Prospective candidates, who aspire to join State Bank of India as a Probationary Officer, can apply after carefully reading the advertisement regarding eligibility criteria, online registration processes, payment of application fee, issuance of call letters, process & pattern of examinations/ interview, etc. and ensure that they fulfil the stipulated criteria and follow the prescribed processes.

Eligible candidates are required to register on-line for the recruitment process which will be held in three phases viz. (i) Phase-I, (ii) Phase-II, and (iii) Phase-III. Candidates who are shortlisted after Phase-III will have to appear for Phase-II. Candidates who are shortlisted after the Phase-III will be subsequently called for Phase-III.

The tentative schedule of events is as follows:

<table>
<thead>
<tr>
<th>Activity</th>
<th>Tentative Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td>On-line registration including Editing/ Modification of Application by candidates</td>
<td>05.10.2021 to 25.10.2021</td>
</tr>
<tr>
<td>Payment of Application Fee</td>
<td>05.10.2021 to 25.10.2021</td>
</tr>
<tr>
<td>Download of Preliminary Examination Call Letters</td>
<td>1st week of November 2021 onwards</td>
</tr>
<tr>
<td>Declaration of Result of Preliminary Examination</td>
<td>December 2021</td>
</tr>
<tr>
<td>Download of Main Examination Call letter</td>
<td>1st week of December 2021 onwards</td>
</tr>
<tr>
<td>Phase-II: Main Examination</td>
<td>December 2021</td>
</tr>
<tr>
<td>Download of Main Examination Call Letter</td>
<td>January 2022</td>
</tr>
<tr>
<td>Download of Preliminary/Phase-III Call Letter</td>
<td>1st week of February 2022 onwards</td>
</tr>
<tr>
<td>Phase-III: Interview (Or Interview Group &amp; Exercises)</td>
<td>2nd week of February 2022</td>
</tr>
<tr>
<td>Declaration of Final Result</td>
<td>February / March 2022</td>
</tr>
<tr>
<td>Pre-Examination Training for SC/ ST/ Religious Minority Community candidates</td>
<td>1st week of November 2021 onwards</td>
</tr>
<tr>
<td>Conduct of Pre- Examination Training</td>
<td>2nd week of November 2021</td>
</tr>
</tbody>
</table>

Candidates are advised to regularly visit Bank’s website https://bank.sbi/careers or www.sbi.co.in/careers for details and updates. 

**NOTE:**

- **Vacancies:**
  - SC: 300
  - ST: 150
  - OBC: 200
  - EWS-B: 100
  - EWS-A: 200
  - General: 400
  - Total: 1550

- **D & d of**:
  - SC: 60
  - ST: 30
  - OBC: 50
  - General: 120
  - Total: 260

- **TAKE NOTE:**
  - Candidates seeking age relaxation are required to submit copies of necessary certificate(s) at the time of interview/ joining, if qualified. No change in the category of any candidate is permitted after registration of online application. No correspondence/ email/ correspondence shall be entertained in this regard.

- **Ex**: I. Candidates with record of default in repayment of loans/ credit card dues and/or against whose name adverse record of CIBIL or other external agencies are available are not eligible for appointment.

- **II.** Candidates not belonging to there/ is adverse report regarding character & antecedents, moral turpitude are not eligible to apply for the post.

**2. RESERVATION FOR PERSONS WITH DISABILITY (PWD):**

<table>
<thead>
<tr>
<th>Category</th>
<th>Age relaxation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Scheduled Castes</td>
<td>5 Years</td>
</tr>
<tr>
<td>Other Backward Classes</td>
<td>3 Years</td>
</tr>
<tr>
<td>Persons with Benchmark Disabilities (PWD)</td>
<td>15 Years</td>
</tr>
<tr>
<td>OAL</td>
<td>10 Years</td>
</tr>
</tbody>
</table>

**Note:**

- Persons with OAL age relaxation are eligible for the post.

- **Eligibility Criteria:**

  - **(A) Essential Academic Qualifications (as on 31.12.2021):**
    - Graduation in any discipline from a recognised University or equivalent qualification recognised as such by the Central Government. Those who are in the Final Year/ Semester of the Graduation course as on 31.12.2021 and have completed all papers till December 2021 and have passed in all papers to be considered for the purpose of recruitment.

  - **(B) Age Limit:**
    - Not below 21 years and not above 30 years as on 01.04.2021 i.e. candidates must have been born not later than 01.04.2000 and not earlier than 02.04.1991 (both days inclusive).

  - **(C) Other:**
    - Candidates who have been born not later than 01.04.2000 and not earlier than 02.04.1991 (both days inclusive).

  - **(D) Reservations for SC/ST/Persons with Disabilities:**
    - SC and ST candidates as per the government guidelines

  - **(E) Additional Qualification:**
    - All candidates are required to submit copies of necessary certificate(s) at the time of interview/ joining, if qualified. No change in the category of any candidate is permitted after registration of online application. No correspondence/ email/ correspondence shall be entertained in this regard.

**Financial discount/s: Not available.**
to violence in arts vice versa/ vices in the field of vision subtending an angle of less than 10 degree. OR

b. Low Vision:

i. Visual acuity not exceeding 6/18 or less than 20/60 up to 3/60 or up to 10/200 (Snellen) in the better eye with best possible correction; OR

ii. Limitation of the field of vision subtending an angle of less than 40 degree up to 10 degree.

C. Hearing Impaired (HI):

Only those Hearing Impaired (HI) persons who suffer from any one of the following types of disabilities, are eligible to apply under this category:

a. “Specific Learning Disability” (SLD) means a heterogeneous group of conditions wherein there is a deficit in processing language, spoken or written, that may manifest itself as a difficulty to comprehend, speak, read, write, spell, or to do mathematical calculations and includes such conditions as perceptual disabilities, dyslexia, dysgraphia, dyscalculia, dyspraxia and developmental aphasia.

b. “Mental Illness” (MI) means a substantial disorder of thinking, mood, perception, orientation or memory that grossly impairs judgment, behaviour, capacity to recognize reality or ability to meet the ordinary demands of life, but does not include retardation which is a condition of arrested or incomplete development of mind of a person, specially characterised by sub normal intelligence.

c. Autism Spectrum Disorder (Mild): ASD (M)

Autism Spectrum Disorder means a neuro-developmental disorder typically appearing in the first three years of life that significantly affects a person’s ability to communicate, understand relationships with others, and is frequently associated with unusual or stereotyped rituals or behaviours.

d. Multiple Disabilities” means multiple disabilities amongst LD, VI, HI, SLD, MI & ASD (M).

Note: Only those persons with benchmark disabilities would be eligible for reservation.

Benchmark Disabilities means a person with not less than 40% of a specified disability where specified disability has not been defined in measurable terms and includes the persons with disability, where disability has been defined in a measurable term, as certified by the competent authority.

A person who wants to avail benefit of reservation will have to submit a disability certificate issued by a Competent Authority as per Government of India guidelines. Such certificate will be subject to verification/re-verification as may be decided by the competent authority. The certificate should be dated within the last date of registration of application.

Use of Scribe & compensatory time:

The facility of scribe would be allowed to a person who has disability of 40% or more if desired by the person and is meant for only those persons with disability who have physical difficulty in writing or reading at that of speed. In all such cases where a scribe is used, the following rules will apply:

• Candidates who are eligible and wish to use the services of scribe in the examination should carefully indicate the same in the online application form.

• Both the candidate and scribe will have to give a suitable undertaking, on the prescribed format at the time of online examination.

• Such candidates who are eligible to use a scribe shall be eligible for compensatory time of 20 minutes for every hour beyond that of writing ability whether availing the facility of scribe or not.

• Candidate will have to arrange his/ her own scribe at his/ her own cost.

• Any candidate who is not eligible to use scribe as per guidelines, as referred above, uses scribe in the online examination shall be disqualified to participate further in the process of recruitment.

• Any candidate who is using scribe should ensure that he/ she is eligible to use scribe in the examination as per the guidelines.

• If it is found that scribe is solving the papers himself, the candidate of the candidate shall be cancelled.

• Any candidate using scribe in violation of the above guidelines shall stand disqualified and can be removed from the service without notice, if already joined Bank.


3. CATEGORY:

Instructions for writing Category Name & Code no. while applying online.

PLEASE NOTE THAT CHANGE OF CATEGORY WILL NOT BE PERMITTED AT ANY STAGE AFTER REGISTRATION OF ONLINE APPLICATION.

Categorization of candidates belonging to the ‘CREAMY LAYER’, are not entitled to OBC reservation and age relaxation. They should indicate their category as ‘GEN’ or ‘GEN (LD)’ or ‘GEN VI’ or ‘GEN HH’ or GEN (dse) (as applicable).

 Beneficiaries under EWS category will not be availed upon production of an income and Asset Certificate issued by a competent Authority on the format prescribed by Government of India.

4. SELECTION PROCESS:

The selection for Probationary Officers will be done through a three-tier process:

Phase-I: Preliminary Examination

Preliminary Examination for Objective Test for 100 marks will be conducted online. The test will have of 3 sections (with separate timings for each section) as follows:

Selection criteria for Main Examination: Category wise merit list will be drawn on the basis of the aggregate marks scored in the Preliminary Examination. There will be no sectional cut-off. Candidates numbering up to 10 times (approx.) of the numbers of vacancies in each category will be shortlisted for Main Examination from the top of above merit list.

Phase-II: Main Examination

Main Examination will be conducted online and will consist of Objective Tests for 200 marks and Descriptive Tests. The administration of Phase-II will commence immediately after the conclusion of the Objective Test and candidates will have to type their Descriptive Test answers on the computer.

(i) Objective Test: The duration of objective test is 3 hours and it consists of 4 sections. There will be 200 marks in all. The full list of categories for which 2020 will be available through online registration.

(ii) Descriptive Test: The duration of Descriptive Test is 30 minutes. It will be a Test of English Language (Letter Writing & Essay) with two questions for total marks 50.

Selection criteria for Phase-III: Category wise merit list will be drawn on the basis of the aggregate marks scored in Phase-II (Main Exam). There will be no sectional cut-off. Candidates numbering up to 3 times (approx.), of the category wise vacancies will be shortlisted for Phase-III from the top of the category wise merit list subject to a candidate scoring the minimum aggregate qualifying score, as decided by the Bank.

Penalty for Wrong Answers (Applicable to both - Preliminary & Main Examination):

There will be penalty for wrong answers marked in Objective Tests. For each question for which a wrong answer is given, the candidate will have to deduct 1/4th of the marks assigned to the question will be deducted as penalty to arrive at correct score. If a question is left blank, i.e. no answer is marked by candidate, there will be no penalty for that question.

Sectional Marks will not be maintained for both Preliminary & Main Examination.

Phase-III: In view of the Social Distancing and safety measures necessitated due to COVID-19 pandemic, the 3rd Phase may comprise of (i) Interview only (50 marks) OR (ii) Interview (30 marks) & Group Exercises (20 marks).

Candidates will have to subject a minimum qualifying marks in Phase-III to be considered for final selection. The minimum qualifying marks will be decided by the Bank.

Candidates qualifying for Phase-III under ‘OBC’ category would be required to submit OBC certificate containing the ‘Non-Creamy layer’ clause. Candidates who have registered themselves as OBC but do not submit ‘Non-Creamy layer’ certificate and request for interview under General category will not be entertained.

Candidates qualifying for Phase-III under EWS category would be required to submit EWS certificate issued based on gross annual income for the financial year 2020-21 as per the guidelines. Candidates who have registered themselves as EWS but do not submit EWS certificate issued based on gross annual income for the financial year 2020-21 as per DoPT guidelines and request for interview under General category will not be entertained.

Final Selection: The candidates will have to qualify in both Phase-II and Phase-III separately. The marks obtained in Main Examination (Phase-II), both in the Objective Test and the Descriptive Test, will be added to the marks obtained in preparing the final merit list. The marks obtained in the Preliminary Examination (Phase-I) will not be added for preparing the final merit list for selection.

Marks obtained in the Phase-III (Interview & Group Exercises) of 250 marks are converted to out of 75 marks and Phase-III scores of candidates (out of 50 marks) are converted to out of 25 marks. The final merit list is arrived at after aggregating (out of 100) converted marks of Phase-I, Phase-II and Phase-III. Selection will be made from the top merit ranked candidates in each category.

Result Publication: Results of the Preliminary Examination, Main Examination and the Final Result will be made available on the Bank’s website.

5. EXAMINATION CENTERS:

i. The examinations will be conducted online at venues across many centres in India. A tentative list of centres for Online Examination is attached as Annexure I.

ii. No request for change of Examination Centre shall be entertained.

iii. SBI reserves the right to cancel any of the Examination Centres and/or add some other centres, at its discretion, depending upon the response, administrative feasibility, etc.

iv. SBI also reserves the right to allot any candidate to the candidate other than the one opted for.

v. Candidate will appear for the examination at an Examination Centre at his/her own risk and expenses and SBI will not be responsible for any injury or losses etc. incurred there.

vi. Any unruly behaviour/ misuse behaviour in the examination hall may result in cancellation of candidate/ disqualification from future exams conducted by SBI.

vii. The centres for the Main Examination will be limited.

viii. Last date for Preliminary Exam will not be collected at the examination venue. However, it will be duly Checked/Authenticated/Stamped by the exam centre staff. Candidate will need to retain the call letter and admit card printed copied containing barcode. These candidates will be allowed in the examination centre after verification of admit card and identity. The admit card and identity will be checked/ authenticated/ stamped by the exam centre staff.

These candidates are who are called for Main Exam will be required to bring duly authenticated “Original Preliminary Exam Call Letter (with Attested Copy of ID Proof)” as well as “Main Exam Call Letter” and “Other Requirements Documents” as per information provided in the “Acquaint Yourself Booklet” and “Call Letter”.

However, scribe form (wherever applicable) will be collected during the Preliminary Exam.

Candidates need to bring two additional photographs (same as pasted by the candidate on call letter) along with the call letter and other requisite documents as per information provided in the “Acquaint Yourself Booklet” and “Call Letter”.

Page 2 of 6
Candidates reporting without photograph posted on the call letter and without thumb impression and hand-written declaration as per the guidelines given in Annexure-II will not be allowed to appear in the Preliminary Examination.

5. EMOLUMENTS:
Presently, the starting basic pay is ₹41,960/- (with 4 advance increments) in the scale of ₹41,960/- to ₹1,68,650/- applicable to Junior Management Grade Scale-I. The official will also be eligible for D.A, H.R.A, Lease rental, C.C.A. Medical and other allowances & perquisites as per rules in force from time to time.

6. TRAINING & CAREER PATH:
The selected candidates shall be provided basic banking knowledge through online course, which they shall complete before joining. The selected candidates, at the time of joining, will have to execute a Bond for a value of ₹2.00 lac (₹ Two lac only) to serve the Bank for a minimum period of three years. The Bond will be invoked only if the candidate resigns from the service of the Bank before expiry of three years from the date of joining.

On joining, the selected candidates will be designated as “Probationary Officers” and will be on probation for two years. They will be subjected to continuous assessment, as per Bank’s extant policy, during the probation period. Those candidates who qualify in the assessment as per standards determined by the Bank from time to time, will be confirmed as Probationary Officers in Affinities.

If any candidate fails to achieve minimum standards stipulated, his/ her services may be terminated as per policy of the Bank in force at the material time.

Bank provides immense opportunities for growth in career, including opportunities for posting abroad. The attractive promotion policy of the Bank provides an opportunity to the meritorious and exceptionally brilliant officers to reach the Top Management Grade in a reasonably quick time.

8. APPLICATION FEE AND INTIMATION CHARGE (Non-Refundable):
Application Fee will be ₹750/- for General/ EWS/ OBC candidates and ₹450/- for SC/ ST/ PWD candidates. Application once paid will not be refunded on any account or it can be held in reserve for any other examination or selection.

9. PRE-EXAMINATION TRAINING:
Bank may arrange pre-examination training (PET) at certain centres for SC/ ST/ Religious Minority Community candidates in consonance with the guidelines issued by Government of India and/or any other statutory authorities for achieving the above stated outstanding objective. Such training at their own cost may indicate to that effect relevant column while applying on-line. An illustrative list of training centres is given as Annexure-I.

Bank may arrange pre-examination training at the centres indicated for training. Candidates opting for pre-examination training should download their call letter for training from Bank’s website by entering their registration number and password/ date of birth. No hard copy of the call letter will be sent to the candidates.

In view of the situation arising out of COVID-19 pandemic, Bank may, depending on feasibility, hold the PET through physical classes or by way of Online Tools.

10. NUMBER OF CHANCES:

<table>
<thead>
<tr>
<th>Category</th>
<th>Max. Permissible Number of Chances</th>
</tr>
</thead>
<tbody>
<tr>
<td>General</td>
<td>4</td>
</tr>
<tr>
<td>General (PWD)</td>
<td>7</td>
</tr>
<tr>
<td>EWS</td>
<td>4</td>
</tr>
<tr>
<td>OBC</td>
<td>7</td>
</tr>
<tr>
<td>SC/ ST/ PWD</td>
<td>7</td>
</tr>
<tr>
<td>No Restriction</td>
<td></td>
</tr>
</tbody>
</table>

Candidates who have already appeared for the maximum number of permissible chances are not eligible to apply. The number of chances will be counted from the examination held on 18.04.2010. Appearing in Preliminary Examination will not be counted as a chance. Appearing in Main Examination will be counted as a chance. In the event the candidate who changed the examination centre (i.e. Examination Centre) or date (i.e. Examination has been held), appearing in this examination will be counted as a chance.

11. HOW TO APPLY:
Candidates can apply online only from 05.10.2021 to 25.10.2021. No other mode of application will be accepted.

Pre-requisites for Applying Online:
Candidates should have valid email ID and mobile no, which should be kept active till the declaration of results. It will be essentially required for receiving any communication/ call letters/ advices from the bank by email/ SMS.

GUIDELINES FOR FILING ONLINE APPLICATION:
Candidates will be required to register themselves online through Bank’s ‘Career website’ https://bank.sbi.co.in/careers or https://www.sbi.co.in/careers. After registration candidates will be required to fill up the requisite application fee through online mode by using debit card/ credit card/ Internet Banking.

Helpdesk: In case of any difficulty in filling up the form, payment of fee/ intimation charges or receipt of intimation/ call letter, queries may be made at telephone no. 022-22820427 between 11:00 AM to 06:00 PM on working days or lodge their query at helpdesk at https://helpdesk.sbi.co.in. Candidates should mention ‘RECRUITMENT OF PROBATIONARY OFFICERS IN STATE BANK OF INDIA - 2021’ in the subject of the email.

I. REGISTRATION & PAYMENT OF FEES (Online Mode Only):

i. First scan the photograph & signature, left-hand thumb impression and handwritten declaration as detailed under the guidelines given in Annexure-II.

ii. The text for the handwritten declaration is as follows:

"(Name of the Candidate) hereby declare that all the information submitted by me in the application form is correct and true and valid. I will present the supporting documents as and when required. The Bank reserves the right to reject the candidature of any candidate of its own motion."

iii. Left-Hand Thumb Impression: If a candidate is not having left-hand thumb impression, he/she may use his/her right-hand thumb impression.

iv. Visit Bank’s website https://bank.sbi.co.in/careers or https://www.sbi.co.in/careers may be used for the Online Application Form, available under ‘Current Openings’.

v. Fill the application carefully. Once the application is filled completely, candidates should submit their data. In case a candidate is unable to fill the data in one go, confirm she can save the entered data. On saving complete/ partially complete application, a provisional registration number is generated by the system and displayed on the screen which should be carefully noted. Candidates can re-apply for the examination (if required) by using their registration number and password. Once the application is filled completely, candidates should carefully check the form before final submission. No change/ edit will be allowed thereafter. The registration at this stage is provisional.

vi. After rechecking and ensuring correctness of the particulars in the application form, candidate should pay fees through the payment gateway integrated with the application, in accordance with the instructions provided.

vii. The payment can be made by using debit card/ credit card/ Internet Banking by providing information as asked on the screen. Transaction charges for online payment, if any, are to be borne by the candidate.

viii. On successful completion of the transaction, e-receipt and application form will be generated; which may be printed for record.
ix. If the online transaction is not successfully completed, please register again and make payment online.

x. There is also a provision to reprint the e-Receipt and Application form containing Transaction details, at later stage.

xi. Please do not forget to keep a printout of application form to the Bank.

b. GUIDELINES FOR SCANNING THE PHOTOGRAPH, SIGNATURE, LEFT-HAND THUMB IMPRESSION AND HAND-WRITTEN DECLARATION:

Before applying online, a candidate will be required to have a scanned (digital) image of his/ her photograph, signature, left-hand thumb impression and hand-written declaration as per the specifications given in Annexure-II. Online application will be rejected unless candidates upload photograph, signature, left-hand thumb impression and hand-written declaration as specified.

Note-I: In case the face in the photograph, signature, left-hand thumb impression & hand-written declaration is unclear, the candidate’s candidature may be rejected.
ii. In the case the photograph, signature, left-hand thumb impression & hand-written declaration is unclear, the candidature may be rejected.
iii. In case the photograph, signature, left-hand thumb impression & hand-written declaration is unclear, the candidate’s candidature may be rejected.

12. DOWNLOAD OF CALL LETTER:
Candidates should download their call letter (Pre-exam Training/ Preliminary Exam/ Main Exam/ GE & Interview) and an ‘acquaint yourself booklet’, by entering their registration number and password/ date of birth from the Bank’s website.

NOTICE OF THE COPY OF THE CALL LETTER/ ACQUAINT YOURSELF BOOKLET WILL BE SENT BY POST

13. PROOF OF IDENTITY TO BE SUBMITTED AT THE TIME OF EXAMINATION:
The candidates must bring one photo identity proof such as passport/ Aadhar/ Pan Card/ Driver License/ voter’s ID Card/ Aadhaar Card/ Debit card/ Credit card/ Insurance Policy/ Bank passbook/ Photo identity/ Fire insurance policy/ Utility Bill/ Votepaper/ MILITARY ID card/ Driving License/ Passport/ Identity Card issued by School or College/ Gazettee/ Officer in the official letterhead in original as well as a self-attested Photocopy thereof. The photocopy of identity proof should be submitted along with the call letter to the invigilators in the examination hall, failing which, (if identity of candidates is in doubt) the candidate will not be permitted to appear for the test.

14. EXAMINATION VERIFICATION:
The Bank, at various stages, may capture photo and thumb impression/ Iris Scan of the candidates in digital format for biometric verification of the candidates. Candidate will ensure that his/ her correct thumb impression/ Iris Scan is captured at various stages and any inconsistency leading to rejection of their candidature.

All candidates are advised to follow the guidelines that shall be provided to them in their call letter.
In case, if any candidate is found not to be genuine, then apart from taking legal actions against him/ her, his/ her/ their candidature will be cancelled.

Further, the candidate is advised not to apply any external matter like mehandi, ink, chemical etc. on his/ her face.

15. ACTION AGAINST CANDIDATES FOUND GUILTY OF MISCONDUCT:

a. Candidates are cautioned that they should not furnish any particulars or documents that are false, tampered/ fabricated and they should not suppress any material information that may affect their candidature while filling the application form.

b. At the time of examination/ interview, if a candidate is (or has been) found guilty of:

i. Using unfair means during the examination or (ii) impersonating or procuring impersonation by any person or (iii) misbehaving in the examination hall or (iv) resorting to any irregular or improper means in connection with his/ her candidature for selection or (v) obtaining support for his/ her candidature by any unfair means, such candidate will not be allowed to render himself/ herself liable to criminal prosecution, will also be liable to be:

Disqualified from the examination for which he/ she is a candidate
Debarred, either permanently or for a specified period, from any examination or recruitment connected with the Bank.

The Bank would be analyzing the responses of a candidate with other appeared candidates to detect patterns of similarity. On the basis of such an analysis, if it is found that the responses have been shared and scores obtained are not genuine/ authentic, the bank reserves the right to cancel the candidature of such candidates.

Use of Mobile Phones, Pagers, Calculator or any such devices are not allowed inside the premises where the examination/ interview is being conducted. Any infringement of these instructions shall entail cancellation of candidature and disciplinary action including ban from future examinations.

Candidates are advised in their own interest not to bring any of the prohibited items (including pagers, mobile phones, calculators) with them to the examination/ interview. Sufficient arrangement for safekeeping cannot be assured. After AarogyaSetu display at the entry gate, candidate will be required to switch off his/ her mobile phones, and deposit the same at the designated location, to be collected while exiting.

Candidates are not permitted to use or have in possession calculators in examination premises.
ii. Candidates are advised to take a printout of their system generated online application form after submitting the application.

iii. Candidates should satisfy themselves about their eligibility for the post applied for. The Bank would admit to the test all the candidates applying for the post with the requisite fee on the information furnished in the online application and shall determine their eligibility only at the time of interview and/or at later stages.

iv. Request for change/correction in any particulars (including category) in the application form, once application is finally submitted, will not be entertained under any circumstances. No correspondence/ phone/email will be entertained in this regard. Candidates are advised to fill up the online application carefully and furnish the correct information in the application.

v. Candidates are advised in their own interest to apply online well before the closing date and not to wait till the last date to avoid the possibility of disconnection/ inability/ failure to log on to the website on account of heavy load on internet or website jam.

vi. SBI does not assume any responsibility for the candidates not being able to submit their applications within the last date on account of aforesaid reasons or for any other reason beyond the control of SBI.

vii. Not more than one application should be submitted by a candidate. In case of multiple applications, only the last valid (completed) application will be retained and the application fee/ intimation charges paid for the other registrations will stand forfeited. Multiple attendance/ appearance by a candidate in examination/ interview will result in summary rejection/cancellation of candidature.

viii. The possibility of occurrence of some problems in administration of examination cannot be ruled out completely, which may impact test delivery/ generation of result. In such cases, every effort will be made to resolve the problem, which may include the conduct of another examination if considered necessary.

ix. Call letter for Preliminary Exam will not be collected at the examination venue. However, it will be duly Checked/ Authenticated/ Stamped by the exam centre staff. Candidate will need to retain the call letter (along with authenticated stamp of ID proof) safely. Those candidates who are called for Main Exam will be required to bring duly authenticated “Original Preliminary Exam Call Letter (with Authenticated Copy of ID Proof)” as well as “Main Exam Call Letter” and “Other Requisite Documents” as per information provided in the “Acquaint Yourself Booklet” and “Call Letter”.

x. Candidates serving in Government/ Quasi Government Offices, Public Sector Undertakings including Nationalised Banks and Financial Institutions are advised to submit ‘No Objection Certificate’ from their employer at the time of interview, failing which their candidature may not be considered and travelling expenses, if incurred, otherwise admissible, will not be paid.

xi. In case of selection, candidates will be required to produce proper discharge certificate from the employer at the time of taking up the appointment.

xii. The original documents regarding eligibility criteria and proof of date of birth should be produced for verification on the date of interview. Candidate will not be allowed to attend the interview if original certificates are not produced for verification on the date of interview.

xiii. Candidates are advised to keep their e-mail ID & mobile connection active for receiving advices.

xiv. A declaration will have to be submitted in the prescribed format by candidates seeking reservation under OBC category stating that he/she does not belong to the CREAMY LAYER. OBC certificate on format prescribed by Govt. of India containing the 'Non-creamy layer' clause, issued during the period 01.04.2021 to the date of interview, should be submitted by such candidates, if called for interview.

xv. Benefits of reservation under EWS category can be availed upon production of an ‘Income and Asset Certificate’ issued by a Competent Authority on the format prescribed by Government of India based on gross annual income for the financial year 2020-21 as per the extant DoPT guidelines.

xvi. Appointment of selected candidates is subject to his/her being declared medically fit as per the requirement of the Bank.

xvii. Any legal proceedings in respect of any matter of claim or dispute arising out of this advertisement and/or an application in response thereto can be instituted only in Mumbai and Courts/ Tribunals/ Forums at Mumbai only shall have sole and exclusive jurisdiction to try any cause/ dispute.

xviii. Outstation candidates called for interview will be reimbursed Railway AC-III fare for the shortest route in India or actual expenses incurred (whichever is lower) from place of residence/ posting to interview venue. Local transportation expenses will not be reimbursed. A candidate found ineligible for the post will not be permitted to appear in interview and will not be reimbursed any fare.

xix. BANK RESERVES RIGHT TO CANCEL THE RECRUITMENT PROCESS ENTIRELY AT ANY STAGE.

xx. At the time of interview, the candidate will be required to provide details regarding criminal cases(s) pending against him/her, if any. The Bank may also conduct independent verification, inter alia, including verification of police records etc. The bank reserves right to deny the appointment depending upon such disclosures and/or independent verification.

17. ANNOUNCEMENTS:

All further announcements/ details pertaining to this process will be published/ provided only on https://bank.sbi/careers or https://www.sbi.co.in/careers from time to time. No separate advertisement/ corrigendum will be issued in this regard. All changes/updates/ corrigendum will be hosted only on Bank’s website https://bank.sbi/careers or https://www.sbi.co.in/careers.

18. DISCLAIMER:

In case it is detected at any stage of recruitment that a candidate does not fulfil the eligibility norms and/or that he/she has furnished any incorrect/ false information or has suppressed any material fact(s), his/her/ their candidature will stand cancelled. If any of these shortcomings/s are detected even after appointment, his/her services are liable to be terminated. Decisions of bank in all matters regarding eligibility, conduct of written examinations/ other tests/ selection would be final and binding on all candidates. No representation or correspondence will be entertained by the Bank in this regard.

Mumbai

Date: 05.10.2021

The Bank is not responsible for printing errors, if any
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Annexure II

Guidelines for scanning and Upload of Photograph, Signature, Left-Hand Thumb Impression & Hand-Written Declaration

Before applying online, a candidate will be required to keep ready a scanned (digital) image of his/her photograph, signature, left-hand thumb impression and hand-written declaration as per the specifications given below.

a. The text for the hand-written declaration is as follows:
   “
   ________________________________
   (Name of the candidate) __________________________ (Date of Birth) hereby declare that
   all the information submitted by me in the application form is correct, true and valid. I will present the supporting documents as and when required. The signature, photograph and left-hand thumb impression is of mine”.

b. Left-Hand Thumb Impression:
   If a candidate is not having left-hand thumb, he/she may use his/her right-hand thumb for applying.

Photograph (4.5 cm x 3.5 cm):
   • Photograph must be a recent passport style colour picture.
   • Make sure that the picture is coloured and is taken against a light-coloured, preferably white background.
   • Look straight at the camera with a relaxed face
   • If the picture is taken on a sunny day, have the sun behind you, or place yourself in the shade, so that you are not squinting and there are no harsh shadows
   • If you have to use flash, ensure there is no "red-eye"
   • If you wear glasses make sure that there are no reflections and your eyes are clearly visible.
   • Caps, hats and dark glasses are not acceptable. Religious headwear is allowed but it must not cover the face.
   • Dimensions 200 x 250 pixels (preferred)
   • Size of file should be between 20kb-50 kb
   • Ensure that the size of the scanned image is not more than 50kb. If the size of the file is more than 50 kb, then adjust the settings of the scanner such as the DPI resolution, no. of colours etc., during the process of scanning.
   • It is advisable that candidate retains 8 copies (approx.) of the same photograph which is uploaded at the time of online registration of application as these would be needed for further process of this selection process.

Signature:
   • The applicant has to sign on white paper with Black Ink pen.
   • The signature must be signed only by the applicant and not by any other person.
   • The signature will be used to put on the Call Letter and wherever necessary.
   • If the Applicant’s signature on the answer script, at the time of the examination, does not match the signature on the Call Letter, the applicant will be disqualified.
   • Dimensions 140 x 60 pixels (preferred)
   • Size of file should be between 10kb to 20kb
   • Ensure that the size of the scanned image is not more than 20 kb
   • Signature in CAPITAL LETTERS shall not be accepted.

Left-Hand Thumb Impression:
   • The applicant has to put his left-hand thumb impression on a white paper with black or blue ink.
   • File Type: .jpg/.jpeg
   • Dimension: 240 x 240 pixels in 200 DPI (Preferred for required quality) i.e. 3 cm x 3 cm (Width x Height)
   • File Size: 20 kb- 50 kb

Hand-Written Declaration:
   • The applicant has to write the declaration in English clearly on a white paper with black ink.
   • File Type: .jpg/.jpeg
   • Dimension: 800 x 400 pixels in 200 DPI (Preferred for required quality) i.e. 10 cm x 5 cm (Width x Height)
   • File Size: 50 kb- 100 kb
   • Hand-Written Declaration in CAPITAL LETTERS shall NOT be accepted.

CARE:
(i) Ensure that Photo, Signature, Left-Hand Thumb Impression & Hand-Written Declaration are uploaded at the specified spaces only in the online application form.
(ii) The photo, signature, left-hand thumb impression and hand-written declaration must be of applicant only and not by any other person.
(iii) If the applicant’s photo & signature on the attendance sheet or call letter signed at the time of the examination does not match with the photograph & signature uploaded at the time of online registration of application, the applicant will be disqualified.

Scanning the photograph, signature, Left-Hand Thumb Impression & Hand-Written Declaration:
   • Set the scanner resolution to a minimum of 200 dpi (dots per inch)
   • Set Color to True Color and the File Size should be as specified above.
   • Crop the image in the scanner to the edge of the photograph/ signature/ left-hand thumb impression/ hand-written declaration, then use the upload editor to crop the image to the final size (as specified above).
   • The image file should be ‘.JPG’ or ‘.JPEG’ format. An example file name is : ‘image01.jpg’ or ‘image01.png’.
   • The dimensions of the Image can be checked by listing the folder files or moving the mouse over the file image icon.
   • Candidates using MS Windows/ MSOffice can easily obtain the documents in ‘.jpg’ format not exceeding required size by using MS Paint or MS Office Picture Manager. The scanned photograph/ signature/ left-hand thumb impression/ hand-written declaration in any format can be saved in ‘.jpg’ format by using ‘Save As’ option in the File menu and size can be adjusted using crop and then resize option.
   • If the file size and format are not as prescribed, an error message will be displayed.
   • While filling in the Online Application Form the candidate will be provided with a separate link to upload his/her photograph/ signature/ left-hand thumb impression/ hand-written declaration.

Procedure for Uploading photograph, signature, Left-Hand Thumb Impression & Hand-Written Declaration:
   • There will be separate links for uploading photograph, signature, Left-Hand Thumb Impression & Hand-Written Declaration.
   • Click on the respective link ‘Upload Photograph, Signature, Left-Hand Thumb Impression & Hand-Written Declaration’. 
   • Browse and select the location where the Scanned Photograph, Signature, Left-Hand Thumb Impression & Hand-Written Declaration file has been saved.
   • Select the file by clicking on it.
   • Click the ‘Open’ Upload button.
   • If the file size and formats are not as prescribed, an error message will be displayed.
   • Preview of the uploaded image will help to see the quality of the image. In case of unclear/ smudged, the same may be re-uploaded to the expected clarity/ quality.

Your Online Application will not be registered unless you upload your Photograph, Signature, Left-Hand Thumb Impression & Hand-Written Declaration as specified.

Note:
1) In case the face in the photograph, signature, left-hand thumb impression & hand-written declaration is unclear, the candidate’s application may be rejected. After uploading the photograph, signature, left-hand thumb impression & hand-written declaration in the online application form, candidates should check that the images are clear and have been uploaded correctly. In case the photograph, signature, left-hand thumb impression & hand-written declaration is not prominently visible, the candidate may edit his/her application and re-upload his/her photograph, signature, left-hand thumb impression & hand-written declaration, prior to submitting the form.
2) After completing online registration, candidates are advised to take a printout of their system generated online application forms.
3) Candidate should also ensure that Photo is uploaded at the place of Photo, Signature at the place of Signature, Left-Hand Thumb Impression at the place of Left-Hand Thumb Impression & Hand-Written Declaration at the place of Hand-Written Declaration. If Photo in place of Photo, Signature in place of Signature Left-Hand Thumb Impression at the place of Left-Hand Thumb Impression & Hand-Written Declaration at the place of Hand-Written Declaration, are not uploaded properly, candidate will not be allowed to appear in the exam.