have a workforce which reflects gender balance and women candidates are encouraged to apply.
4. The Institute reserves the right to: (a) not to fill any of the advertised positions (b) fill consequential vacancies arising at the time of selection from available candidates. The number of positions is thus open to change.
5. Candidates possessing the requisite qualification and experience may apply online only. The online application portal will be opened on **30.06.2023** for filing online applications and the last date for closing the online application interface is **31.07.2023, 11:59 PM**. The candidates shall upload the following relevant documents in the application portal as detailed below (not exceeding the size of 1 MB).



**Indian Institute of Technology Goa**

Goa College of Engineering Campus, Farmagudi, Ponda – 403401, Goa

- Educational qualifications Certificates in chronological order i.e. SSC/10th, Intermediate/12th, Diploma, UG Degree, PG, PhD, All the years Marks lists of the minimum educational qualification prescribed for the post applied.
  - Certificate of Date of Birth (issued by Municipality etc or Matriculation/High School/SSC certificate where date of birth is mentioned)
  - Category certificate (SC/ST/OBC/PwD)
  - Certificates of experience in the relevant field, which makes the candidate eligible for applying for the said post if required (from the present employment to first employment)
  - NOC from current employer if applicable.
  - Proof of fee payment (Acknowledgement received SBI Collect). Applicants must make the payment of application fee before filling the online application.
6. There is no need to send the hard copy of the application by post. The online applications without uploading the above certificates (PDF) will be treated as incomplete ones and such applications will not be considered for further process.
  7. Candidates are advised to satisfy themselves before applying that they possess the minimum essential qualification and experience (if any) laid down in the advertisement.
  8. The candidate should ensure that they have requisite qualification from a Board /University/ Institute recognized by UGC/AICTE.
  9. Eligibility of a candidate for the post applied shall be considered as on the last date of receipt of application i.e. 31.07.2023.
  10. Candidates should upload their self-attested copy of category/reservation certificate issued by Competent Authority in the prescribed format as per Govt. of India norms along with the application form, in support of their claim. The certificates must be issued within the valid duration from the last date of online application, as per Govt. of India norms.
  11. For availing the benefit of OBC category, the applicant may enclose with the application form, OBC (Non-Creamy Layer) certificate issued by the Competent Authority not earlier than one year prior to the last date for receipt of application. Candidates selected under OBC (Non-Creamy Layer) category shall produce fresh certificate issued by Competent Authority at the time of appointment which should be on the proforma prescribed by the Government of India.
  12. Application fee (non-refundable) should be paid for each post separately as detailed below through online mode (SBI Collect). Payments of fee from any other mode shall not be entertained. No fee will be charged from SC/ST, PwD & Female candidates.

Category of post	Fee payable
Group A posts	Rs. 500/-
Group B posts	Rs. 200/-
Group C posts	Rs. 100/-

13. Online application without photograph and necessary certificates in support of age, educational qualifications and experience etc. shall not be entertained and be summarily rejected.
14. Persons employed in Government/Semi Government Organizations/Autonomous Bodies should process their application through proper channel and submit NOC with vigilance clearance. Those who are unable to process their application through proper channel may submit 'No Objection Certificate (NOC)' mentioning clearly regarding vigilance clearance from



- their present employer during the time of interview. However, they should submit an undertaking with their application that the NOC would be submitted at the time of interview. Application from such candidates without undertaking will not be entertained.
15. The online applications received in response to this advertisement shall be scrutinized as per the eligibility criteria detailed in the advertisement. The Scrutiny/Shortlisting Committee may formulate additional criteria for short listing, based on academic performance and/or years of experience and/or through trade- based test/examination of the applicants with the approval of the competent authority of the Institute. Only shortlisted candidates will be called for selection process.
  16. Merely fulfilling the eligibility criteria does not entitle a candidate to be called for written test/interview. In case the number of applications received is large, Institute reserves the right to raise the minimum eligibility level in order to restrict the number of candidates to be called for interview, commensurate with the number of vacancies. The decision of IIT Goa in this regard shall be final.
  17. The age limit shall be 57 years across all the cadres up to Pay Level 14 for regular employees of the Institute.
  18. The age limit criterion will be relaxed for applicants working in any department / section / unit /project of the Institute provided they have served the Institute for at least three years (220 days or more per year) and who have crossed the age limit criterion during the above period.
  19. The certificates of work experience should be in proper format i.e. it should be on the organization's letterhead, bear the date of issue, specific period of work, salary, name and designation of the issuing authority along with their signature and stamp.
  20. For Group-C (Technical) and Group-B (Technical) categories of posts, the applicants shall be required to pass a test of proficiency/skill in the relevant discipline. Final selection will be made on the basis of written test subject to qualifying test of proficiency. The Selection for other Group A posts shall be made through a screening/written test and/or Interview of eligible short-listed candidates (based on screening/written examination). The written/screening examination (if any) for all Group A posts, shall be qualifying in nature and the selection shall be made based on performance in the interview.
  21. The appointment of the selected candidates is subject to being found medically fit as per the requirement of the Institute.
  22. The Institute shall verify the antecedents and documents submitted by a candidate during the tenure of his/her service. In case, it is detected that the documents submitted by the candidates are fake or the candidate has a clandestine antecedents/background and has suppressed the said information, then his/her service shall be terminated and legal action may be initiated against such candidates/employees.
  23. Appointments will be governed by the relevant service rules and regulations of the Institute as amended from time to time.
  24. No correspondence/queries will be entertained from candidates regarding e-mail delays, conduct and result of interview/ written/ skill test and reasons for not being called for interview/ written/ skill test. However, all results/ details of recruitment process shall be uploaded on recruitment page of IIT Goa website. The candidates are advised to check the Institute website on regular basis to check the status of the recruitment.
  25. In case of any inadvertent mistake in the process of selection which is detected at any stage even after the issue of appointment letter, the Institute reserves the right to modify/cancel the

- appointment and withdraw any communication made to the candidates.
26. Decision of the Institute in all matters relating to the eligibility of the candidate, skill/written test and selection shall be final and binding on all the candidates. No correspondence or personal inquiries shall be entertained.
  27. In case of any dispute/ambiguity that may occur in the process of selection, the decision of the Institute shall be final.
  28. Travelling Allowance (TA) for economy class air fare (to & fro) for the shortest route shall be paid to the candidates called for Interview for the post of Registrar on production of the tickets. For other Group A posts, the candidates called for interview shall be paid to & fro 3rd AC train fare for the shortest route on production of the tickets. For all other posts Outstation SC/ST/PwD candidates attending the written test shall be paid to & fro second- class sleeper train fare by shortest route subject to production of tickets and caste certificate. SC/ST candidates already working in Central/State Government organizations, Autonomous Body, Public Sector Units etc. service are not admissible for travelling allowance (TA).
  29. All the correspondence (call letter for test, interview, etc) will be posted on institute website or communicated through only. All the candidates are advised to provide correct email address and regularly check their emails including spam and institute website for any updates.
  30. Canvassing in any form will be a disqualification.
  31. Records of the Non-Selected Candidates shall not be preserved beyond six (6) months from the date of formation of select list.
  32. For any query related to submission of online application, you may send email on: [staffrecruitment@iitgoa.ac.in](mailto:staffrecruitment@iitgoa.ac.in).
  33. All information/corrigendum related to this advertisement/updates on recruitment shall be posted only on Institute's website. The candidates are advised to check the Institute's website on regular basis.
  34. Any resultant dispute arising out of this advertisement shall be subject to the sole jurisdiction of the Courts situated at Goa only.

**sd/-  
Registrar (i/c)**