



CSIR-CENTRAL SCIENTIFIC INSTRUMENTS ORGANISATION
(Council of Scientific & Industrial Research)
Sector 30-C, Chandigarh-160 030 (India)
www.csio.res.in

Date of Advertisement : 12.05.2023
Commencement of Online Applications : 12.05.2023
Last date for Submission of Online Applications : 12.06.2023 (upto 5:00 PM)

Advertisement No. 45/2022

A unique opportunity to be a part of Research & Development of Science & Technology

CSIR-Central Scientific Instruments Organisation (CSIR-CSIO), Chandigarh, a premier Institute under the Council of Scientific & Industrial Research (CSIR), is involved in multidisciplinary R&D programmes of both basic and applied nature across scientific disciplines with emphasis on measurement science and instrumentation technologies and Human Resource Development. The organisation is devoted to R&D activities in the areas of Agri Instrumentation, Biomedical Instrumentation, Optical Devices & Systems, Geoscientific Instrumentation, Precision Mechanical Systems, Analytical Techniques, Computational Instrumentation and R&D Support Facilities, etc. CSIR-CSIO is in the process of recruitment of 44 nos. of Technician (1) for technical and other related support services at CSIR-CSIO Chandigarh.

Applications are invited from enthusiastic Indian Nationals having excellent academic record and proven technical skills along with the requisite experience and a high degree of motivation for the jobs assigned, to fill up the vacancies of following posts at Chandigarh and Chennai as per the details given below.

The emoluments, essential qualification, experience and age limit for various posts, as per norms, are summarized hereunder:

Sr. No.	Name of the Post	No. of Posts & reservation	Pay Matrix Level (7 th CPC)	**Total Emoluments per month (Approx.)	***Upper Age Limit not exceeding (as on last date for submission of Online Applications)
1.	Technician (1) [Group II(1)]	Total – 44 posts (including 01 PwBD backlog) detailed as under:- a) UR-25 posts, OBC-07 posts, SC-07 posts, EWS-04 posts, PwBD (HH)-01 post (<i>backlog vacancy</i>) b) Out of the above, 03 posts (UR-01, OBC-01, SC-01) are for CSIR-CSIO Chennai Centre c) Horizontal Reservation: ESM - 04 posts, PwBD (VH) - 01 post	Level-2, Cell-1 (Rs.19900-63200)	Rs. 37,092 (at Chandigarh) Rs. 39,531 (at Chennai)	28 years

Abbreviations: UR-Unreserved, OBC-Other Backward Class, SC-Scheduled Caste, EWS-Economically Weaker Section, ESM: Ex-Serviceman, PwBD-Persons with Benchmark Disabilities, VH- Blindness and Low Vision, HH-Deaf and Hard of Hearing

**Total Emoluments mean approximate total emoluments on minimum of Pay Level as on date as applicable to the indicated Pay Level including House Rent Allowance and other allowances payable to Council employees, as per rules in Chandigarh and Chennai. CSIR-CSIO may provide residential accommodation, if available, as per rules.

***Please see age relaxation under the heading "General information and conditions" of the Advertisement.

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Post Code / Area/ No. of Posts (Reservation)	Name of the Post(s)	Essential Educational Qualifications and Experience*	Job Requirement/ Experience
ELECT-01 Electrical Engg. 04 posts (OBC – 01, SC – 01, UR – 02*) 01 post is horizontally reserved for ESM. *01 post is for CSIR-CSIO Chennai Centre	Technician (1) [Group II(1)]	SSC / 10 th Standard / SSC or equivalent with Science subjects, with minimum 55% marks and ITI certificate or National / State trade certificate in ELECTRICIAN trade. Desirable: Minimum 1 year experience in the relevant field.	The incumbent shall be required to carry out jobs, repair and maintenance of electrical installations / machines / equipment. The incumbent shall be required to carry out electrical instrumentation and electrical experiments, repair and maintenance of electrical control of workshop machines, lab equipment and electrical installation in electrical lab.
ECE-01 Electronics Engg. 05 posts [SC – 01*, EWS – 01, UR – 03] 01 post is horizontally reserved for PwBD(VH) and 01 post is horizontally reserved for ESM. *for CSIR-CSIO Chennai Centre	Technician (1) [Group II(1)]	SSC / 10 th Standard / SSC or equivalent with Science subjects, with minimum 55% marks and ITI certificate or National / State trade certificate in ELECTRONICS trade. Desirable: Minimum 1 year experience in the relevant field.	The incumbent shall be required to carry out day to day activities related to PCB Soldering, PCB design and fabrication, designing of electronic circuits, Repair and maintenance of electronic power supplies.
ECE-02 Electronics Engg. 01 post (UR)	Technician (1) [Group II(1)]	SSC / 10 th Standard / SSC or equivalent with Science subjects, with minimum 55% marks and ITI certificate or National / State trade certificate in ELECTRONICS/ ELECTRONIC MECHANIC/ INSTRUMENT MECHANIC/ COMMUNICATION trade. Desirable: Minimum 1 year experience in the relevant field.	The incumbent shall be required to carry out repair and maintenance of electronic instruments / equipment, telephone lines, telephone sets and communication equipment etc.
ECE-03 Electronics Engg. 03 posts (SC – 01, UR - 02) 01 post is horizontally reserved for ESM.	Technician (1) [Group II(1)]	SSC / 10 th Standard / SSC or equivalent with Science subjects, with minimum 55% marks and ITI certificate or National / State trade certificate in ELECTRONICS/ ELECTRONIC MECHANIC/ INSTRUMENT MECHANIC/ COMMUNICATION trade. Desirable: Minimum 1 year experience in the relevant field.	The incumbent shall be required to assist in imparting practical training in Analog & Digital Electronics, PLC's, Robotics, Mechatronics & Embedded Systems Labs. Also, to carry out jobs, repair and maintenance of electronic equipment.

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TURN Turner 04 posts (OBC – 01, SC – 01, UR - 02)	Technician (1) [Group II(1)]	SSC / 10 th Standard / SSC or equivalent with Science subjects, with minimum 55% marks and ITI certificate or National / State trade certificate in TURNER trade. Desirable: Minimum 1 year experience in the relevant field.	The incumbent shall be required to carry out turning jobs, repair and maintenance of lathe machines. The incumbent shall also be required to train students in turning work.
FITT Fitter 04 posts (OBC – 01*, EWS – 01, UR - 02) *for CSIR-CSIO Chennai Centre	Technician (1) [Group II(1)]	SSC / 10 th Standard / SSC or equivalent with Science subjects, with minimum 55% marks and ITI certificate or National / State trade certificate in FITTER trade. Desirable: Minimum 1 year experience in the relevant field.	The incumbent shall be required to carry out Fitting and Bench work jobs/ assembly of opto-mechanical components and undertake the repair and maintenance works of workshop/optical machinery. The incumbent shall also be required to train students in filing and Bench work jobs.
MILL Machinist 05 posts (OBC – 01, SC – 01, EWS – 01, UR - 02)	Technician (1) [Group II(1)]	SSC / 10 th Standard / SSC or equivalent with Science subjects, with minimum 55% marks and ITI certificate or National / State trade certificate in MACHINIST trade. Desirable: Minimum 1 year experience in the relevant field.	The incumbent shall be required to carry out milling jobs, repair and maintenance of milling machines. The incumbent shall also be required to train students in milling work. Knowledge in operations & maintenance of machines used for optical fabrication, conventional, semi-automatic, optical grinding, polishing, lapping and edging etc.
DFT-01 Draftsman (Mechanical) 04 posts (OBC – 01, SC – 01, EWS – 01, UR - 01)	Technician (1) [Group II(1)]	SSC / 10 th Standard / SSC or equivalent with Science subjects, with minimum 55% marks and ITI certificate or National / State trade certificate in DRAFTSMAN (MECHANICAL) trade. Desirable: Minimum 1 year experience in the relevant field.	The incumbent shall be required to carry out drawing jobs through drafting machines / mechanical CAD softwares. The incumbent shall also be required to train students in drafting work.
DFT-02 Draftsman (Civil) 01 post (UR)	Technician (1) [Group II(1)]	SSC/ 10th Standard/SSC or equivalent with Science subjects, with minimum 55% marks and ITI certificate or National/ State trade certificate in DRAUGHTSMAN (CIVIL) trade. OR SSC/10th Standard or equivalent with Science subjects, with minimum 55% marks and 2 years full time experience as an apprentice trainee from a recognized institution in the relevant trade. Desirable: Minimum 1 year experience in the relevant field.	The incumbent shall be required to carry out drawing work of buildings. Estimation of quantities, supervision of work and preparation of as in build drawing. Know the operation of CAD based drawings.
WELD Welding 01 post (OBC)	Technician (1) [Group II(1)]	SSC / 10 th Standard / SSC or equivalent with Science subjects, with minimum 55% marks and ITI certificate or National / State trade certificate in WELDING trade. Desirable: Minimum 1 year experience in the relevant field.	The incumbent shall be required to carry out all normal and emergent welding work and related work like TIG, MIG, gas welding & soldering work etc. The incumbent shall also be required to train students in welding related work.

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GRIND Tool & Cutter Grinding 01 post (UR)	Technician (1) [Group II(1)]	SSC / 10 th Standard / SSC or equivalent with Science subjects, with minimum 55% marks and ITI certificate or National / State trade certificate in MACHINIST (GRINDER or TOOL & CUTTER GRINDER) trade. Desirable: Minimum 1 year experience in the relevant field.	The incumbent shall be required to carry out tool & cutter jobs, repair and maintenance of tool & cutter machines, maintain tool crib and undertake the re-sharpening of all types of cutting tools, knowledge of attachments. The incumbent shall also be required to train students in tool & cutter related work.
SMET Sheet Metal 01 post (UR)	Technician (1) [Group II(1)]	SSC / 10 th Standard / SSC or equivalent with Science subjects, with minimum 55% marks and ITI certificate or National / State trade certificate in SHEET METAL trade. Desirable: Minimum 1 year experience in the relevant field.	The incumbent shall be required to carry out sheet metal jobs, repair and maintenance of sheet metal machines. The incumbent shall also be required to train students in sheet metal & related works.
CARP Carpentry 01 post (UR)	Technician (1) [Group II(1)]	SSC / 10 th Standard / SSC or equivalent with Science subjects, with minimum 55% marks and ITI certificate or National / State trade certificate in CARPENTRY trade. Desirable: Minimum 1 year experience in the relevant field.	The incumbent shall be required to carry out fabrication, repairing and maintenance of wooden / Aluminium / glazing work for wooden joinery, fittings and furniture. The incumbent shall also be required to train students in carpentry & related work.
REF Refrigeration 01 post (UR)	Technician (1) [Group II(1)]	SSC / 10 th Standard / SSC or equivalent with Science subjects, with minimum 55% marks and ITI certificate or National / State trade certificate in REFRIGERATION trade. Desirable: Minimum 1 year experience in the relevant field.	The incumbent shall be required to carry out jobs, repair and maintenance of Refrigeration and air conditioning equipment such as split AC, window AC, water cooler, fridge etc. and operation of AC plant and packaging units.
COMP Computer 03 posts UR – 02 (01 post is horizontally reserved for ESM) PwBD-HH – 01 (backlog)	Technician (1) [Group II(1)]	SSC / 10 th Standard / SSC or equivalent with Science subjects, with minimum 55% marks and ITI certificate or National / State trade certificate in the trade of COMPUTER OPERATOR & PROGRAMMING ASSISTANT or NETWORK TECHNICIAN. Desirable: Minimum 1 year apprenticeship in Computer Trade OR 1 year experience in computer networking / softwares field.	The incumbent shall be required to carry out maintenance work of computer & its peripherals, Local Area Network, operation of ID card printer and Data entry, Intranet upload, website upload etc.
OPT Machinist / Grinding / Optical polishing 02 posts (SC – 01, UR - 01)	Technician (1) [Group II(1)]	SSC / 10 th Standard / SSC or equivalent with Science subjects, with minimum 55% marks and ITI certificate or National / State trade certificate in MACHINIST / MACHINIST (GRINDER or TOOL & CUTTER GRINDER) trade. Desirable: Minimum 1 year experience in the relevant field.	The incumbent shall be required to possess knowledge in operations & maintenance of machines used for optical fabrication, conventional, semi-automatic, optical grinding, polishing, lapping and edging etc.

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PLUMB Plumbing 02 posts (OBC – 01, UR - 01)	Technician (1) [Group II(1)]	SSC / 10th Standard / SSC or equivalent with Science subjects, with minimum 55% marks and ITI certificate or National / State trade certificate in PLUMBING trade. OR SSC/10th Standard or equivalent with science subjects, with minimum 55% marks and 2 years full time experience as an apprentice trainee from a recognized institution in the relevant trade. Desirable: Minimum 1 year experience in the relevant field.	The incumbent shall be required to carry out plumbing related work in institute. The incumbent shall also be required to carry out drainage cleaning plus smooth working of water distribution / waste water supply and management.
PAINT Painting 01 post (UR)	Technician (1) [Group II(1)]	SSC / 10 th Standard / SSC or equivalent with Science subjects, with minimum 55% marks and ITI certificate or National / State trade certificate in PAINTER trade. Desirable: Minimum 1 year experience in the relevant field.	The incumbent shall be required to carry out of painting job, glass cutting, writing of signage works, and maintenance of path finder's signage building names, emergent painting work.

Selection procedure for the post of Technician (1) [Group II]:

The candidates as recommended by the Screening Committee, duly constituted for the purpose, shall be invited for a Trade Test. Those who qualify in the Trade Test shall be invited for a competitive Written Examination. There will be three papers (Paper-I, Paper-II & Paper-III). Paper-II & Paper-III will be evaluated only for those candidates who secure the minimum threshold marks (to be determined by the Selection Committee) in Paper-I. The Final merit list will be prepared only on the basis of the marks obtained by the candidates in Paper-II & Paper-III.

The related details for the Written Examination (consisting of three papers covering Mental Ability Test, General Awareness & English Language and Concerned Subject etc.) are as under:-

Mode of Examination	OMR Based or Computer Based Objective Type Multiple Choice Examination
Medium of Questions	The questions will be set both in English and Hindi except the questions on English Language
Standard of Exam	SSC + ITI / XIIth Standard
Total No. of Questions	150
Total Time Allowed	2 hours 30 minutes

Paper I (Time Allotted – 1 hour)

Subject	No. of questions	Maximum marks	Negative Marks
Mental Ability Test*	50	100 (two marks for every correct answer)	<u>There will be no negative marks in this paper.</u>

*Mental Ability Test will be so devised so as to include General Intelligence, Quantitative Aptitude, Reasoning, Problem Solving, Situational Judgment, etc.

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Paper-II (Time Allotted – 30 minutes)

Subject	No. of questions	Maximum Marks	Negative Marks
General Awareness	25	75 (three marks for every correct answer)	One negative mark for every wrong answer
English Language	25	75 (three marks for every correct answer)	One negative mark for every wrong answer

Paper-III (Time Allotted – 1 hour)

Subject	No. of questions	Maximum Marks	Negative Marks
Concerned Subject	50	150 (three marks for every correct answer)	One negative mark for every wrong answer

The syllabus for Trade Test and Paper-III of Written Examination shall be notified in due course.

General information and conditions:-

1. Benefits under Council service:

- a. These posts carry usual allowances i.e. Dearness Allowance (DA), House Rent Allowance (HRA), Transport Allowance (TA) etc. as admissible to the central government employees and as made applicable to CSIR. In terms of CSIR Residence Allotment Rules, Council employees are eligible for accommodation as per their entitlement depending on availability.
- b. In addition to the emoluments indicated against the posts, benefits such as applicability of New Pension Scheme - 2004, reimbursement of Medical Expenses, Leave Travel Concession, Conveyance Advance and House Building Advance are available as per CSIR rules.
- c. CSIR provides excellent opportunities to deserving candidates for career advancement under Assessment Promotion scheme.

2. Other conditions

- a. The applicant must be a citizen of India.
- b. All applicants must fulfill the essential requirements of the post and other conditions stipulated in the advertisement as on the last date of submission of the online applications. They are advised to satisfy themselves before applying that they possess at least the essential qualifications laid down for various posts as on the last date of submission of the online applications. No enquiry asking for advice as to eligibility shall be entertained.
- c. The applicant should submit the application form duly filled-in with all the relevant information along with scanned photograph, signature and documents through online mode only after reading the instructions carefully. The prescribed qualifications should have been obtained through recognized Universities / Institutions. Incomplete applications shall be summarily rejected and no enquiry in this regard shall be entertained at a later stage.
- d. The prescribed essential qualifications are the minimum and the mere possession of the same does not entitle candidates to be called for Trade Test. The duly constituted Screening Committee will adopt its own criteria for short-listing the candidates. The candidates should, therefore, mention in the application all the qualifications and experience in the relevant area over and above the minimum prescribed qualification, supported with documents from 10th standard onwards. If any discrepancy is found between the information filled by the applicant in the application form and the certificates/testimonials, etc. uploaded, the candidate's application shall be summarily rejected and the candidate shall be disqualified from further applying in this Organisation.
- e. In respect of equivalence clause in Essential Qualifications, if a candidate is claiming a particular qualification as equivalent qualification as per the requirement of advertisement, then the candidate is

- required to produce the order/letter in this regard, indicating the Authority (with number and date) under which it has been so treated otherwise the Application is liable to be rejected.
- f. The period of experience in a discipline / area of work, wherever prescribed, shall be counted after the date of acquiring the minimum prescribed educational qualifications for that Grade. The period of experience rendered by a candidate on part time basis, daily wages, visiting/ guest faculty shall not be counted while calculating the valid experience for the posts where experience is required.
 - g. If any document/ certificate furnished is in a language other than Hindi or English, a transcript of the same duly attested by a Gazetted officer or notary is to be submitted.
 - h. The date for determining the upper age limit, qualifications and /or experience shall be the closing date prescribed for submission of online applications.
 - i. Any discrepancy found between the information given in application and as evident in original documents shall make the candidate ineligible for the post. If at any stage of the recruitment process, it is discovered that the candidates do not fulfill the eligibility criteria; their candidature shall be cancelled without assigning any reason whatsoever.
 - j. Persons with Benchmark Disabilities (PwBD) fulfilling the eligibility conditions prescribed under Government of India (GoI) instructions are encouraged to apply, provided the post is identified as suitable for PwBD.
 - k. **The Institute strives to have a workforce which reflects gender balance and women candidates are encouraged to apply.**
 - l. Canvassing in any form and / or bringing any influence, political or otherwise, shall be treated as a disqualification for the post.
 - m. The selected candidates shall initially be on probation. The probationary period may be extended or curtailed at the discretion of the Competent Authority. After successful completion of probationary period, they shall be considered for confirmation in accordance with the extant rules.
 - n. After successful completion of probationary period, the appointment may be terminated at any time by a month's notice given by either side i.e. the appointee or the appointing authority, without assigning any reason. The appointing authority, however, reserves the right of terminating the services of the appointee forthwith or before the expiry of the stipulated period of notice by making the payment of a sum equivalent to the pay and allowances for the period of notice or the unexpired portion thereof.
 - o. As per the resolution regarding Official Language (Rajbhasha), the selected candidates shall have to acquire the knowledge of Hindi during the probationary period.
 - p. The selected candidates shall not be permitted to apply for appointment elsewhere or in CSIR-CSIO during the probationary period and if they have already applied for any posts in any other Organization, they may have to intimate the details of such applications immediately after joining the Institute.
 - q. The services in the Council are liable for transfer to anywhere in India. Director-General, CSIR, can transfer any employee from one Laboratory/ Institute to another including their Extension/Field Centres in Public interest. Director, CSIR-CSIO, can transfer any Employee from Headquarters of the Organization/Lab. to its extension/Field/Regional Centres and vice-versa.
 - r. The provisions of the Central Civil Services (Conduct) Rules, 1964 & Central Civil Service (Classification, Control and Appeal) Rules, 1965 and such other rules or executive orders as may from time to time be applicable to the servants of the Council, shall apply to the extent to which they are applicable to the appointment hereby offered and the decision of the Council as to their applicability shall be final.
 - s. CSIR-CSIO reserves the right not to fill up a particular post, if it so desires. The number of vacancies indicated above is provisional and may vary at the time of actual selection. However, the change, if any as per Organisational requirement, shall be notified on our website.
 - t. For updates (screening list, examination dates, etc.), kindly visit our website '<http://www.csio.res.in>' regularly. Also check your registered e-mail IDs for any communication from CSIR-CSIO related to this recruitment. All the processes, notification, decision approved by the Competent Authority from time to time shall be notified on our website.
 - u. The decision of the CSIR / Director CSIR-CSIO in all matters relating to eligibility, acceptance or rejection of applications, mode of selection, conduct of examination or any matter not specifically stated in the advertisement, shall be final and binding on the candidates.

3. Relaxations :

- a. Upper age limit is relaxable upto five years for the **regular employees** working in CSIR Laboratories / Institutes, Government Departments, Autonomous Bodies and Public Sector Undertakings in accordance with the instructions and extant orders issued by the GoI from time to time in this regard.

Sr. No.	Category	Age-relaxation permissible beyond upper age limit
01	SC/ST	5 years
02	OBC	3 years
03	PwBD (Unreserved)	10 years
04	PwBD (OBC)	13 years
05	PwBD (SC/ST)	15 years
06	Ex-Servicemen (ESM)	3 years after deduction of the military service rendered from the actual age as on the closing date, as per GOI orders amended from time to time.
07	Ex-Servicemen (OBC/SC/ST)	6/8/8 years after deduction of the military service rendered from the actual age as on the closing date, as per GOI orders amended from time to time.
Additional permissible relaxation in upper age limit for Group 'C' posts		
08	Widows / Divorced Women / Women judicially separated and who are not remarried	Up to 35 years of age
09	Widows / Divorced Women / Women judicially separated and who are not remarried (OBC)	Up to 38 years of age
10	Widows / Divorced Women / Women judicially separated and who are not remarried (SC/ST)	Up to 40 years of age

- b. Age relaxation for SC/ST/OBC(NCL) shall be admissible as per Govt. of India rules, provided the post is reserved for that category. Age relaxation shall be 5 years for SC/ST, 3 years for OBC and 10 years for PwBD candidates. Age relaxation shall be subject to submission of self-attested photocopies of certificates issued in the format prescribed by Government of India for appointment in Govt. of India posts and issued by the competent authority.
- c. No age relaxation is allowed to SC/ST/OBC candidates applying against unreserved posts.
- d. A person seeking appointment on the basis of reservation to OBCs must ensure that he / she possesses the caste/ community certificate and does not fall in creamy layer on the crucial date i.e., as on last date of submission of online application. OBC candidate's eligibility shall be based on Castes borne in the Central List of Govt. of India. OBC candidates should not belong to Creamy Layer. Their Sub-caste should match with the entries in Central List of OBC, failing which their candidature shall not be considered under any of the applied reserved category and shall be treated as UR, if otherwise eligible.
- e. As per GOI provisions, age relaxation for Widows, Divorced Women and Women Judicially separated from Husbands who are not remarried, the upper age limit is relaxable up to the age of 35 years (upto 40 years for members of Scheduled Castes/Scheduled Tribes and upto 38 years for members belonging to the Other Backward Classes in respect of the posts reserved for them). The persons claiming age relaxation under this sub-para would be required to produce following documentary evidence:



- i) In case of Widow, Death Certificate of her husband together with the Affidavit that she has not remarried since.
- ii) In case of divorced Women and Women judicially separated from their husbands, a certified copy of the judgment/deed of the appropriate Court to prove the fact of divorce or the judicial separation, as the case may be, with an Affidavit in respect of divorced Women that they have not remarried since.
- f. **Age relaxation to Persons with Benchmark Disabilities (PwBD):** Age relaxation of 10 years for appointment (total 13 years for OBCs and 15 years for SCs/STs) is allowed to blind, deaf-mute and orthopedically handicapped persons and other specified disabilities as per GoI rules subject to the condition that maximum age of the applicant on the crucial date shall not exceed 56 years. The persons claiming age relaxation under this sub-para would be required to produce a certificate in prescribed proforma in support of their claims clearly indicating that the degree of physical disability is 40% or more. In any case, the appointment of these candidates shall be subject to their being found medically fit in accordance with the standards of medical fitness as prescribed by the Government for each individual relevant Group (A, B or C) posts to be filled by Direct Recruitment by Selection.

Reservations for Persons with Benchmark Disabilities (PwBD): (Horizontal Reservation)

Degree of Benchmark Disability for reservation and Competent Authority for Issue of Disability Certificate: Only such persons would be eligible for relaxation in conditions/ reservation in posts who suffer from not **less than 40% of relevant benchmark disability**. Those Persons with Benchmark Disabilities (PwBD) who have availed the relaxation and/or reservation shall have to submit **Certificate of Disability** issued by the Competent Authority as per the form V, VI and VII of rule 18(1) under chapter 7 of Rights of Persons with Disabilities Rules, 2017 dated 15.06.2017.

Guidelines for Persons With Disabilities: In case of persons with benchmark disabilities, the facilities of compensatory time and Scribe / Passage Dictator shall be governed by MOSJE instructions issued vide OM No. 34-02/2015-DD-III dated 29.08.2018 & Corrigendum No. 34-02/2015-DD-III(pt) dated 08.02.2019, endorsed by CSIR on 15.03.2019.

g. **Reservation for Economically Weaker Sections (EWS):**

Vacancies reserved for the EWS (under 10% quota) are as per the Government of India/CSIR instructions issued from time to time.

The benefit of reservation under EWS can be availed upon production of an **Income and Asset Certificate issued by a Competent Authority**. The Income and Asset Certificate issued by any one of the following authorities in the prescribed format, shall only be accepted as candidate's claim as belonging to EWS:

- (I) District Magistrate/Additional District Magistrate/Collector/Deputy Commissioner/Additional Deputy Commissioner/1st Class Stipendary Magistrate/ Sub-Divisional Magistrate/Taluka Magistrate/Executive Magistrate/Extra Assistant Commissioner
- (II) Chief Presidency Magistrate/ Additional Chief Presidency Magistrate/Presidency Magistrate
- (III) Revenue Officer not below the rank of Tehsildar and
- (IV) Sub-Divisional Officer of the area where the candidate and/or his family normally resides.

The candidates applying against the vacancies reserved for EWS must possess Income and Asset Certificate as on closing date of registration of application for this notice. Further, these candidates are also required to produce valid Income and Asset Certificate during document verification. Failing in these stipulations, their claim for reserved status under EWS shall not be entertained and the candidature / application of such candidates, if fulfilling all the eligibility conditions for General (Un-reserved) category, shall be considered under General (UR) vacancies only.

h. **Reservations for Ex- Serviceman:** (Horizontal Reservation)

CONCESSIONS & RELAXATIONS: Age and Educational Qualification relaxation to Ex-Servicemen shall be granted as per GOI/CSIR orders, as amended from time to time.

- i) The upper age limit in case of Ex-Servicemen and Commissioned Officers including ECOs/SSCOs shall be relaxed by **three** years subject to the condition that on the closing date



for receipt of applications the continuous service rendered in the Armed Forces by an Ex-Serviceman is not less than six months after attestation.

NOTE: Ex-Servicemen who have already secured regular employment under the Central Govt. in a Civil Post are permitted the benefit of age relaxation as admissible for Ex-Servicemen for securing another employment in any higher post or service under the Central Govt. However, such candidates shall not be eligible for the benefit of reservation, if any for Ex-Servicemen in Central Govt. jobs.

- ii) In order to qualify for the concession under (i) above, candidates concerned would be required to produce a certificate that they have been released from the Defence Forces. The certificate for Ex-Servicemen and Commissioned Officers including ECOs/SSCOs should be signed by the appropriate authorities and should also specify the period of service in the Defence Forces.

SC/ST/OBC/PwBD/EWS/ESM(Ex-Servicemen) candidates are required to produce a copy of the relevant certificate in the prescribed format of Government of India (GOI) signed by the specified authority for the posts reserved for respective category.

For Ex-Serviceman the Upper Age limit shall be relaxed as on closing date of application by allowing the deduction of length of actual Military Service from his actual age and the resultant age should not exceed the maximum age limit prescribed for the Post by more than 3 years (6 years in case of OBC Candidates; 8 years in case of SC/ST).

NOTE I: Ex-Servicemen who have already secured employment in civil side under Central Government in Group "C" & "D" posts on regular basis after availing of the benefits of reservation given to Ex-Servicemen for their re-employment are NOT eligible for fee concession or for claiming benefits of reservation under ESM Category. However, they are eligible for age relaxation only.

NOTE II: The period of "Call up Service" of an Ex-Serviceman in the Armed Forces shall also be treated as service rendered in the Armed Forces for purpose of age relaxation.

NOTE III : For any servicemen of the three Armed Forces of the Union to be treated as Ex-Servicemen for the purpose of securing the benefits of reservation, he must have already acquired, at the relevant time of submitting his application for the Post/Service, the status of Ex-Serviceman and/or is in a position to establish his acquired entitlement by documentary evidence from the competent authority that he would complete specified term of engagement for the Armed Forces within the stipulated period of one year from the closing date.

NOTE IV: An Ex-Serviceman or Persons with Benchmark Disability (PwBD) category candidate who qualifies on the basis of relaxed standards viz. age limit, qualification, in written examination, etc. is to be counted against reserved vacancies and not against general vacancies subject to fitness of such candidate for selection. In so far as cases of Ex-Servicemen are concerned, deduction from the age of Ex-Servicemen is permissible against the reserved or unreserved posts and such exemption cannot be termed as relaxed standards in regard to age.

NOTE V: There shall be no pay-protection in respect of Ex-Serviceman.

EXPLANATION I: An Ex-Serviceman means a person who has served in any rank whether as a combatant or non-combatant in the Regular Army, Navy, Air Force of the Indian Union, and who retired from such service after earning his/her pension. This would also include persons who are retired/retire at their own request but after having earned their pension; or I) who has been released from such service on medical grounds attributable to military service/circumstances beyond his control and awarded medical or other disability pension; or II) who has been released, otherwise than on his own request from such service as a result of reduction in establishment; or III) who has been released from such service after completing the specific period of engagement, otherwise than at his own request or by way of dismissal or discharge on account of misconduct or inefficiency, and has been given a gratuity; and includes personnel of the Territorial Army of the following categories, namely: - a) Pension holders for continuous embodied service, b) Persons with disability attributable to military service; and c) Gallantry award winners.

EXPLANATION II: The persons serving in the Armed Forces of the Union, who on retirement from service, would come under the category of "Ex-Serviceman" may be permitted to apply for re-employment one year before the completion of the specified terms of engagement and avail

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themselves of all concessions available to Ex-Servicemen but shall not be permitted to leave the uniform until they complete the specified term of engagement in the Armed Forces of the Union.

NOTE VI: AGE CONCESSION IS NOT ADMISSIBLE TO SONS, DAUGHTERS AND DEPENDENTS OF EX-SERVICEMEN.

The number/date of attested copy of the Discharge Book/Certificate (in case of Ex-Servicemen candidates) is to be indicated in the column (Any other relevant information) in the application form.

i. **Special Note for all Candidates seeking reservation/relaxation benefits:**

All those candidates seeking reservation/relaxation benefits available for EWS/SC/ST/OBC-NCL against reserved posts must ensure that they are entitled to such reservation/relaxation as per eligibility prescribed in the Rules. They should be in possession of all the requisite certificates in the prescribed format in support of their claim as stipulated in the Rules/notice and submit the same in the prescribed format when such certificates are sought by the Institute. Otherwise, their claim for SC/ST/OBC/EWS status shall not be entertained and their candidature / applications shall be considered under General (UR) category. The candidates appointed under PwBD/ESM quota shall be adjusted against the vacancy of respective category of SC/ST/OBC/EWS/ Unreserved (UR), as applicable.

4. **How to apply :**

- a. Eligible candidates are required to apply **online only** through our website <http://www.csio.res.in>. The candidates are not required to submit to CSIR-CSIO either by post or by hand the print outs of their online applications or any other document. They are advised to keep with them a print out of the online application along with documents for reference and verification at later stage.
- b. If the candidate does not have a valid email ID, he/she should create a new valid email ID before applying online.
- c. **Online Application shall be available on our website <http://www.csio.res.in> during 12.05.2023 to 12.06.2023 upto 5:00 PM.**
- d. **Last date for online submission of application form is 12.06.2023 up to 5:00 PM.**
- e. Before applying online, the candidates are advised to read carefully the instructions for online application.
- f. Candidates applying for more than one post must submit separate online application form for each post along with separate application fee.
- g. The non-refundable fee for General/OBC/EWS candidates is Rs. 500/- + GST (Rupees Five Hundred Ninety Only). The fee is to be deposited online through **State Bank Collect** only. The transaction number generated after successful payment of fee is required to be mentioned in the online application. The candidates are advised to download the E-receipt and preserve it. Steps for online fee payment are given in online application form instructions on CSIR-CSIO website. The candidates belonging to category SC/ST/PwBD/Women/ESM/CSIR Employees are exempted from submission of application fee.
- h. In case of universities/institutes awarding CGPA/SGPA/OGPA grades etc., the candidates are requested to convert the same into percentage based on the formula as per their university/institute rules.
- i. Successful online application is indicated by the page displayed after clicking **Submit Button** indicating the generated "**APPLICATION FORM NUMBER**". Please note down the same carefully and preserve it. **There is no provision to re-print the Application.**
- j. Application once made shall not be allowed to be withdrawn and fee once paid shall not be refunded on any count nor can it be held in reserve for any other recruitment or selection process.

- k. Interested candidates are advised to apply in time to avoid last minute rush. The last date shall not be extended on the grounds of online technical issues/problems.
- l. **Applications from employees of Government Departments/ Autonomous bodies and Public Sector Undertakings shall be considered only if forwarded through proper channel or if an NOC is uploaded at the time of applying online.** In case of proper channel application/NOC, the following may be noted:-
- It should be certified by the employer that the applicant, if selected, shall be relieved within one month of the receipt of the appointment orders.
 - Vigilance clearance should also be recorded.
- m. **Applications through proper channel applications should reach to the Senior Controller of Administration, CSIR-Central Scientific Instruments Organisation, Sector 30-C, Chandigarh-160030, within one month of closing date of online applications.**
- n. **Incomplete applications [i.e. without filling up all the necessary relevant information or without photograph/ signature/ applicable testimonials/ application fee details which are required to be uploaded/provided] shall not be entertained and shall be summarily rejected.**
- o. No withdrawal/modification/cancellation shall be permissible after successful submission of the online application form.
- p. All the candidates must ensure that they fulfill all the requisite eligibility conditions in terms of age, qualifications, experience, caste/reserved category status duly certified by the competent authority, on their prescribed certificates, failing which the candidature would be treated as cancelled. Any information given wrongly by the candidates as verified at subsequent date would render them liable for forfeiture of their candidature notwithstanding any legal action for furnishing wrong information/documents.
- q. Further, providing false or wrong information in the application form would be a vitiation of the application process.
- 7. Following documents, in a single PDF file with maximum file size of 5 MB, must be uploaded at the time of online application failing which the application shall be summarily rejected:**
- Date of Birth Certificate.
 - Educational qualification certificates [10th, 12th, ITI, National or State Trade Certificate, Diploma, Graduation, Post Graduation, PhD (as applicable) including conversion formula from CGPA to percentage].
 - Experience certificates, if any.
 - NOC from the present employer, in case of working in Government Departments/ Autonomous Bodies and Public Sector Undertakings on regular basis.
 - Patent / publications documents (only relevant page) in support of information given in the application form, if applicable.
 - Caste certificate, if applicable (in case of SC/OBC candidates).
 - Disability Certificate in case of PwBD candidates.
 - Income and Asset Certificate in the prescribed format issued by the Competent Authority (in case of candidates under EWS category).
 - Discharge Book/Certificate/PPO in case of ESM.
 - Certificate relating to Widow/Divorced Woman/Woman Judicially Separated from Husband (if applicable).
 - Any other relevant document.

Note: In case of discrepancies between the English version of this Advertisement and its Hindi translation, the English version shall prevail.

NO INTERIM ENQUIRY OR CORRESPONDENCE SHALL BE ENTERTAINED.
PLEASE VISIT OUR WEBSITE REGULARLY FOR FURTHER INFORMATION / UPDATE.


Administrative Officer
CSIR-CSIO, Chandigarh