



**PROJECT MANAGEMENT UNIT
REBUILD KERALA INITIATIVE (RKI)**

Local Self Government Department, Government of Kerala

NOTIFICATION

No. RKI/CMD/02/2022

13/04/2022

The Project Management Unit (PMU) of Rebuild Kerala Initiative (RKI) under Local Self Government Department, Government of Kerala invites applications from qualified and competent candidates for appointment to the following posts on contract basis.

Interested candidates may apply **ONLINE** through the website of Centre for Management Development (CMD), Thiruvananthapuram (www.cmdkerala.net) by satisfying themselves with the terms and conditions of this recruitment.

Schedule of Events:

- Start date for submitting online application: 13/04/2022 (09.00 AM)
- Last Date for submitting online application: 27/04/2022 (05.00 PM)

The details of the posts, vacancies, qualification and remuneration are mentioned below:

Sl. No.	Post	No. of Vacancies and Place of Posting	Educational Qualification Required	Upper Age Limit	Monthly Remuneration (Consolidated)
1	IT Officer	01 (PMU - Thiruvananthapuram) Employee preferred from Thiruvananthapuram district	M.Tech./M.E./B.Tech./B.E./MCA/M.Sc. Computer Science	30	Rs. 32,560/-

Sl. No.	Post	No. of Vacancies and Place of Posting	Educational Qualification Required	Upper Age Limit	Monthly Remuneration (Consolidated)
2	Clerk	02 (1 - Thiruvananthapuram, and 1 - Kottayam) Employees preferred from Thiruvananthapuram and Kottayam- districts	Pass in SSLC Examination or any other equivalent qualification	25	Rs. 21,175/-
3	Computer Assistant	02 (1 - Thiruvananthapuram, and 1 - Thrissur) Employees preferred from Thiruvananthapuram and Thrissur districts	1. SSLC or its equivalent 2. Higher Grade Certificate in Typewriting English (KGTE) and Computer Word Processing or its equivalent 3. Lower Grade Certificate in Typewriting Malayalam (KGTE) or its equivalent	25	Rs. 21,175/-
4	Office Attendant	02 (1 - Thiruvananthapuram, and 1 - Kottayam) Employees preferred from Thiruvananthapuram and Kottayam districts	Should have passed Standard VII and should not have acquired any graduation.	25	Rs. 18,390/-

Note: Appointment shall be only on a temporary basis for a period of two years which may or may not be extended.

Cut-off date for eligibility:

The cut-off date for the purpose of eligibility on age criteria shall be the 1st day of the month in which online registration commences i.e. 01/04/2022.

Selection Process

The selection process may comprise of Written Examination/Group Discussion and /or Personal Interview. PMU reserves the absolute right to decide as to whether to use any of these modes for selection to the notified posts.

Instructions for Scanning of Photograph & Signature: -

- Scan the latest photograph of the candidate and upload the same in the space provided in the online application [scanned image shall be less than 200KB and in *.JPG format only]
- Candidate shall make his/her signature on a white paper, scan the same and upload it in the space provided in the online application [scanned image shall be less than 50KB and in *.JPG format only]
- The candidate has to scan his full signature, since the signature is proof of identity, it must be genuine and in full: initials are not sufficient. Signature in CAPITAL LETTERS is not permitted. The signature must be signed only by the candidate and may not be by any other person.

General Instructions:

- 1.The applicants are required to go through the detailed notification carefully and decide themselves about their eligibility for this recruitment before applying and shall enter the particulars completely Online.
- 2.PMU shall not be responsible for any discrepancy in submitting the Online application.
- 3.Applicants must compulsorily fill-up all relevant fields of the Online application.
- 4.Incomplete/incorrect application form will be summarily rejected. PMU under any circumstances will not entertain the information, if any, furnished by the candidate subsequently. Applicants should be careful in filling- up the application form at the time of Submission.
If any lapse is detected during the scrutiny, the candidature will be rejected even though he/she comes through the final stage of recruitment process or even at a later stage.
- 5.The applicant should not furnish any false, tampered, fabricated information or suppress any material information while filling up the application form. If the particulars furnished in the Online application form do not tally with the Original documents produced by the Candidates his/her candidature will be rejected.

6. PMU reserves the right to fill or not fill the post advertised.

7. Applicants should have a valid personal email ID and mobile no., which should be kept active till the completion of this Recruitment Process. PMU may send intimation to download call letters for Written test/Group discussion/Interview through the registered e-mail ID. In case a candidate does not have a valid personal e-mail ID, he/she should create his/her new e-mail ID and mobile no. before applying online and must maintain that email account and mobile number.

**Sd/-
Project Director**