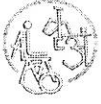


Times of India

**ARTIFICIAL LIMBS MANUFACTURING CORPORATION OF INDIA**  
**A 'MINIRATNA' COMPANY**  
**(GOVERNMENT OF INDIA UNDERTAKING)**  
**MINISTRY OF SOCIAL JUSTICE & EMPOWERMENT**  
**G.T. ROAD, KANPUR- 209 217 (U.P.)**  
**TOLL FREE NO. 18001805129**



Artificial Limbs Manufacturing Corporation of India (ALIMCO), a CPSU working under Department of Empowerment of Persons with Disabilities, Ministry of Social Justice and Empowerment, Govt. of India invites applications for filling up the following positions of General Manager (Marketing), Senior Manager (Information Technology), Senior Manager (Finance & Accounts), Senior Manager (Maintenance -Mechanical), Deputy Manager (Marketing -After Sale Services), Deputy Manager (Material Management- , Supply Chain Management), Assistant Manager (Material Management -Supply Chain), Assistant Manager (Costing), Assistant Manager (CNC Shop), Officer (Shop Planning & Control), Officer (Quality Control- Mechanical), Officer (Personnel & Administration), Officer (Supply Chain Management), Accountant, Shop Assistant (Paint & Surface Treatment), CNC Operators, QC Assistant (Electronics), Tool & Die Maker, Press Operator, Welder, Painter, Workman (Maintenance - Mechanical), Workman (Maintenance - Electrical), Store Assistant (Electrical/Electronics), Machinist (TR) and Draughtman (Mechanical) (DD) direct recruitment basis at ALIMCO HQ at Kanpur and its Auxiliary Production Centers at Bengaluru, Bhubaneswar, Jabalpur, Mohali, Ujjain and Regional Marketing Centers at New Delhi, Kolkata, Mumbai, Hyderabad & Guwahati. Last date for receipt of applications in the Corporation is **18.01.2022**. For details, login to our website [www.alimco.in](http://www.alimco.in). You may keep in touch with our website for further information in future. Kindly note that no separate communication will be sent by the Corporation in this regard.

Ref : AD 3F 01/ Dec-2021

Manager (P&A)

or DanikJagaran



भारतीय कृत्रिम अंग निर्माण निगम (एलिम्को)  
(भारत सरकार का एक "मिनीरत्न" उपक्रम)  
जी.टी. रोड, कानपुर-209217  
टोलफ्री-18001805129



भारतीय कृत्रिम अंग निर्माण निगम (एलिम्को) दिव्यांगजन सशक्तिकरण विभाग, सामाजिक न्याय एवं अधिकारिता मंत्रालय, भारत सरकार के अधीन एक, सीपीएसयू, है जो कि अपने मुख्यालय कानपुर तथा सहायक उत्पादन केन्द्रों बेंगलूर, भुवनेश्वर, जबलपुर, मोहाली, उज्जैन तथा क्षेत्रीय विपणन केन्द्रों नई दिल्ली, कोलकाता, हैदराबाद, मुंबई एवं गुवाहाटी हेतु सीधी भर्ती द्वारा अनुभवी उम्मीदवारों से निम्नलिखित पदों हेतु आवेदन आमंत्रित करता है, महाप्रबंधक (मार्केटिंग), वरिष्ठ प्रबंधक (सूचना प्रौद्योगिकी), वरिष्ठ प्रबंधक (वित्त और लेखा), वरिष्ठ प्रबंधक (मैटेनेंस-मेकेनिकल), उप प्रबंधक (विपणन - बिक्री के बाद सेवाएं), उप प्रबंधक (सामग्री प्रबंधन- सप्लाई चेन मैनेजमेंट), सहायक प्रबंधक (सामग्री प्रबंधन- सप्लाई चेन मैनेजमेंट), सहायक प्रबंधक (कोस्टिंग), सहायक प्रबंधक (सीएनसी शॉप), ऑफिसर (शॉप प्लानिंग कंट्रोल), ऑफिसर (क्वालिटी कंट्रोल- मेकेनिकल), ऑफिसर (कार्मिक एवं प्रशासन), ऑफिसर (सप्लाई चेन मैनेजमेंट), लेखापाल, शॉप असिस्टेंट (पेंट एवं सरफेस ट्रीटमेंट), सीएनसी ऑपरेटर, क्यूसी सहायक (इलेक्ट्रॉनिक), टूल एंड डाई मेकर, प्रेस ऑपरेटर, वेल्डर, पेन्टर, वर्कमेन (मैटेनेंस- मेकेनिकल), वर्कमेन (मैटेनेंस-इलेक्ट्रॉनिक), स्टोर सहायक (इलेक्ट्रिकल/इलेक्ट्रॉनिक्स), मशीनिष्ट (टी आर) एवं ड्राफ्टमैन (मैकेनिकल- डीडी)।

निगम में आवेदन प्राप्त करने की अंतिम तिथि **18.01.2022** है। विस्तृत जानकारी के लिए [www.alimco.in](http://www.alimco.in) पर लॉग इन करें। आप भविष्य में अधिक जानकारी के लिए हमारी वेबसाइट के साथ संपर्क में रहें। कृपया ध्यान दें इस संबंध में निगम द्वारा अलग से कोई भी सूचना नहीं दी जायेगी।

संदर्भ: एडी 3 एफ 01/दिसम्बर/2021

प्रबंधक (पी एंड ए)



**ARTIFICIAL LIMBS MANUFACTURING CORPORATION OF INDIA**  
**(A GOVERNMENT OF INDIA UNDERTAKING 'MINIRATNA' COMPANY)**  
**MINISTRY OF SOCIAL JUSTICE & EMPOWERMENT**  
**G.T. ROAD, KANPUR- 209 217 (U.P.)**  
**TOLL FREE NO. 18001805129**



Reference No.: AD 3F 01/Dec-2021

Date: 16.12.2021

Artificial Limbs Manufacturing Corporation of India (ALIMCO), a CPSU working under Department of Empowerment of Persons with Disabilities, Ministry of Social Justice and Empowerment, Govt. of India invites applications for filling up the following positions on **Direct Recruitment basis** at ALIMCO HQ at Kanpur and its Auxiliary Production Centres at Bengaluru, Bhubaneswar, Jabalpur, Mohali, Ujjain and Regional Marketing Centres at New Delhi, Kolkata, Mumbai, Hyderabad & Guwahati:-

S. No	Post Code	Post	Grade/ Group	Pay Scale (Rs.)	Gross monthly fixed salary	Upper age limit as on 01.12.21	No. of Vacancy	Category	Exp. (Yrs) As on 01.12.21	Initial place of posting
1.	HR-1	General Manager (Marketing)	E-7/'A'	100000-260000	180200/-	55 YR	01	UR	18	ANYWHERE IN INDIA
2.	HR-2	Senior Manager (Information Technology)	E-5/'A'	80000-220000	144160/-	50 YR	01	UR	14	
3.	HR-3	Senior Manager (Finance & Accounts)	E-5/'A'	80000-220000	144160/-	50 YR	01	UR	14	
4.	HR-4	Senior Manager (Maintenance - Mechanical)	E-5/'A'	80000-220000	144160/-	50 YR	01	OBC	14	
5.	HR-5	Deputy Manager (Marketing -After Sale Services)	E-3/'B'	60000-180000	108120/-	45 YR	01	OBC*	10	
6.	HR-6	Deputy Manager (Material Management-Supply Chain Management)	E-3/'B'	60000-180000	108120/-	45 YR	01	UR	10	
7.	HR-7	Assistant Manager (Material Management - Supply Chain)	E-2/'B'	50000-160000	90100/-	42 YR	01	UR	08	
8.	HR-8	Assistant Manager (Costing)	E-2/'B'	50000-160000	90100/-	42 YR	01	UR	08	
9.	HR-9	Assistant Manager (CNC Shop)	E-2/'B'	50000-160000	90100/-	42 YR	01	OBC	08	
10.	HR-10	Officer (Shop Planning & Control)	E-0/'B'	30000-120000	54060/-	30 YR	01	UR	Nil	
11.	HR-11	Officer (Quality Control-Mechanical)	E-0/'B'	30000-120000	54060/-	30 YR	01	OBC	Nil	
12.	HR-12	Officer (Personnel & Administration)	E-0/'B'	30000-120000	54060/-	30 YR	01	UR	Nil	
13.	HR-13	Officer (Supply Chain Management)	E-0/'B'	30000-120000	54060/-	30 YR	01	EWS	Nil	

14.	HR-14	Accountant	Group-D	18790-64130/-	33859/-	30 YR	01	OBC	04
15.	HR-15	Shop Assistant (Paint & Surface Treatment)	Group-C	17820-61130/-	32111/-	32 YR	01	UR	04
16.	HR-16	CNC Operators.	Group-C	17820-61130/-	32111/-	32 YR	04	UR-1 OBC-1 SC-1 EWS-1	04
17.	HR-17	QC Assistant (Electronics)	Group-C	17820-61130/-	32111/-	32 YR	01	UR	04
18.	HR-18	Tool & Die Maker	Group-C	17820-61130/-	32111/-	32 YR	01	OBC	05
19.	HR-19	Press Operator	Group-B	17110-58500/-	30832/-	30 YR	01	UR	02
20.	HR-20	Welder	Group-B	17110-58500/-	30832/-	30 YR	02	UR-1 EWS-1	02
21.	HR-21	Painter	Group-B	17110-58500/-	30832/-	30 YR	02	UR-1 OBC-1	02
22.	HR-22	Workman (Maintenance – Mechanical)	Group-B	17110-58500/-	30832/-	30 YR	02	UR-1 OBC-1	02
23.	HR-23	Workman (Maintenance – Electrical)	Group-B	17110-58500/-	30832/-	30 YR	02	UR-1 SC-1	02
24.	HR-24	Store Assistant (Electrical/Electronics)	Group-B	17110-58500/-	30832/-	30 YR	01	SC	02
25.	HR-25	Machinist (TR)	Group-B	17110-58500/-	30832/-	30 YR	01	ST	02
26.	HR-26	Draughtman (Mechanical) (DD)	Group-B	17110-58500/-	30832/-	30 YR	01	UR	02
<b>Total Vacancy</b>							<b>33</b>		

For detailed information regarding eligibility and other requirements, interested candidates may visit ALIMCO website [www.alimco.in](http://www.alimco.in). The eligible candidates may forward their application in the prescribed proforma to Manager (P&A), ALIMCO, G.T. Road, Naramau Kanpur-209217 (UP).

**Last date of receipt of application in the Corporation is 18<sup>th</sup> January 2022.**

You shall keep in touch with our website for further information in the matter in future. Kindly note that no separate communication will be sent by the Corporation in this regard.

\*Backlog Vacancy

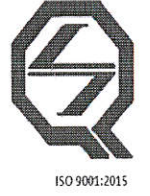
**Note:** EWS Category is not considered for E-3 and above Grade since minimum eligibility to apply for the Grade is more than 8 Lakhs.

**Manager (P&A)**





**भारतीय कृत्रिम अंग निर्माण निगम**  
(भारत सरकार के अन्तर्गत एक मिनीरत्न उपक्रम)  
सामाजिक न्याय एवं अधिकारिता मंत्रालय के अधीन  
जी.टी.रोड, कानपुर-209217 (यू.पी.)  
टोल फ्री नं. - 18001805129



ISO 9001:2015

संदर्भ सं. - एडी 3एफ 01/ दिसम्बर-2021

दिनांक 16.12.2021

भारतीय कृत्रिम अंग निर्माण निगम (एलिम्को) दिव्यांगजन सशक्तिकरण विभाग सामाजिक न्याय एवं अधिकारिता मंत्रालय, भारत सरकार के अधीन एम सीपीएसयू है, जो कि अपने मुख्यालय कानपुर एवं सहायक उत्पादन केन्द्रों बैंगलुरु, भुवनेश्वर, जबलपुर, मोहाली, उज्जैन तथा क्षेत्रीय विपणन केन्द्रों दिल्ली, कोलकाता, हैदराबाद, मुंबई हेतु सीधी भर्ती द्वारा अनुभवी उम्मीदवारों से निम्नलिखित पदों हेतु आवेदन आमंत्रित करता है :-

क्र.सं.	पद कोड	पद	ग्रेड / ग्रुप	वेतनमान (Rs.)	मासिक निश्चित कुल वेतन	उच्चतर आयु सीमा 01.12.21 तक	पद संख्या	श्रेणी	अनुभव (वर्षों में) 01.12.2021 तक	पोस्टिंग की प्रारंभिक जगह
1.	HR-1	महाप्रबंधक (मार्केटिंग)	ई-7	100000-260000	180200/-	55 वर्ष	01	UR	18	भारत में कहीं भी
2.	HR-2	वरिष्ठ प्रबंधक (सूचना प्रौद्योगिकी)	ई-5	80000-220000	144160/-	50 वर्ष	01	UR	14	
3.	HR-3	वरिष्ठ प्रबंधक (वित्त और लेखा)	ई-5	80000-220000	144160/-	50 वर्ष	01	UR	14	
4.	HR-4	वरिष्ठ प्रबंधक (मैनेजमेंट-मेकेनिकल)	ई-5	80000-220000	144160/-	50 वर्ष	01	OBC	14	
5.	HR-5	उप प्रबंधक (विपणन - बिक्री के बाद सेवाएं)	ई-3	60000-180000	108120/-	45 वर्ष	01	OBC*	10	
6.	HR-6	उप प्रबंधक (सामग्री प्रबंधन- सप्लाय चेन मैनेजमेंट)	ई-3	60000-180000	108120/-	45 वर्ष	01	UR	10	
7.	HR-7	सहायक प्रबंधक (सामग्री प्रबंधन- सप्लाय चेन मैनेजमेंट)	ई-2	50000-160000	90100/-	42 वर्ष	01	UR	08	
8.	HR-8	सहायक प्रबंधक (कोस्टिंग)	ई-2	50000-160000	90100/-	42 वर्ष	01	UR	08	
9.	HR-9	सहायक प्रबंधक (सीएनसी शॉप)	ई-2	50000-160000	90100/-	42 वर्ष	01	OBC	08	
10.	HR-10	ऑफिसर (शॉप प्लानिंग कंट्रोल)	ई-0	30000-120000	54060/-	30 वर्ष	01	UR	Nil	
11.	HR-11	ऑफिसर (क्वालिटी कंट्रोल-मेकेनिकल)	ई-0	30000-120000	54060/-	30 वर्ष	01	OBC	Nil	
12.	HR-12	ऑफिसर (कार्मिक एवं प्रशासन)	ई-0	30000-120000	54060/-	30 वर्ष	01	UR	Nil	
13.	HR-13	ऑफिसर (सप्लाय चेन मैनेजमेंट)	ई-0	30000-120000	54060/-	30 वर्ष	01	EWS	Nil	
14.	HR-14	लेखापाल	ग्रुप-डी	18790-64130/-	33859	30 वर्ष	01	OBC	04	
15.	HR-15	शॉप असिस्टेंट (पेंट एवं सरफेस ट्रीटमेंट)	ग्रुप-सी	17820-61130/-	32111/-	32 वर्ष	01	UR	04	
16.	HR-16	सीएनसी ऑपरेटर	ग्रुप-सी	17820-61130/-	32111/-	32 वर्ष	04	UR-1 OBC-1 SC-1 EWS-1	04	
17.	HR-17	क्यूसी सहायक (इलेक्ट्रॉनिक)	ग्रुप-सी	17820-61130/-	32111/-	32 वर्ष	01	UR	04	

18.	HR-18	टूल एंड डाई मेकर	ग्रुप-सी	17820-61130/-	32111/-	32 वर्ष	01	OBC	05
19.	HR-19	प्रेस ऑपरेटर	ग्रुप-बी	17110-58500/-	30832/-	30 वर्ष	01	UR	02
20.	HR-20	वेल्डर	ग्रुप-बी	17110-58500/-	30832/-	30 वर्ष	02	UR-1 EWS-1	02
21.	HR-21	पेन्टर	ग्रुप-बी	17110-58500/-	30832/-	30 वर्ष	02	UR-1 OBC-1	02
22.	HR-22	वर्कमेन (मेंटेनेंस-मेकेनिकल)	ग्रुप-बी	17110-58500/-	30832/-	30 वर्ष	02	UR-1 OBC-1	02
23.	HR-23	वर्कमेन (मेंटेनेंस-ईलेक्ट्रॉनिक)	ग्रुप-बी	17110-58500/-	30832/-	30 वर्ष	02	UR-1 SC-1	02
24.	HR-24	स्टोर सहायक (इलेक्ट्रिकल/इलेक्ट्रॉनिक्स)	ग्रुप-बी	17110-58500/-	30832/-	30 वर्ष	01	SC	02
25.	HR-25	मशीनिस्ट	ग्रुप-बी	17110-58500/-	30832/-	30 वर्ष	01	ST	02
26.	HR-26	ड्राफ्टमैन (मेकेनिकल)	ग्रुप-बी	17110-58500/-	30832/-	30 वर्ष	01	UR	02
<b>Total Vacancy</b>									

शैक्षिक योग्यता एवं अनुभव आदि की विस्तृत जानकारी के लिए इच्छुक उम्मीदवार एलिम्को की वेबसाइट [www.alimco.in](http://www.alimco.in) देखें। योग्य उम्मीदवार निर्धारित प्रारूप में अपने आवेदन पत्र प्रबंधक (कार्मिक एवं प्रशासन) एलिम्को, जी.टी.रोड, कानपुर-209217 (उ.प्र.) को भेज सकते हैं। जिन उम्मीदवारों ने निगम के पिछले प्रकाशित विज्ञापनों के सापेक्ष में उपरोक्त पदों हेतु आवेदन किया था उन्हें पुनः इस विज्ञापन के सापेक्ष आवेदन करना होगा।

**निगम में आवेदन पत्र प्राप्त करने की अन्तिम तिथि 18 जनवरी 2022 है।**

इस संबंध में अधिक जानकारी के लिए निगम की वेबसाइट देखें। कृपया ध्यान दें, इस संबंध में निगम अलग से कोई सूचना नहीं दी जायेगी।

**\*बैकलॉग रिक्ति**

**नोट:** ईडब्ल्यूएस श्रेणी में ग्रेड ई -3 और उससे ऊपर के ग्रेड को इस विज्ञापन में सम्मिलित नहीं हैं क्योंकि इन ग्रेड के लिए आवेदन करने की न्यूनतम पात्रता 8 लाख से अधिक है।

प्रबंधक (कार्मिक एवं प्रशासन)





**ARTIFICIAL LIMBS MANUFACTURING CORPORATION OF INDIA**  
**(A GOVERNMENT OF INDIA UNDERTAKING 'MINIRATNA' COMPANY)**  
**MINISTRY OF SOCIAL JUSTICE & EMPOWERMENT**  
**G.T. ROAD, KANPUR- 209 217 (U.P.)**  
**TOLL FREE NO. 18001805129**



Reference No.: AD 3F 01/Dec-2021

Date: 16.12.2021

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4.	HR-4	Senior Manager (Maintenance - Mechanical)	E-5/'A'	80000-220000	144160/-	50 YR	01	OBC	14	
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6.	HR-6	Deputy Manager (Material Management-Supply Chain Management)	E-3/'B'	60000-180000	108120/-	45 YR	01	UR	10	
7.	HR-7	Assistant Manager (Material Management - Supply Chain)	E-2/'B'	50000-160000	90100/-	42 YR	01	UR	08	
8.	HR-8	Assistant Manager (Costing)	E-2/'B'	50000-160000	90100/-	42 YR	01	UR	08	
9.	HR-9	Assistant Manager (CNC Shop)	E-2/'B'	50000-160000	90100/-	42 YR	01	OBC	08	
10.	HR-10	Officer (Shop Planning & Control)	E-0/'B'	30000-120000	54060/-	30 YR	01	UR	Nil	
11.	HR-11	Officer (Quality Control-Mechanical)	E-0/'B'	30000-120000	54060/-	30 YR	01	OBC	Nil	
12.	HR-12	Officer (Personnel & Administration)	E-0/'B'	30000-120000	54060/-	30 YR	01	UR	Nil	
13.	HR-13	Officer (Supply Chain Management)	E-0/'B'	30000-120000	54060/-	30 YR	01	EWS	Nil	
14.	HR-14	Accountant	Group-D	18790-64130/-	33859	30 YR	01	OBC	04	

15.	HR-15	Shop Assistant (Paint & Surface Treatment)	Group- C	17820- 61130/-	32111/-	32 YR	01	UR	04
16.	HR-16	CNC Operators.	Group- C	17820- 61130/-	32111/-	32 YR	04	UR-1 OBC- 1 SC-1 EWS- 1	04
17.	HR-17	QC Assistant (Electronics)	Group- C	17820- 61130/-	32111/-	32 YR	01	UR	04
18.	HR-18	Tool & Die Maker	Group- C	17820- 61130/-	32111/-	32 YR	01	OBC	05
19.	HR-19	Press Operator	Group- B	17110- 58500/-	30832/-	30 YR	01	UR	02
20.	HR-20	Welder	Group- B	17110- 58500/-	30832/-	30 YR	02	UR-1 EWS-1	02
21.	HR-21	Painter	Group- B	17110- 58500/-	30832/-	30 YR	02	UR-1 OBC- 1	02
22.	HR-22	Workman (Maintenance - Mechanical)	Group- B	17110- 58500/-	30832/-	30 YR	02	UR-1 OBC- 1	02
23.	HR-23	Workman (Maintenance - Electrical)	Group- B	17110- 58500/-	30832/-	30 YR	02	UR-1 SC-1	02
24.	HR-24	Store Assistant (Electrical/Electro nics)	Group- B	17110- 58500/-	30832/-	30 YR	01	SC	02
25.	HR-25	Machinist (TR)	Group- B	17110- 58500/-	30832/-	30 YR	01	ST	02
26.	HR-26	Draughtman (Mechanical) (DD)	Group- B	17110- 58500/-	30832/-	30 YR	01	UR	02
<b>Total Vacancy</b>							<b>33</b>		

For detailed information regarding eligibility and other requirements, interested candidates may visit ALIMCO website [www.alimco.in](http://www.alimco.in). The eligible candidates may forward their application in the prescribed proforma to Manager (P&A), ALIMCO, G.T. Road, Naramau Kanpur-209217 (UP).

**Last date of receipt of application in the Corporation is 18<sup>th</sup> January 2022**

You shall keep in touch with our website for further information in the matter in future. Kindly note that no separate communication will be sent by the Corporation in this regard.

\*Backlog Vacancy

**Note:** EWS Category is not considered for E-3 and above Grade since minimum eligibility to apply for the Grade is more than 8 Lakhs.

**Manager (P&A)**



## QUALIFICATION, EXPERIENCE AND JOB SPECIFICATION

<b>HR-01</b>	<b>:</b>	<b>General Manager (Marketing)</b>
Qualification	:	Full Time Engineering OR Full Time MBA Course with 55% marks from Government recognized university / institute.
Experience	:	18 years post qualification; Candidate from PSU/ government- at least 2 years in immediate lower scale; For Private sector candidate- Fixed Salary per month as per General Condition Clause 6
Nature of Experience	:	Experience in Govt. Department/ public sector/ industry / reputed private commercial organization having large network base across the country. Experience in social sector / rehabilitation / healthcare shall be preferred. Knowledge of Corporate social responsibility, asset management, acquisition mergers contracts and negotiation, MOU etc is desirable. Experience on manufacturing, distribution & supply of Artificial Limbs and Rehabilitation Aids, maintaining MIS on large domain, in/out bound logistics / SCM & CRM with logistics will be preferred. Knowledge of ERP is desirable. Experience in Interaction with Ministry and other Govt. departments in implementing various Govt. Projects/ Schemes.
<b>HR-02</b>	<b>:</b>	<b>Senior Manager (Information Technology)</b>
Qualification	:	Full time Engineering graduate in Computer Science/ IT or MCA with minimum 55% marks from Government recognized university / institute.
Experience	:	14 years post qualification; Candidate from PSU/ government- at least 2 years in immediate lower scale; For Private sector candidate- Fixed Salary per month as per General Condition Clause 6
Nature of Experience	:	Experience in relevant IT field preferably in Manufacturing Sector using RDBMS in an integrated OLTP/Real Time / ERP Application environment. Candidate should have thorough knowledge of computer aided Production Planning and Scheduling, Inventory Control, Data Processing Techniques, Management Information Services, Accounting System, SCADA & Automation of machine/power system OR Techniques, Experience in Installation, configuring, Operation & Maintenance of computer hardware, software, Server systems, networks, printers, scanners, CCTVs, Biometric Punching System and its Integration, Implementation.
<b>HR-03</b>	<b>:</b>	<b>Senior Manager (Finance &amp; Accounts)</b>
Qualification	:	Passed Final examination of Institute of Chartered Accountants / Institute of Cost Accountants of India with minimum 50% marks
Experience	:	14 years post qualification; Candidate from PSU/ government- at least 2 years in immediate lower scale; For Private sector candidate- Fixed Salary per month as per General Condition Clause 6
Nature of Experience	:	Experience in Public Sector Undertaking or Reputed Private / Manufacturing Sector in Finance & Accounts with four years in handling Finance, Taxes, Balance Sheet and other functions. The position requires ability of the candidate should have ability to evolve short and long range financial plans, budget estimates and overseeing cash and credit facilities. The candidate should have the ability to organize Accounting functions, Cost Accounting functions, Budget preparation independently. Candidate should have thorough knowledge of monitoring receivables and payables, centralized cash management, multi unit accounts handling, Revised Schedule VI, Tax Laws, statutory compliances, labour laws, CVC, DPE, CAG guidelines & secretarial laws.
<b>HR-04</b>	<b>:</b>	<b>Senior Manager (Maintenance- Mechanical)</b>
Qualification	:	Full Time Engineering Graduate in Mechanical / Production with 55% marks from Government recognized university/ institute.
Experience	:	14 years post qualification; Candidate from PSU/ government- at least 2 years in immediate lower scale; For Private sector candidate- Fixed Salary per month as per General Condition Clause 6
Nature of Experience	:	Candidate should have experience in framing Maintenance Plans – both preventive and predictive; should be capable of independently handling maintenance functions of an organization having CNC Controlled machines like CNC Lathes, CNC Pipe Bending Machines, CNC Vertical Milling Machines, pneumatic and hydraulic controlled machines etc. The position requires independent evolving short term and long term maintenance plans, the position requires constant

		interaction with Top Management and monitoring of the plans with actual. Candidate should have demonstrated ability to implement latest technologies and should be conversant with CNC programming, understanding of mechanical drawing and estimation, operation manual, engineering specification. Candidate should have sound knowledge of Health and Safety regulation, Tendering procedure for AMC etc. Knowledge of ERP shall be an added advantage.
<b>HR-05</b>	:	<b>Deputy Manager (Marketing - After Sale Services)</b>
Qualification	:	Full Time Engineering Graduate in Mechanical / Automobile/ Electronics/ Electrical with minimum 55% marks from Government recognized university/ institute.
Experience	:	10 years post qualification; Candidate from PSU/ government- at least 2 years in immediate lower scale; For Private sector candidate- Fixed Salary per month as per General Condition Clause 6
Nature of Experience	:	Experience in Services of Automobile, Electrical and Electronics instruments, Good understanding in Customer Relationship Management (CRM) & Grievance Redressal Mechanism, Warranty Management, Inventory/ Spare Parts management. Good Communication skill and knowledge of ERP.
<b>HR-06</b>	:	<b>Deputy Manager (Material Management- Supply Chain Management)</b>
Qualification	:	Full Time Engineering Graduate OR Science/Commerce Graduate with 55% marks and full time PGDM course in Material Management from Government recognized university/ institute.
Experience	:	10 years post qualification; Candidate from PSU/ government- at least 2 years in immediate lower scale; For Private sector candidate- Fixed Salary per month as per General Condition Clause 6
Nature of Experience	:	Candidate should be conversant with procurement procedures through E-Procurement/ GeMs, Tendering, preparation of tender documents & CSQ and placement of orders, Materials Management, Purchase Procedure, supply Chain and Logistics Management, Import/Export procurement Planning, various Inventory Management , Purchase Procedure, Supply Chain and Logistics Management, Import/Export procedures, Rate contract finalization, Procurement Planning, various Inventory Management and Stores Preservation. Knowledge of ERP is essential along with exposure to Cost Reduction techniques in Inventory Management. Should have knowledge of GFR, Govt. Guidelines of DPIIT, MSMEs, CVC relating to procurement policies etc.
<b>HR-07</b>	:	<b>Assistant Manager (Material Management -Supply Chain)</b>
Qualification	:	Full Time Engineering Graduate OR Science/ Commerce Graduate with 55% marks and full time PGDM course in Material Management from Government recognized university/ institute.
Experience	:	08 years post qualification; Candidate from PSU/ government- at least 2 years in immediate lower scale; For Private sector candidate- Fixed Salary per month as per General Condition Clause 6
Nature of Experience	:	Candidate should be conversant with procurement procedures through E-Procurement / GeMs, Tendering, preparation of tender documents & CSQ and placement of orders, Materials Management, Purchase Procedure, Supply Chain and Logistics Management, Import/Export procedures, Rate contract finalization, Procurement Planning, various Inventory Management techniques such as ABC analysis, Stock level maintenance, FSN analysis, FIFO, Scrap Management and Stores Preservation. Knowledge of ERP is essential along with exposure to Cost Reduction techniques in Inventory Management. Should have knowledge of GFR, Govt Guidelines of DPIIT, MSMEs, CVC relating to procurement policies etc.
<b>HR-08</b>	:	<b>Assistant Manager (Costing)</b>
Qualification	:	ICWA
Experience	:	08 years post qualification; Candidate from PSU/ government- at least 2 years in immediate lower scale; For Private sector candidate- Fixed Salary per month as per General Condition Clause 6
Nature of Experience	:	Candidate should have exposure in development of a Costing system preferably in a Light Engineering Industry, should be conversant with Bill of Material, Labour Cost analysis and apportionment of Overheads, profit centre concept and budgeting systems.

		The candidate should have experience of preparation of Cost Sheet and Cost Audit thereof. The candidate should preferably have exposure to CO module of SAP.
<b>HR-09</b>	:	<b>Assistant Manager (CNC Shop)</b>
Qualification	:	Full Time Engineering degree in Mechanical / Production/ Manufacturing with minimum 55% marks from Government recognized university/ institute.
Experience	:	08 years post qualification; Candidate from PSU/ government- at least 2 years in immediate lower scale; For Private sector candidate- Fixed Salary per month as per General Condition Clause 6
Nature of Experience	:	Candidate should have hands on experience on set-up and programming of CNC Turning, CNC Milling, CNC Sliding Head, Laser cutting, Tube bending and Welding robots. The candidate should be well versed with Off line machine programming, CAD-CAM, NX CAM/ DELCAM Software Knowledge of job settings. The candidate should have the ability to read and interpret design documents/ drawings, should be able to translate instructions into computer commands so that the machines can perform the correct function and should be able to successfully interface with Design, Process Planning, Quality Control and Maintenance functions.
<b>HR-10</b>	:	<b>Officer (Shop Planning &amp; Control)</b>
Qualification	:	Full Time Engineering degree in Mechanical / Production with minimum 55% marks from Government recognized university/ institute.
Nature of Experience/ Knowledge	:	Candidate should have knowledge of capacity planning, planning, scheduling and control of materials, inventory management, resource planning and optimization etc. The candidate should have good analytical abilities with hands on knowledge on Production Planning and Control module of ERP.
Mode of Selection	:	GATE SCORE of 2021 is required
<b>HR-11</b>	:	<b>Officer (Quality Control-Mechanical)</b>
Qualification	:	Full Time Engineering Degree in Mechanical / Production Engineering with 55% marks from Government recognized university/ institute.
Nature of Experience/ Knowledge	:	Candidate should have knowledge of calibration, inspection procedures, test methods and equipment, testing codes, writing of inspection reports, Knowledge & experience of TQM, Analytical techniques like -7 QC Tools, SQC, TPM etc. Knowledge of various Chemical, Physical (both destructive and non-destructive), metallurgical tests, testing equipments, sophisticated electronic equipment, testing codes etc. Knowledge of ISO (QMS & EMS) & ERP familiarity with standards i.e. IS, BS, ASTM etc. Inspection procedures and development of special test set-ups is desirable. Knowledge of ERP is preferable
Mode of Selection	:	GATE SCORE of 2021 is required
<b>HR-12</b>	:	<b>Officer (Personnel &amp; Administration)</b>
Qualification	:	A recognized degree in any discipline and MBA (HR) /Post Graduate Degree / Diploma in Personnel / HR/ IR / Management with minimum 55% marks from Government recognized university/ institute. Degree in Law would be an added advantage.
Nature of Experience/ Knowledge	:	The candidate should have good knowledge in HR, Labor Law, Factories Act, training, recruitment, staff welfare and general administration. The candidate should be proficient in Computers (MS Office & Internet etc.) Exposure to ERP-HR/SAP-HCM/HRMS would be preferred.
Mode of Selection	:	UGC NET SCORE of 2021 is required
<b>HR-13</b>	:	<b>Officer (Material Management- Supply Chain Management)</b>
Qualification	:	Full Time Engineering Graduate in Mechanical/Electrical Engineering with minimum 55% marks from Government recognized Institute/University
Nature of Experience/ Knowledge	:	Candidate should be thorough in Materials Management, Purchase Procedure, E-Proc/ GeM Procurement, Supply Chain Management, Logistics Management, Procurement Planning, Inventory Management, Stores Management including FIFO, Preparation of GRNs, BIN Card, Stores Preservation, Scrap Management etc. Import/Export procedures, Customs formalities, Vendor Development, Various types of Procurement including E-Proc/GeM etc. Should have knowledge of, GFR, Govt. Guidelines of DPIIT, MSMEs, CVC relating to procurement policies etc. Good knowledge and understanding of ERP systems & E- file management with good communication skills.
Mode of Selection	:	GATE SCORE of 2021 is required



<b>HR-14</b>	<b>: Accountant</b>
Qualification	: Graduate in Commerce from Government recognized Institute/University.
Experience	: 04 years post qualification
Nature of Experience	: Must have knowledge and experience in Accounting Function with adequate knowledge of computer operation.
<b>HR-15</b>	<b>: Shop Assistant (Paint &amp; Surface Treatment)</b>
Qualification	: Full time 3 years Diploma in Chemical/ Paint Technology from Government recognized Institute/University
Experience	: 04 years post qualification
Nature of Experience/Knowledge	: The candidate should have supervised a medium to large size conveyerized powder coating plant. Should have hands on experience in electroplating and surface preparation methods and should be able to meet the daily production targets assigned as per the accepted quality standards. The candidate should be able to work in coordination with Maintenance department for undertaking routine maintenance activities of a powder coating and electroplating plant. Ability to identify bottlenecks and improve yield shall be highly desirable.
<b>HR-16</b>	<b>: Shop Assistant (CNC Operators)</b>
Qualification	: Full time 3 years Diploma in Mechanical Engineering/ DME with specialization in Production from Government recognized institute/ university
Experience	: 04 years post qualification
Nature of Experience/Knowledge	: The candidate should have hands on work experience in CNC Turn Mill/ VMC/ Laser cutting/ Robotic Welding machines with adequate exposure to programming, component setting and development, Fixtures & Tooling aspects. The candidate should have experience of shop floor supervision with good understanding of limits, fits and tolerances and should be proficient in using CAD and CAM software.
<b>HR-17</b>	<b>: QC Assistant (Electronics)</b>
Qualification	: Full time 3 years Diploma in Electronics from a Government recognized institute/ university
Experience	: 04 years post qualification
Nature of Experience/knowledge	: The candidate should have experience of reading electronic circuits, testing laboratory & inspection of different types of electrical/ electronic components like capacitor, resistance, supply etc. Defect analysis and prevention. The candidate should be familiar with documentation as per ISO & BIS requirements.
<b>HR-18</b>	<b>: Tool &amp; Die Maker</b>
Qualification	: Certificate from a Government recognized ITI in Tool & Die Maker Trade
Experience	: 05 Yrs. Experience with EDM Wire Cut Machine
Nature of Experience	: Must have thorough knowledge and experience of 1. Reading Engineering Dimensional Drawings. 2. Develop and design new tools and dies, 3. Selection of Cutting Speeds. Feeds and Lubricants for various common materials. 4. Verify various dimensions, alignments, and clearances using measuring instrument like Vernier Calipers, Micrometers, Dial Indicator, Gauges, etc. 5. Limits fits and tolerances. 6. Heat Treatment of various materials used in the manufacture of dies, jigs, Fixtures etc. 7. Making various types of press tools, jigs, Fixtures gauges etc. 8. Using different tools normally used in fitting work and measuring instruments like Vernier Calipers Micrometer, dialerans light gauges, filler gauges etc. 9. Fit and assemble parts to make, repair, or modify dies, jigs, gauges, and tools, using machine tools and hand tools. 10. Visualize and compute dimensions, sizes, shapes, and tolerances of assemblies, based on specifications.
<b>HR-19</b>	<b>: Press Operator</b>
Qualification	: Certificate from a Government recognized ITI in Sheet Metal Worker Trade.
Experience	: 02 years in same trade
Nature of Experience	: Must have thorough knowledge and experience of 1. Operating the mechanical power presses & hydraulic presses of various capacities. 2. Working with various Types of press tools on power presses. 3. Precautions and safety requirements while working on the presses.



		4. Measures thickness and diameter of sheet with micrometers and calipers to verify conformity to size surface specifications. 5. Setting the stroke and shut height of the presses based upon the requirement
<b>HR-20</b>	:	<b>Welder</b>
Qualification	:	Certificate from a Government recognized ITI in Welder trade
Experience	:	02 Yrs. in same trade.
Nature of Experience	:	Must have thorough knowledge and experience of 1. Operating oxy-acetylene welding equipment and be familiar with its maintenance and operation with safety measures. 2. Soldering and brazing. 3. Electric welding generators and transformers, MIG Welding M/concluding current adjustment. 4. Make various types of welded joints as per drawing. 5. Operation of cutting blow pipes. 6. Precautions to be observed in welding. 7. Welding standards. 8. Removal of roughs pots from work piece, using portable grinder, hand file, or scraper. 9. Welds components in flat, vertical, or overhead positions.
<b>HR-21</b>	:	<b>Painter</b>
Qualification	:	Certificate from a Government recognized ITI in Painter Trade
Experience	:	02 Yrs. in same trade.
Nature of Experience	:	Must have through knowledge and experience of 1. Mixing and matching paints of any given shade and quantities required for a given job. 2. Carrying out block and free hand lettering in any size in English and Hindi. 3. Shaded lettering in any size and other kinds of decorative lettering. 4. Applying paints, varnishes, fillers, distempers and polishing properly. 5. Proper storage of paints and fire precautions. 6. Working and maintenance of spray painting machine, phosphating plant & tank system. 7. Cover interior walls and ceilings with wallpaper or fabrics. 8. Operate and maintain high pressure low volume spray machines & paints praying gun. 9. Smooth and prepare surfaces for painting, including sanding and removing old paint. 10. Fill nail holes, cracks, and joints with putty, plaster, or other filler.
<b>HR-22</b>	:	<b>Workman Maintenance (Mechanical)</b>
Qualification	:	Certificate from a Government recognized ITI in Mechanic Trade.
Experience	:	02 years post qualification
Nature of Experience	:	Experience of Operation & maintenance of Plant & machines, pneumatic and Hydraulic control Equipment's.
<b>HR-23</b>	:	<b>Workman Maintenance (Electrical)</b>
Qualification	:	Certificate from a Government recognized ITI in Electrical Trade.
Experience	:	02 years post qualification
Nature of Experience	:	Experience of Operation & maintenance of Plant & machines, pneumatic and Electrical equipment e.g. panel, drive, motor, generator, transformer, rectifier etc. Should be able to troubleshoot & repair electrical equipment and system.
<b>HR-24</b>	:	<b>Store Assistant (Electrical/Electronics)</b>
Qualification	:	Full time three years Diploma in Electronics/Electrical Engineering with minimum 55% marks from Government recognized Institute/University
Experience	:	02 years post qualification
Nature of Experience	:	Candidate should be experienced in Inventory management techniques such as FIFO, Preparation of GRNs, BIN Card, Stores Preservation, Keeping records and maintaining correspondence regarding the receipt and inspection of materials, equipment etc. Computer knowledge on MS-Word, Excel and data entry/Tally etc. Working knowledge and understanding of ERP systems & E-file management with good communication skills.
<b>HR-25</b>	:	<b>Machinist (TR)</b>
Qualification	:	Certificate from Government recognized ITI in Machinist trade.
Experience	:	02 years post qualification
Nature of Experience	:	Must have thorough knowledge and experience of 1. Reading engineering dimensional drawings. 2. Feed, Speed and coolant for common materials.

		3. Identifying and functions of components of various machine tools. 4. Using measuring instruments like Vernier calipers, Micrometer, dial indicator etc. 5. Using various types of cutting tools. 6. Operating various types of Milling Machines, CNC Work Centre etc. 7. Operating the particular type of machine tool efficiently. 8. Machine parts to specifications using machine tools such as milling machines, shapers and grinders. 9. Set up, adjust, and operate all of the basic machine tools and specialized or advanced variation tools in order to perform precision machining operations.
<b>HR-26</b>	:	<b>Draughtman (Mechanical)</b>
Qualification	:	Matriculation Pass, Certificate from Government recognized ITI in Draughtsman (Mechanical) Trade.
Experience	:	02 year
<b>Nature of Experience</b>	:	Must have thorough knowledge and experience of 1. Establishing liaison with engineers in order to understand the nature of the project. 2. Should have ability to create manual and computer based drawings & engineering drawings of various products, tools, Jigs, Fixtures, press tools etc. 3. Should have the skills to create two and three dimensional drawings. 4. The draftsman should be able to create drawings according to the requirements of the client. 5. They have to remain touch with the engineers in order to add to the value of the work or add aesthetic value to the sketches. 6. A draftsman should also incorporate changes or modifications according to the suggestions of the engineer. 7. After the completion of the initial sketches, the draftsman should present them to the engineer for appropriate implementation. 8. Must have good knowledge of Limits, Fits, & Tolerances, drawings standards as per ISI.

#### **ABBREVIATIONS:**

“UR” - Unreserved; “SC” - Scheduled Caste; “ST” - Scheduled Tribe; “OBC (NCL)” - Other Backward Classes (Non-Creamy Layer); “EWS” - economically Weaker Section; “PwBD” - Divyangjan or Persons with Benchmark Disabilities; LV= low vision OA=One Arm, OL=One Leg, BL=Both Leg, HH= Hearing Handicapped

#### **SELECTION PROCESS:**

Personal Interview for Sl.No. **1 to 09**, the candidates will be required to attend Personal Interview before the Corporation's Selection Board and for Sl. No.10 to 26, Online or Written Test or Interview/Skill test or both will be conducted. The candidature of all applicants would be provisional and subject to subsequent verification of certificates/testimonials etc.

#### **RELAXATION**

Relaxations for SC / ST / OBC (Non-Creamy Layer) / EWS/ PwBD (Divyangjan) (Percentage of disability 40% or above) candidates will be provided as per guidelines of Govt. of India. The SC/ST /OBC (NCL)/EWS/ candidates who apply against unreserved (UR) posts will not be eligible for age relaxation.

#### **GENERAL CONDITIONS:**

1. The applicant must be citizen of India.
2. The candidate should not have exceeded the age limit as on 01-12-2021. The date for reckoning the age, qualification, experience etc. shall be on 01.12.2021
3. No age & percentage of marks bar for Departmental candidates. Departmental candidates are those who are on the regular rolls of the Corporation.

4. The candidates having minimum experience in multi-units of Public Sector Undertaking/Large Manufacturing Organizations of repute will be preferred.
5. Teaching experience & Training period will not be counted as experience.
6. Candidates from private sector should be drawing minimum consolidated fixed monthly gross salary (monthly gross salary shall include Basic Pay, Dearness Allowance, HRA and other Fixed Perks and Allowance etc., No variable pay & incentive or reimbursement of expenses shall be considered for computation of Monthly gross salary) as follows:

S.No.	Apply for Post	Required Gross Monthly fixed Salary
1.	Officer (E-0)	NIL
2.	Jr. Manager (E-1)	Rs.36000/-
3.	Assistant Manager (E-2)	Rs.54000/-
4.	Dy. Manager (E-3)	Rs.72000/-
5.	Manager (E-4)	Rs.90000/-
6.	Sr. Manager (E-5)	Rs.108000/-
7.	Dy. General Manager (E-6)	Rs.126000/-
8.	General Manager (E-7)	Rs.144000/-

7. All the applicants should preferably have good computer knowledge and communication skills.
8. Persons working under Central/State Govt. /Public Sector Undertaking/ Autonomous bodies should apply through proper channel. The candidate may, however, send advance copy of the application along with requisite enclosures to avoid delay but may produce NO OBJECTION CERTIFICATE at the time of interview/online or written test from their present Employer failing which they will not be allowed to appear in the interview and no TA would be paid to them.
9. Any corrigendum/addendum/errata in respect of this advertisement shall be displayed only on ALIMCO's website [www.alimco.in](http://www.alimco.in) under the head "Recruitment". No further press advertisement will be issued. Hence prospective applicants are advised to regularly visit ALIMCO website for latest updates with regard to this advertisement.
10. The candidates are advised to give specific, correct, full information. In case it is detected at any stage that a candidate does not fulfill the eligibility criteria, his / her candidature shall be rejected / cancelled without assigning any reason, thereof. Similarly, even after joining, if it is found that he/she has furnished any incorrect information or suppressed any material information, his/her services shall be summarily terminated.
11. The Management reserves the right to call suitable/short-listed candidates for test/interview.
12. In case no suitable candidate is found, management may consider for appointment of the candidate on contract basis by relaxing age / qualification / experience, at a suitable remuneration to meet immediate requirement.
13. Management reserves the right to cancel candidature of any candidate / or cancel recruitment process of any aforesaid post without assigning any reason.
14. Mere fulfillment of eligibility criteria/norms does not entitle a candidate to be called for interview/written test. Management reserves the right to raise standard of specifications i.e. qualification /percentage of marks / experience higher than that of the minimum prescribed in the advertisement to restrict the number of candidates to be called for interview.
15. Officers at E-0 will be given a fixed stipend of Rs. 30,000 for initial 1 year. Confirmation on satisfactory performance after 1 year of joining the corporation, shall be placed in minimum scale under regular pay scale of Rs. 30,000 – 3% - 1,20,000.
16. Any legal proceedings in respect of any matter of claim or dispute arising out of this advertisement and / or an application in response thereto shall be subject to jurisdictions of Court at Kanpur Nagar only.
17. Candidates belonging to OBC category but not covered under 'Non-creamy layer' should indicate their category as 'General'.
18. The candidates called for the Interview/Skill Test will be reimbursed return rail / bus fare by shortest route on production of proof of journey from their present address to the place of interview as per the rules of the Corporation. No TA will be paid to any candidate for appearing in the written examination.
19. Candidates should carefully fill up all details in the application form especially the Category (SC/ST/OBC (NCL)/EWS/ PwBD) for which required documentary proof need to be attached with

- the application. If later it is found that such a statement/ certificate is false, the candidate will be liable for suitable action including termination of services and prosecution.
20. Appointment to the post will be subject to being found medically fit by the Chief Medical Officer as per the prescribed Health Standards.
  21. The appointment against vacancies reserved for EWS category candidates shall be provisional and subject to the Income and Asset certificate to be verified through the proper channels and if the verification reveals that the claim to belong to EWS is fake/false the services of the concerned persons will be terminated forthwith without assigning any further reasons and without prejudice to such further action as may be taken under the provisions of the Indian Penal Code for production of fake/false certificate. The Income and Asset Certificate issued by any one of the authorities as authorized by Govt. of India.
  22. In addition to basic pay the selected candidate would be entitled for DA, HRA, perks and other benefits like PF contribution of 12%, Pension Scheme, PRP, Indoor treatment, hospitalization facilities under Medical Rules, Post-Retirement Medical Scheme, Gratuity, Earned leave and casual leave as per the rules of the Corporation.
  23. Depending upon the place of posting, the candidates with knowledge of local/ regional languages would be preferred.
  24. Refund of application fee in case management decides to cancel the process of recruitment of any post for any reason.
  25. ALIMCO shall not be responsible for any postal delay / loss of application in transit. Applications received after due date will neither be entertained nor returned. Incomplete applications will summarily be rejected.
  26. The Corporation reserves the right to prepare a panel for the posts advertised to fill up the future vacancies arising after the publication of this advertisement.
  27. The candidates are liable to be transferred anywhere in India including initial posting.
  28. Any modifications / amendments in the advertisement will be given on the ALIMCO website only i.e. [www.alimco.in](http://www.alimco.in) and no separate advertisement will be issued.
  29. All important information regarding this recruitment will be available on the ALIMCO website [www.alimco.in](http://www.alimco.in) and as such, candidates are advised in their own interest to visit the website periodically to get update.

#### **HOW TO APPLY:**

1. Candidates must apply in the Common Application Format devised by ALIMCO. Those candidates who had applied for any above posts against earlier advertisement may need to apply afresh. Candidates, who desire to apply for more than one post, must use separate forms for each application and also pay separate fee for each application.
2. Candidates should ensure that they have filled in the Application Format complete in all respects legibly.
3. Applications in the prescribed format must be submitted along with self-attested copies of testimonials in support of Age, Caste, Educational Qualifications, Experience etc., and nonrefundable Demand Draft of Rs. 500/- for Sl. No 1 to 13 and Rs.250/- for Sl. No.14 to 26 (SC / ST/ PwBD and departmental candidates are exempted from payment of application fee) drawn in favour of ALIMCO, payable at Kanpur, may be sent only by Post/Courier to the Manager (Personnel & Administration), ALIMCO, Naramau, G. T. Road, Kanpur-209217. The 'Advt. No.' 'Category' and the 'Post Applied For' should be mentioned on the envelope so as to reach on or before **the closing date i.e. 18.01.2022**. Applications not in prescribed format or without supporting documents for Age, Qualification, Experience, Application fee, Caste (if applicable) etc or sent through any other modes viz email, fax and by hand etc. shall be summarily rejected.
4. Candidate should note that the ALIMCO will in no case be responsible for rejection of application on account of application being incomplete, non-receipt of application or any delay in receipt thereof on any account whatsoever. Application received after the prescribed closing date will not be entertained under any circumstances and all such applications will be summarily rejected. The applicants should therefore, ensure that their applications must reach ALIMCO Kanpur on or before the prescribed closing date i.e. **18.01.2022**.

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**Self-attested documents to be enclosed:**

1. SSLC/HSC Certificate/Mark Sheet copy (in support of date of birth)
2. Copies of Educational Certificates (Diploma/Degree, PG Degree and Doctorate etc.).
3. Latest copy of Pay Slip
4. Copies of proof of experience (Experience/ Service Certificate).
5. Demand Draft/ Bankers cheque infavour of ALIMCO payable to Kanpur.
6. Copy of Caste Certificate – SC/ST
7. Copy of Caste Certificate OBC (NCL) not issued before 6 months from application closing date.
8. Copy of Certificate of disability in case of PwBD (Divyangjan) candidates.
9. Copy of certificate candidate's claim as belonging to EWS
10. GATE/CLAT/ UGC NET Score Card.

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E-mail ID, if any	
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(D) ACADEMIC PERFORMANCE :

1. Basic Qualifications :

Exam Passed	Institution/ University/ Board	Branch of Specilization	Duration of Study	Month & Year of Passig MM/YYYY	Aggregate % of Marks	Full Time/ Part Time/ Correspondence

2. Professional Qualification (Please mention qualification which makes you eligible) :

Exam Passed	Institution/ University/ Board	Branch of Specialization	Duration of Study	Month & Year of Passig MM/YYYY	Aggregate % of Marks	Full Time/ Part Time/ Correspondence

3. Additional Qualification, if Any:


4. GATE/CLAT/UG NET SCORE:

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(E) DETAILS OF EXPERIENCE (If required, please attach separate sheet)

Teaching experience and training period including Induction training will not be counted as experience

Name of the Organization	Designation	Scale of Pay	Duration		Nature of Duties	Reason for leaving
			From MM,YYYY	To MM,YYYY		

Post Qualification Experience: Year  Months

(F) DETAILS OF DEMAND DRAFT :

Demand Draft No.	Dated	Name of the Bank	Amount

(G) WHETHER DEPARTMENTAL CANDIDATE: Yes/No

**Declaration:**

I affirm that the information given in this application is true and correct to the best my knowledge and belief. I further undertake that if at any stage it is discovered that an attempt has been made by me willfully to conceal or misrepresent the facts, my candidature / appointment shall be summarily rejected or terminated without any notice.

Place: \_\_\_\_\_

Date: \_\_\_\_\_

Signature of Applicant

**Please Enclose Self-attested documents:**

1. SSLC/HSC Certificate/Mark Sheet copy (in support of date of birth)
2. Copies of Educational Certificates (Diploma/Degree, PG Degree and Doctorate etc.).
3. Latest copy of Pay Slip
4. Copies of proof of experience (Experience/ Service Certificate).
5. Demand Draft/ Bankers cheque in favour of ALIMCO payable to Kanpur.
6. Copy of Caste Certificate – SC/ST (if applicable)
7. Copy of Caste Certificate OBC (NCL) not issued before 6 months from application closing date. (if applicable)
8. Copy of Certificate of disability in case of PwBD (Divyangjan) candidates.
9. Copy of certificate candidate's claim as belonging to EWS
10. GATE/CLAT/ UGC NET Score Card.
11. Please write Advertisement No., Category and post applied for on the top of the envelope.
12. Please attach a sheet in your own handwriting giving justification as to why you consider fit for the post applied for in maximum 300 words.

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**LAST DATE FOR RECEIPT OF APPLICATIONS IN THE CORPORATION : 18.01.2022**