

GAZETTE DATE : 02.08.2021
LAST DATE : 08.09.2021

CATEGORY NO: 285/2021
FIRST NCA NOTIFICATION

Applications are invited online only exclusively from qualified candidates belonging to LC/AI community of Kerala State for appointment in the under mentioned post. Application must be submitted through online under 'One Time Registration' scheme. Candidates who have already registered can apply through their profile.

1. **Department** : **Various**
2. **Name of post** : **Binder Gr II**
3. **Scale of pay** : **₹ 17,500-39,500/- (PR)**
4. **Number of vacancies** : **District wise (Community wise)**
Thrissur – LC/AI - 01 (One)

Notes:-

- (i) Conventional type applications for the above post will be summarily rejected. Candidates shall apply only through online facility available at the Kerala Public Service Commission website viz www.keralapsc.gov.in.
- (ii) Separate Ranked List will be prepared for above district in pursuance of this notification. The Ranked List published as per this notification will be valid until filling up the turns of above mentioned communities that arose in the rotation prepared for advice of candidates from the Ranked List published in the below said date or 3 years from the date of publication of NCA Ranked List as per this notification whichever is earlier.

Name of District	Date of Publication of Ranked List	Category No.
Thrissur	25/01/2017	297/14

- (iii) The selection in pursuance of the notification will be made on a revenue district basis, subject to the special conditions laid down in G.O.(MS) No.154/71/PD dated, 27/05/1971. A candidate advised for appointment in one revenue district from the Ranked List prepared is not eligible for transfer to another district unless he/she completes five years continuous service from the date of commencement of service in the former district, even if transfer is allowed after five years, it will be subject to the rules in G.O.(MS)No.36/91/P&ARD dated 02/12/1991. Candidates already in Government service holding this post in any one district are prohibited from applying again for this post, but they can apply to higher posts when notified.
- (iv) Applications submitted by candidates belonging to the communities other than those notified will be summarily rejected. Candidates shall submit application for the post to Thrissur district where the vacancy is in existing and shall note the name of that district against the relevant column in the application.

- (v) If the Caste/Community claim in the application differs from the Caste/Community noted in S.S.L.C, then such changes are to be published in the Gazette and the same should be produced along with the **Community Certificate/Non Creamy Layer Certificate** issued by the Revenue Authorities at the time of One Time Verification or as and when required by the Commission.

5. Method of appointment : Direct Recruitment (From candidates belonging to the above reservation communities only).
6. Age Limit : 18 – 39 (only Candidates born between 02.01.1982 and 01.01.2003 (both dates included) are eligible to apply for this post.[including the relaxation as per para 2 (i) of General Conditions].

Note:- 1) For concessions allowed in upper age limit, subject to the condition that the maximum age limit shall in no case exceed 50 years of age Please see para 2 of general condition under Part II of this notification except para 2(1)

7. **Qualifications:-**

- i) A Pass in Standard VII (New) or its equivalent qualification.
- ii) Pass in Madras Government Technical Examination or Kerala Government Technical Examination (Lower) in Book Binding.

Note i) In the absence of candidates possessing the above qualifications, persons having 18 months experience in book binding in a Government department /Registered Institution shall be considered, provided that they shall prove their proficiency in practical test to be conducted by the Public Service Commission.

- ii) The term 'Registered Institution' referred to above means a firm or a Company or a Society registered under the Companies Act or Charitable Societies or Co-operative Societies Act or Small Scale Industrial Units registered with the Industries Development Commission (SSI) or any other Act recognised by Government to enable the Firm/Company/Society/Unit to be recognised as legal entity.

Note:

- i) K.S & S.S.R Part II Rule 10a(ii) is applicable for selection to this post.
- ii) Those who claim equivalent qualification shall produce the respective Government Order to prove the claim at the time of One Time Verification or as required by the Commission, then only such qualification shall be treated as equivalent to the prescribed qualification.

The experience Certificate shall be in the proforma given below

EXPERIENCE CERTIFICATE

Date of Registration :

Registration Number :
(SSI Registration or any other
Registration Number and
date of Registration

Name of the Institution (Company)/:
Corpration/Govt.Department etc)

This is to certify that Sri/Smt
.....
(Name and address of the Candidate) has worked/ has been working in this Institution as
..... (here enter
the name of post holding or held or the nature of assingment viz casual labour
paid/unpaid apprentice/regular worker or any other capacity holding or held in the
Institution) on Rs..... per day/per mensum for the period of years
.....months days from to

Place Dated Signature, Name and Designation
Date: of the issuing Authourity with name of the Institution

(Office Seal)

CERTIFICATE

Certified that Sri/Smt mentioned in the above
experience certificate has worked/is working as(Specify nature of
employment) in the above institution during the period mentioned there in as per the
entry in the register (Name of the Register to be specified) maintained by the employer
as per the provisions of the
act (Name of act/rules to be specified) also certified that I am the authorised person to
inspect the registers kept by the employer as per the provisions of the act/rules of the
State/Central Government.

Place Signature with date
Date Name of the Attesting Officer
with Designation and Name of Office

(Office Seal)

Note :- 1. The experience should be acquired after obtaining the academic or other basic qualifications.

2. The veracity of the experience certificate will be subjected to scrutiny and action will be taken against those who issue or produce bogus certificate. The experience certificate should be counter signed by an authorised officer of this State/Central Government.

3. For further details regarding experience, please see Para 19 Part II of the General Conditions

Note :-

Candidates who claim experience qualification should obtain experience certificate in the format given in Annexure itself and enter details regarding experience (Certificate number, date, name of post, period, issuing authority, name of institution etc) and upload scanned image of the same/ declaration (In the case of candidates who have possessed the required experience but have not obtained the experience certificate due to prevailing pandemic situation restrictions) in the profile to make submission of application possible. Candidates should produce the experience certificate as and when called for the same by the Commission.

**DECLARATION FOR THOSE WHO COULDN' T OBTAINED
EXPERIENCE CERTIFICATE**

I Sri/Smt (here enter name and address.....
.....certify that I have worked/have been working/is working in (here enter name of institution/company/corporation/ Govt.Department/Co-operative institution etc.) as(here enter the name of post holding or held ie. Regular worker/Temporary worker/paid/Apprentice/Trainee/Casual Labourer etc.) on Rs.....per day /per mensem for a period ofyears.....months.....days from.....to.....I will produce the prescribed experience certificate as and when called for by the Commission.

Place:
Date:

Signature of Candidate

8 **Method of submitting applications:-**

Candidates must register as per “ ONE TIME REGISTRATION” with the Official Website of Kerala Public Service Commission 'www.keralapsc.gov.in' before applying for the post. Candidates who have registered can apply by logging on to their profile using their User-ID and password. Candidates must click on the `Apply Now' button of the respective posts in the Notification Link to apply for a post. The photograph uploaded should be taken after 31.12.2011. Name of the candidate and the date of photograph taken should be printed legibly at the bottom portion. The photograph once uploaded meeting all requirements shall be valid for 10 years from the date of taking . There is no change in other instructions regarding the uploading of photographs. No application fee is required. Candidates are responsible for the correctness of the personal information and secrecy of password. Before the final submission of the application on the profile, candidates must ensure correctness of the information in their profile. They must quote the User-ID for further communication with the Commission. Application submitted is provisional and cannot be deleted or altered after submission. **Candidates are advised to keep a printout or soft copy of the online application for future reference. Candidates can take the printout of the application by clicking on the link 'My applications' in their profile. All correspondences with the Commission, regarding the application should be accompanied with the print out of the application.** The Application will be summarily rejected if non-compliance with the notification is found in due course of processing. Original documents to prove qualification, experience, community, age etc. have to be produced as and when called for. Candidates who have AADHAAR card should add AADHAAR card as I.D Proof in their profile.

9 Last date for receipt of applications : **08.09.2021** Wednesday upto 12:00 Midnight.

10. If a Written Test/OMR/Online Examination is conducted as a part of this selection, Candidates shall submit a confirmation for writing the examination through their ' One Time Registration' Profile. Such candidates alone can generate and download the Admission Ticket in the last 15 days till the date of test. The applications of the candidates who do not submit confirmation within the stipulated period will be rejected absolutely. The periods regarding the submission of confirmation and the availability of Admission Ticket will be published in the examination calender itself. Information in this regard will be given to the candidates in their respective profiles and in the mobile phones registered in it. Appropriate disciplinary action as per Rule 22 of the Kerala Public Service Commission Rules of Procedure, will be taken against those candidates who submit application for the post with false claims of possession of prescribed qualification, experience etc. and give confirmation for examination, irrespective of the fact that whether they have appeared or not for the examination.

11. Address to which applications are to be submitted : www.keralapsc.gov.in

(For details including ID card, photo etc, please see the General Conditions given below as Part II of this Notification)

SAJU GEORGE
SECRETARY
KERALA PUBLIC SERVICE COMMISSION