

नवोदय विद्यालय समिति

क्षेत्रीय कार्यालय, शिलॉंग
शिक्षा मंत्रालय, भारत सरकार
(स्कूल शिक्षा और साक्षरता विभाग)
टेम्पल रोड, बारिक पॉइंट
लैचुमियर, शिलॉंग - 793001



NAVODAYA VIDYALAYA SAMITI

REGIONAL OFFICE, SHILLONG
Ministry of Education, Govt. of India
(Dept. of School Education & Literacy)
Temple Road, Barik Point
Lachumiere, Shillong - 793001

E-mail: nvsroadmn@gmail.com, Website: <https://navodaya.gov.in/nvs/ro/Shillong/en/home/index.html>
Phone: 0364 – 2500331

Ref No.2-16 (HS)/NVS(SHR)/Estt.I/

Date: 05.2025

ENGAGEMENT OF HOSTEL SUPERINTENDENTS ON CONTRACT BASIS IN JAWAHAR NAVODAYA VIDYALAYAS UNDER SHILLONG REGION FOR THE YEAR 2025-26.

Applications are invited from the eligible candidate's from **16.05.2025 to 26.05.2025** through online portal for the post of Hostel Superintendents purely on contractual basis in Jawahar Navodaya Vidyalayas under Shillong Region for the academic session 2025-2026. The applications received through any other mode other than online portal will not be entertained.

ELIGIBILITY CRITERIA:-

- 1. Essential Academic Qualification:-** Graduation in any discipline.
- 2. Desirable Academic Qualification:-**
 - a. Master's degree/B.Ed.
 - b. Proficiency in regional language which will be verified during personal talk (no documentary evidence required).
- 3. Minimum Age at the time of Engagement: -** 35 Years.
- 4. Maximum Age :** Not more than 62 years as on the date of engagement i.e. 01.07.2025.

5. Prior work Experience:-

Minimum 05 years of experience in pay level 5 or above of 7th CPC (or equivalent scale), in any recognized residential school.

OR

Minimum 07 years' experience on consolidated pay not less than Rs. 29200/- per month in any recognized residential school.

OR

Ex-defence personnel having experience of minimum 05 years in pay level 5 or above of 7th CPC.

- Ten months (excluding vacations) with usual breaks in a year shall be considered as one year for purpose of determining experience.
- **Work experience in case of candidates having worked in JNVs may be reduced to three years.**

6. Weightage for educational & other qualification: **60 Marks.**

Sl.No	Qualification	Maximum Weightage	Criteria to award weightage
01	Secondary	05 Marks	05 % (On pro-rata basis).
02	Senior Secondary	05 Marks	05 % (On pro-rata basis).
03	Graduation	30 Marks	30% (On pro-rata basis).
04	B.Ed.	05 Marks	05 Marks
05	Higher Qualification	05 Marks	05 Marks
06	Prior work experience in any recognized residential school /Ex-defence personnel having experience of	10 Marks	02 Marks for each year (Ten months (excluding vacations) with usual breaks in a year shall be considered as one

	minimum 05 years in pay level 5 or above of 7 th CPC		year for purpose of determining experience.
	Total	60 Marks	

7. Weightage of Personal Talk: 40 Marks.

Sl.No	Area	Weightage
01	Personality and General Awareness	10 Marks
02	Ability to communicate in English	05 Marks
03	Ability to communication in Hindi /Regional Language	05 Marks
04	Ability to handle emotional /psychological issues of adolescents with sensitivity.	10 Marks
05	Knowledge of First Aid	05 Marks
06	Special achievements	05 Marks
	Total	40 Marks

8. Cut-off date for calculating age and eligibility is 30.06.2025.

9. **Health / Fitness Requirement:** - As per NVS norms i.e. applicable for regular appointment.

10. **Marital Status:-** Male & Female without encumbrances may be taken.

11. Experience certificate from the previously served institutions/defense establishments clearly mentioning date of issuance needs to be submitted. **Format attached in Annexure A.**

12. **Remuneration:** Rs. 35,750/- per month.

13. **Accommodation in the campus:** Shared single accommodation inside JNV campus will be provided. Accommodation may be provided in the hostel / in the campus according to the availability of the accommodation.

Instructions for Candidates:-

- The date and venue for document verification and personal interaction in physical mode will be communicated to the shortlisted candidates only through their registered email and by uploading notice on the website of Navodaya Vidyalaya Samiti, Regional Office, Shillong.

Website:(<http://navodaya.gov.in/nvs/ro/Shillong/en/home/index.html>)

- Use your correct & working email ID & mobile number.
- The information should be filled up accurately. If later at any stage, the information provided is found false/ wrong/ misleading, the candidature will be rejected and the candidate will be removed from the job.
- Candidates shall bring self-attested, photocopies of both sides of all required documents and mark list of each semester/year of degree/ post-graduation/ diploma with originals at the time of document verification at the venue.
- Candidates are directed to visit the website of NVS RO Shillong on a regular basis for updates (<http://navodaya.gov.in/nvs/ro/Shillong/en/home/index.html>)
- Candidates must bring ID proof issued by Government with its photocopy at the time of document verification.
- No separate communication will be made for rejection of the candidature on being their ineligibility as per eligibility criteria.
- No TA/DA will be paid to the candidates for appearing in the Personal Talk.

How to Apply:-

Eligible candidates should apply by visiting the website of Navodaya Vidyalaya Samiti, Regional Office, Shillong using the given link:-

Link:- **www.supschooms.in**

1. Before applying, candidate should ensure that they fulfil the eligibility criteria.
2. All documents are to be uploaded in the given portal only. Submission of documents at later stage will not be entertained / accepted.

**(ADITYA PRAKASH SINGH)
DEPUTY COMMISSIONER**